ORANGE EMPIRE CHAPTER MEETING AGENDA

Tuesday, June 26th, 2016 at 5:30 PM

UMEC - 1290 N. Hancock Street, Suite 100

1. CALL TO ORDER

- a. Quorum Determination (Minimum 5 Voting Members)
- b. Introduction of Officers and Committee Chairs
- c. Announcements
 - i. Next Meeting Date: July 26th

2. AGENDA REVIEW

- a. April Meeting Minutes Review & Vote
- b. Chapter Responsibilities
- c. Transfer of Officer Duties
- d. President's Award of Excellence Points (PAOE)
- e. Chapter Regional Council (CRC)
- f. Budget
- g. Programs
- h. Nomination/Chapter Service Awards

3. TRANSFER OF OFFICER DUTIES

- a. Secretarial Tasks
- b. Treasurer Tasks
 - i. Close and transfer books
 - ii. Financial audit
 - iii. Signature Enrollment (BofA)
 - iv. IRS/State Charity Tax issues
 - v. Chapter Budget (tracking)
- c. Vice President/CTTC Chair & Committee
 - i. Meeting Dates
 - 1. December Joint Meeting w/ Socal hosted by Socal
 - 2. March Joint Meeting w/SD hosed by OE
 - ii. Speakers/DL's
- d. Update Chapter CIQ

4. PAOE POINTS

- a. Current Points
- b. Deadline to Enter June 30th, 2018

5. CHAPTER REGIONAL COUNCIL (CRC)

- a. August 16-18 Fresno (San Joaquin Valley Chapter)
- b. Deadlines to Register
 - i. Add \$50 by July 16th, 2018
 - ii. Add \$100 after July 16th, 2018
- c. Hotel must be registered by July 15th DoubleTree Fresno Group Code ASH
- d. Required to Attend:
 - i. Delegate (President)
 - ii. Alternate (President Elect)
- e. Strongly Suggested to Attend
 - i. Treasurer registered
 - ii. Committee Charis
 - 1. MP need proxy (Unless Jeff wants to go, pending \$\$\$)
 - 2. RP need proxy
 - 3. SA need proxy (Unless Eric wants to go, pending \$\$\$)
 - 4. CTTC BC registered
 - 5. YEA need proxy (BS to fill???, unless Ryan wants to go, pending \$\$\$)
 - 6. Treasurer DY registered
 - 7. GGAC need proxy as DY registered for Treasurer
 - 8. ECC need proxy
 - 9. Historian CM registered

	Salon									
Rev: 3/15/18	C	G	D-1	D-2	D-3	В	A-1	F	G	E
	SATURDAY (AUG 18)									
5:45 - 6:00 AM										
6:00 - 6:30 AM									Caucus/Exec Session w/Breakfast	
6:30 - 7:00 AM						Breakfast				
7:00 - 7:30 AM										
7:30 - 8:00 AM			HISTORIAN 1.5 HOURS	MP 2.5 HOURS						
8:00 - 8:30 AM					SA (25) 3.0 HOURS		ECC 2.0 HRS			
8:30 - 9:00 AM										
9:00 - 9:30 AM		GGAC 2.0 HOURS	RP 2.0 HOURS							
9:30 - 10:00 AM										
10:00 - 10:30 AM				open						IN SUITE ROOM; Convention
10:30 - 11:00 AM				open	open					
11:00 - 11:30 AM			TREASURER 1.5 HOURS	YEA 1.5 HOURS	Student Branch 1.5 HOURS					
11:30 - 12:00 PM										
										Recharge Hosp -
12:00 - 12:30 PM						Lunch & Boxes delivered to				CLOSED
12:30 - 1:00 PM						workshop rooms)				DURING CHAPTER OF
1:00 - 1:30 PM										
1:30 - 2:00 PM	Chapter Operations 1:00									
2:00 - 2:30 PM	3:00 pm									
2:30 - 3:00 PM										
3:00 - 3:30 PM	Airport transportation									
3:30 - 4:00 PM	DEBRIEF (location TBD)									
4:00 - 4:30 PM										

6. BUDGET

- a. Due next meeting
- b. Committee Chair Budgets
 - i. CRC
 - ii. YEA
 - iii. Golf Tournament
 - iv. Historian
 - v. Student Activities
 - vi. Other

7. PROGRAMS

- a. bEQ
- b. Refrigerants
- c. Tour
- d. Technical Committee (TC) Members
- e. PDH/CEU's available

8. <u>NOMINATION/CHAPTER SERVICE AWARDS</u>

- a. Fellow grade
- b. Distinguished Service Award
- c. Exceptional Service Award (not sure what the difference is)
- d. F. Paul Anderson, Louise and Bill Holladay Fellow Award