

Field Camp Grant Final Report

<Project Name>

1. Introduction

(Stated Purpose of the Field Camp one sentence only)

2. Description

(Description of the location of the field camp)

3. Technical Abstract

(Technical summary of the project: location, main objective, equipment used; no more than five (5) sentences. It must include a key image, length of the program: number of dates in the field in one (1) sentence and number of students in one (1) sentence)

4. Technical Report

Discuss learnings and conclusions, suggested improvements for future field camps. Discuss data gaps exposed by processing and analysis of results. Include maps with line paths showing survey design. Describe software and methods (including filters) used for analysis. Include images to document integrated geological and geophysical conclusions.

5. Participants

(List of the participants; include as an appendix the names of all participants and email addresses for all who are 18 years of age or older)

6. Activities

(Description of the activities including, equipment, timetable, calendar, and techniques used by students and lectures given, as well as the names, titles, and affiliations of lecturers)

7. HSSE Review

(Reflection on the HSSE plan for the field camp. What worked? What did not work? How does the plan need to be updated for future field camps? Any injuries or incidences?)

8. HSSE Incident Report

(Complete the report, include all Field Camp general information. This report must be completed even in the absence of any incident during the field camp execution. Please use the template **2025 HSSE Incident Report Worksheets**; enclosed. **Please upload the document in excel format**)

9. Participants Survey Results and Comments

(Student feedback survey results. Be sure to include questions on learning outcomes, and impact on future career plans. Quotes may be used for publications)

10. Outreach Final Product

(See enclosed **2025 Outreach Final Product Details** document for requirements.)

11. Acknowledgments

(Be sure to include the donors)

12. Photos

(Particularly those showing participants engaged in field camp activities, include captions with the photos)

13. Financial Statement

(You may use your institution's account reporting software to prepare); the statement should show budget, expenditures, making note of how SEG Field Camp grant money was spent. The statement should also include any income earned on the funds provided through the grant, and a copy of receipts or ledger showing financial transactions. Please report in US dollars and keep in mind that **no** SEG Field Camp grant money can be used for administrative, overhead, or indirect costs.

Please use the planned budget submitted in the application form and update it according to the Field Camp final expenses. Please upload the document in excel format.

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Please **do not** add links to external documents. On the grantinterface website you will find additional spaces to add documents. If you need to add other reference documents, please send them to fieldcamps@seg.org. Only documents that can be converted to PDF format will be accepted (word, excel, power point). Reports must be uploaded online at seg.org/apply with your original application process.

Failure to provide a final written report may disqualify your organization from applying for funds in future years. The SEG may post the final reports to the SEG online community.