

ORANGE EMPIRE CHAPTER MEETING AGENDA

Tuesday, June 26th, 2016 at 5:30 PM

UMEC - 1290 N. Hancock Street, Suite 100

1. CALL TO ORDER

- a. Quorum Determination (Minimum 5 Voting Members)
- b. Introduction of Officers and Committee Chairs
- c. Announcements
 - i. Next Meeting Date: July 26th

2. AGENDA REVIEW

- a. April Meeting Minutes – Review & Vote
- b. Chapter Responsibilities
- c. Transfer of Officer Duties
- d. President's Award of Excellence Points (PAOE)
- e. Chapter Regional Council (CRC)
- f. Budget
- g. Programs
- h. Nomination/Chapter Service Awards

3. TRANSFER OF OFFICER DUTIES

- a. Secretarial Tasks
- b. Treasurer Tasks
 - i. Close and transfer books
 - ii. Financial audit
 - iii. Signature Enrollment (BofA)
 - iv. IRS/State Charity Tax issues
 - v. Chapter Budget (tracking)
- c. Vice President/CTTC Chair & Committee
 - i. Meeting Dates
 - 1. December Joint Meeting w/ Socal – hosted by Socal
 - 2. March Joint Meeting w/ SD – hosed by OE
 - ii. Speakers/DL's
- d. Update Chapter CIQ

6. BUDGET

- a. Due next meeting
- b. Committee Chair Budgets
 - i. CRC
 - ii. YEA
 - iii. Golf Tournament
 - iv. Historian
 - v. Student Activities
 - vi. Other

7. PROGRAMS

- a. bEQ
- b. Refrigerants
- c. Tour
- d. Technical Committee (TC) Members
- e. PDH/CEU's available

8. NOMINATION/CHAPTER SERVICE AWARDS

- a. Fellow grade
- b. Distinguished Service Award
- c. Exceptional Service Award (not sure what the difference is)
- d. F. Paul Anderson, Louise and Bill Holladay Fellow Award