**Members:** E. Baker, L. Carpenter, D. Moore, N. Corder, D. Ross, D. Bush, M. Bell, S. Webb, B. Reynolds, M. Alexander, E. Jones

**Mayor’s Office Staff:** S. Dastagir and G. DeBacker

**Guests:** none

**DATE: November 16, 2020 TIME: 6 PM TO 7 PM PLACE: Virtual Meeting via Zoom**

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| **TOPIC** | **DISCUSSION** | * **DECISION/ ACTION** | **Person Responsible** |
| **Call to Order** |  | Call to order 6:20pm by Baker  Approval of Meeting Minutes  1st Motion: M. Alexander  2nd Motion: D. Moore  All in favor, approved. |  |
| **Mayor’s Office Updates** |  | Sara thanking all Commission Members and committee that attended Saturday 11/14 retreat facilitated by Jason Danielle.  Retreat from 9am to 1pm, also were recorded for references/archives.  Jason was unable to attend today’s meeting to share his feedback but encourage for all to reach out to him if you are needed help to define your committee final goal or other strategy.  Welcome member, E, Jones as the new co-chair for SJ replacing C. Rodriquez, finishing her term end of October.  Gretchen also stated her gratitude and thank you for attending the retreat and dedication to support HRC 2021. Believe the retreat when very well because of all the pre-work prior to retreat.  Budget 2021 have been submitted and will be posted. Happy to report that budget approved for continuing position for Sara as Deputy Director HRC and a part-time admin work to support mediation work. | SD  GD |
| **Committee Updates** (Erin) | * Executive   Weekly Calendar Training/education (Lauraine)  Project Humanity (Erin)  Welcome TLC (Nina) | Lauraine encourage all members to take the survey if you have not. Up to date 16 participated in filling the survey. The survey is anonymous. This survey will help Lauraine better understanding the members interest and research training/education relevant on weekly updates.  Sara will be taking over at leading all the video for Humanity Project as we move forward. This will help with the overall to create awareness and outreach. Sara is working to find prospects to participate in the interview for the video.  Malaika suggested to reach out to the parent of the UT Football player, Jahneil Douglas who were killed this year from gun violence. It will be great since one of COT focus for 2021 is reducing gun violent.  Nina attended the training/orientation for new committee. Created a folder in basecamps labeling ‘Welcome TLC’. All documents related to Welcome TLC.  Also it will be great to include immigrant resident or family in Project Humanity Video.  Nina also reiterate Welcome TLC mission, vision and goal so HRC collectively can think of anything particular project or partnership project can happen with between HRC and Welcome TLC.  Call to Action: pending to work on specific goal or project to anchor for Welcome TLC as HRC commitment. | EB/SD/MB  NC |
|  | * Updated Committee work   STV  SJ  CN  YEE | David will also ask around to support the Project Humanity. The STV is working to develop a virtual activity in conjunction with the new order of COVID 19, however will figure it out what the community want, how to engage during this time.  Sierra talked about H.E.A.L as a pop-up events, and work to understand how we can support more community project. Suggestions to get additional info/update on data pertaining violence in the neighborhood.  STV also need to recruit new committee members, at least 6 additional community members. STV will have virtual meeting to focus their 3 months goals implementations.  Welcome Elijah to Co-Chair. Townhall event on schedule for tomorrow, Color Me Latino partnering with Latino Alliance. Conversation and engagement surrounding colorism, 5:30pm.  Great news to share – MLK, we secured keynote speaker- Austin Channing Brown. <http://austinchanning.com/>  Since the keynote already to now we can begin working on partnership, opportunity to collaborate and High School involvement. Perhaps a fundraising partnership between COT and UToledo.  Michael A is looking to recruitment new committee. The next townhall meeting will be in Feb 2021. Look forward to follow-up with previous group that participate in previous townhall meeting.  The townhall is very targeted, small group and more conversation.  The Committee is really looking forward to continuing strong. David Bush is a great edition to the committee. Will be supporting the MLK event and actively get youth involvement. Activity in discussion to have a youth recite ‘I have a Dream’ speech by MKL Jr.  Tik Tok working progress and few videos ready to roll out. Theme – What are we thankful for. Partner – Vito also is ready and will provide large pizza and delivery for the 1st -50 entries.  YEE also have new committee members and help with branding/social media. |  |
| **Old Business** | Goal Setting/ Strategy plan | ByLaws and MOU for expectation duties in pending folder – highly recommend for all members to look at it.  Darren would like to see all goals/strategy updates by Dec 14th. Timelines:  11/30- Coordinate with Sara if any members need to schedule session with Jason.  12/4 – ByLaws feedback, goals  12/11 – Final strategy/ goals  Gretchen clarify the how the new members process/protocol for selection and incoming procedures.  This year in June – HRC did announced city-wide search of HRC members. We received overwhelming application. After the first selection of the main members complete the steps and Mayor’s approval/appointed, the next selection has option to join at committee level.  All chairs should use the same protocol for incoming and orientation for all new committee members. | Exec Team  GB |
| **New Business** |  | Erin discussed the marketing/social media content mgmt. Adding value on another layer for approval from COT or HRC Exec.  Darren and Sara also working on PR Marketing strategy.  HRC will also have new website and working to add interactive components and mobile friendly. |  |
| **For the Good of the Order** | None | None |  |
| **Adjournment** |  | * Meeting adjourned approximately at 7:05PM |  |

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| **NEXT MEETINGS** | |
| **Executive Committee:**  Next Meeting: Dec 11, 2020 11:30 AM | **Full Committee:**  Dec’s Meeting: Dec 14 , 2020 6:00-7:00 PM \*\*change because of the holiday |