



Date: 26 June 2018h
 Time: 5:30 - 7:30 PM
 Place: UMEC Office
 1290 N. Hancock Street, Suite 100,
 Anaheim, CA 92807

Meeting Attendees:

Greg	Glover	(GG)	(X)
David	Lawson	(DL)	(X)
Ben	Chesser	(BC)	(X)
Brian	Sybesma	(BS)	(X)
Eric	Decker	(ED)	(X)
Robert	Hagstroom	(RH)	(X)
Jeffrey	Hanzel	(JH)	(X)
Craig	Hofferber	(CH)	(X)
Chris	Mellen	(CM)	(X)
Steve	Rawski	(SR)	(X)
John	Sawyer	(JS)	(X)
Ryan	Sibley	(RS)	(X)
Matt	Waller	(MW)	(X)
Ken	Golovko	(KG)	(X)

Officers

President
 Greg Glover

President-Elect
 David Lawson

Vice-President
 Ben Chesser

Treasurer
 Brian Sybesma

Secretary

Board of Governors

Jeff Conrad
 Eric Decker
 Ken Golovko
 Craig Hofferber
 Steve Rawski
 Matt Waller

Committee Chairs

Ben Chesser
 Jeff Conrad
 Eric Decker
 Robert Hagstrom
 Jeff Hanzel
 David Lawson
 Chris Mellen
 John Sawyer
 Ryan Sibley
 David Yancosky

1. Call to Order

- a. Meeting called to order at 5:45 PM
- b. Quorum Determination (Minimum 5 Voting Members)
- c. Introductions of Officers and Committee Chairs
- d. Review of Agenda
- e. Next Meeting Date: July 26th

2. Transfer of Officer Duties

- a. David Yancosky is stepping down from the treasurer spot. BS to be treasurer. Leaving an opening for secretary. Nominations for secretary? Process moving forward
 - i. email out for open positions
 - ii. select a secretary in the next 4-6 weeks
- b. Secretarial Tasks
- c. Treasurer Tasks - audit and handoff will be - 10 am Friday 6/29 DL, BS, GG, SR, and possibly KG
 - i. Close and transfer books
 - ii. Financial audit
 - iii. Signature Enrollment (BofA)

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- iv. IRS/State Charity Tax issues - BS to receive documents and work with GG to resolve
- v. Chapter Budget (tracking) - GG to send out for review of group at next meeting
- vi. BS to ask a CPA for a fee resolve our tax reporting issues, talk to San Diego, check local CPA for non-profit and report back
- d. Vice President/CTTC Chair & Committee
 - i. Meeting Dates
 - 1. December Joint Meeting w/ Socal - hosted by Socal
 - 2. March Joint Meeting w/ SD - hosted by OE
 - ii. Speakers/ DLs
- e. Update Chapter CIQ
- f. Basecamp to be used moving forward in place of dropbox or google drive
 - i. GG to email DY to move orange spiel and past powerpoints onto basecamp

3. PAOE Points

- a. Current Points - KG & GG to update and enter by 6/30
- b. Deadline to Enter – June 30th, 2018

4. Chapter Regional Council (CRC)

- a. August 16-18 Fresno (San Joaquin Valley Chapter)
- b. Deadlines to Register
 - i. Add \$50 – by July 16th, 2018
 - ii. Add \$100 – after July 16th, 2018
- c. Hotel must be registered by July 15th – DoubleTree Fresno Group Code - ASH
 - i. Hotel reservations will be reimbursed
 - ii. Transportation will be covered by the chapter as in approved budget. Carpool with San Diego or other attendees.
- d. Required to Attend:
 - i. Delegate (President)
 - ii. Alternate (President Elect)
- e. Strongly Suggested to Attend
 - i. Treasurer - registered
 - ii. Committee Charis
 - 1. MP – BS to proxy
 - 2. RP – need proxy
 - 3. SA – ED to attend in place of DY
 - 4. CTTC – BC registered
 - 5. YEA – need proxy
 - 6. Treasurer – BS registered
 - 7. GGAC – BC to proxy
 - 8. ECC – need proxy
 - 9. Historian – CM registered

5. Budget

- a. Due next meeting
- b. Reviewed Committee Chair Budgets
 - i. CRC
 - ii. YEA

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- iii. Golf Tournament
- iv. Historian
- v. Student Activities - ED/GG to meet the Hank Bagheri and push ASHRAE CSLB

KG Motioned to give \$500 to RP to meet our requested amount for this year. GG second. Vote passes.

6. Programs

- a. bEQ
- b. Refrigerants
- c. Tour
- d. Technical Committee (TC) Members
- e. PDH/CEU's available
- f. Change venue to the phoenix club. SR to investigate.
- g. Reviewed topics and presentations put together by BC
- h. Agreed to T24 topic for september
- i. Dates for upcoming meetings:
 - i. 9/25 - OE VENUE
 - ii. 10/23 - we host ASPE - OE VENUE
 - iii. 11/13 - OE VENUE
 - iv. 12/11 - hosted by LA
 - v. 1/15 - Joint with Tri-county? - OE VENUE possibly?
 - vi. 2/26 - OE VENUE
 - vii. 3/19 - we host San Diego - OE VENUE
 - viii. 4/23 - OE VENUE
 - ix. 5/21 TBA

7. Golf Tournament

JH is putting together fliers for the golf tournament. Will use the same pricing as last year. We are looking for sponsors!

Meeting adjourned at 8:00 pm

- End of Minutes -

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