**Members:** M. Alexander, E. Baker, M. Bell, L. Carpenter, N. Corder, D. Moore, C. Rodriquez, D. Ross, and S. Webb

**Mayor’s Office Staff:** S. Dastagir

**Council Member**: Dr. C. Adams

**Guests: None**

**DATE: August 17, 2020 TIME: 6:00 PM TO 7:00 PM PLACE: Virtual Meeting via Zoom**

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| **Topic** | **Item** | * **Discussion/Decisions/Action** | **Person(s) Responsible** |
| **Call to Order** |  | Call to order by Erin Baker at 6:05 PM |  |
| **Mayor’s Office Updates**  Reported by Sara | Basecamp  Welcome TLC  Welcoming America | Basecamp – All documents and communication successful transition to Basecamp. All training completed. This will help with future activities planning and connection with other members for more effective communication.  **Action item:** Please check for accuracy on your name listed, email, phone #. Ref: HRC >Docs & Files >Member & Contact List  Welcome TLC – Nina agreed to serve the HRC seat and will be attending all meetings and reports updates.  Due to COVID-19 and budget, at this moment we will put the membership to Welcoming America on hold. The membership was $500 however, we did receive a discounted of $200.  **Action item:** Sara will check with the Administration for further updates. | Sara  All Members  Sara  Welcome TLC – Nina Corder  Sara |
| **Committee Updates** | Executive   * Policies and Procedures (Darren) * Training/ education (Lauraine) * Project Humanity (Erin) * Mediation (TBD) * Introduction (Erin)   \*\*Added item at the meeting   * Updated Committee work   + STV (Sierra)   + SJ (Christina)   + C&N (Michael)   + YEE (Erin) | Darren suggested for HRC – each committee, to start thinking about short-term goals. It is important we plan with strategic goal set. **Action Item:** With the next 4 mos. left in the year: Committees define 3-mos., 6-mos., and 12-mos. goals.  ByLaws & Procedures: The Executive Team will review existing ByLaws, suggested edits or changes from the Exec then discussed. Then reviewed in full Commission.  **Action Item:** DNM to provide process to Exec Committee.  An update training, webinars, seminar and program/events by other agencies or partners will be share on weekly basis every Friday on Basecamps.  **Action Item:** It is important for all members to actively find opportunity to support, partners and attend that interest or relevant to HRC work.   * Erin on Project Humanity – Received a proposal from Doug, STV volunteer member. * \*\*Please referred to Project Humanity.pdf doc posted on basecamp HRC > Docs & Files > Agenda & Meeting Minutes > 08-2020 Full Meeting * Nothing to report at this moment * Acknowledging four new member that officially joined HRC. * Nina – Secretary * Darren – 1st Vice Chair * Sierra -STV * Diamond – C&N   Town Hall last week got cancelled. Committee as there’s shortcoming in planning. The Committee would like to plan a digital platform for story telling by survivors of violence.  **Action Item:** Will establish and look for partners or agencies that already doing the work for collaboration.  \*\*Please referred to July 23rd STV Notes.pdf posted on basecamp HRC > Docs & Files > Agenda & Meeting Minutes > 08-2020 Full Meeting  The team is trying to find focus on the work they are doing as the current environment is sensitive on various SJ issues.  However, happy to report the Townhall meeting with Elijah and panel last Friday when very well. The Committee anticipate part II.  Discussion on support for WIMBY supported by Fair Housing.  **Action Item:** The Exec Team would like to see overview on HRC involvement  SJ would like to support with Project Humanity.  Discussion on the capacity of role and involvement of the SJ Committee on legislative work and pushing ordinance.  Sara, Mayor’s office explained – as long it aligns with the HRC mission and objective and not contradiction with the City’s Law Department, she does not see any issues. However, must also check-in with the Administration. For example, HRC support last year Pay Equity Act by writing a letter of support.  **Action Item:** The Committee requested a template of the letter for future reference  \*\*Please referred to HRC SJ Mtg.August 14, 2020.pdf posted on basecamp HRC > Docs & Files > Agenda & Meeting Minutes > 08-2020 Full Meeting    Opportunity to meet Co-Chair, Diamond.  Discussion on work to identify other community groups or organizations already existing in neighborhood.  Requesting additional support or collaboration with STJ and Councilmember, Nick Komives.  A partnership establishes to support, Montrice Terry this Saturday 08.22.2020 for community organizing and volunteering at cleaning the park, street in the neighborhood.  **Action Item:** If any HRC Members joining this Saturday for part clean-up, please wear HRC T-Shirt (contact Sara if you need T-Shirt) and take photos for HRC social media.  YEE Committee took July off and now working to gather information, resources, and development material to support Youth Mental and Wellness Healthcare to start planning for Fall. Example Tik Tok challenge, active lifestyle, play outside activities  \*\*Please referred to 08-05-2020 YEE Minutes (1).doc posted on basecamp HRC > Docs & Files > Agenda & Meeting Minutes > 08-2020 Full Meeting | All Members  Darren  Lauraine  All Members  Erin  Erin  STV  SJ  Sara  All Members attending |
|  | Additional (Erin)  \*\*Added at the meeting | * Motion to approved minute from July and August * 1st: Christina * 2nd: Malaika * No further discussion moves to accept. * All minutes are approved. |  |
| **Old Business** | MLK (Malaika) | * Please move MLK to current order under SJ. Important to start discussion and planning as 2021 will marked 20th Anniversary. Partnership and budget already established with Dr. McKether, at University of Toledo. Potentially bring a keynote speaker for the event. * Tentative dates: January 18th |  |
| **New Business** | None | * None |  |
| **For the Good of the Order** | None | * None |  |
| **Adjournment** |  | * Meeting adjourned approximately at 6:37 |  |

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| **NEXT MEETINGS** | |
| **Executive Committee:**  Weekly Check-in meeting: August 21, 2020 11:30am  Next Meeting: September 14, 2020 4:30-5:30 PM | **Full Committee:**  Regular Meeting: September 21, 2020 6:00-7:00 PM |