

AGENDA
LINCOLN COUNTY BOARD OF COMMISSIONERS MEETING
JANUARY 15, 2019
6:00 P.M.

Call Board to Order	Chair Bill Newman
Invocation	Roger Bates, Pastor Mulberry Baptist
Pledge of Allegiance	Kylie Honey, 4 th Grade Student at Unity School, Plays Basketball and Softball, Hobbies Are Reading and Anything to Do With Animals, Daughter of Robbie and Lacey Honey
Roll Call	Phyllis F. Counts, County Clerk
Announcements	Chair Newman
Approval of Minutes December 18, 2018	Chair Newman
Monthly Committee Minutes Received (No Action Required by Commission) Nov 14 – ISWA Nov 19 – IDB Nov 27 – Health System Dec 04 – IDB Special Call Dec 10 – Board of Education Dec 11 – Fire/EMA Dec 13 – E911 Dec 13 – Law Enforcement Dec 17 – Airport Jan 03 – Planning Commission	Chair Newman
Consideration for Approval to Elect Tori Young to Agricultural Extension Committee (Ben Brown Has Served Three Term Limit) - Term Expires Jan 2021	Chair Newman
Consideration for Approval to Re-Elect Gail Corder to Agricultural Extension Committee – Term Expires Jan 2021	Chair Newman
Consideration for Approval to Elect Cole Smith to Agricultural Extension Committee (Rick Lamon Does Not Wish to Serve	Chair Newman

Another Term) - Term Expires Jan 2021

Consideration for Approval to Re-Elect Steve Graham to
Ardmore/Giles/Lincoln Industrial Development Board -
Term Expires Jan 2025

Chair Newman

Consideration for Approval of Rezoning Request for
Successus, LLC (a.k.a. Hyde Homes)

Nancy Harris, Planning & Zoning
Director

Consideration for Approval to Amend Zoning Resolution Art.
VII, Administration & Enforcement, Sec. 7.303 to Add
Subpart (H) Building Codes Adopted

Nancy Harris, Planning & Zoning
Director

Consideration for Approval to Amend Zoning Resolution Art.
VII Administration & Enforcement, Sec. 7.030 (D) Fees

Nancy Harris, Planning & Zoning
Director

Budget Committee Report

Donny Ogle, Secretary

Notary Publics

Chair Newman

New Business

Chair Newman

Adjourn

Chair Newman

The Board of Commissioners of Lincoln County met in Regular Session at 6 p.m. on December 18, 2018 at the Lincoln County Courthouse, Fayetteville, Tennessee with Chairman Bill Newman presiding.

The following were present:

- BILL NEWMAN is present
- STEVE GRAHAM is present
- DAVID SANDERS is present
- DARREN WALKER is Absent
- BEN BROWN is present
- GRADY REAVIS is present
- JOHN THORPE is present
- JACK ATCHLEY is Absent
- KATE GUIN is present
- MARK MITCHELL is present
- RANDY BRADFORD is present
- CHARLES HUNTER is present
- STEVE SPRAY is present
- SHIRLEY DANGERFIELD is present
- STEPHANIE EADY BRITT is present
- ANTHONY TAYLOR is present
- TORI YOUNG is present
- DOUG CUNNINGHAM is present
- ROGER MARTINEZ JR is present
- RICKY BRYANT is present
- STEVE GUNTHERBERG is present
- GLEN DOUGLAS is present
- RONALD JEAN is present
- DONNY OGLE is present
- JON JACKS is Absent

Number of Voters PRESENT for Roll Call: 22

Number of Voters ABSENT for Roll Call: 3

County Clerk Phyllis F Counts, County Attorney Ed Simms and Finance Director Cole Bradford were also present.

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TOMMY GRAHAM, MINISTER MCBURG FIRST BAPTIST CHURCH OFFERED THE INVOCATION

JONATHAN MCAULLIFFE LED THE PLEDGE OF ALLEGIANCE. HE IS 15 YEARS OLD, NGA, ACTIVE IN LOCAL BOY SCOUT EXPLORER PROGRAM (POST 412) WHERE HE AND HIS POST ARE LEARNING ABOUT BECOMING A FIRE FIGHTER WITH THE L C VOLUNTEER FIRE DEPARTMENT, HOBBIES ARE FISHING AND HUNTING, MEMBER MCBURG FIRST BAPTIST CHURCH, PLANS TO PURSUE A CAREER IN WELDING AND AUTO MECHANICS. HE IS THE SON OF MATT AND JENNIFER MCAULLIFFE

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ANNOUNCEMENTS: PLEASE KEEP DARREN WALKER IN YOUR PRAYERS. HE IS UNABLE TO ATTEND TONIGHTS MEETING.

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APPROVAL OF MINUTES FROM OCTOBER 16, 2018 (CORRECTED) AND NOVEMBER 20, 2018

Motion by Commissioner Bradford, seconded by Commissioner Mitchell and passed with a unanimous voice vote

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CONSIDERATION FOR APPROVAL OF RESOLUTION OF RESPECT FOR THE LATE LARRY LANE GROCE, FORMER LINCOLN COUNTY COMMISSIONER

Motion by Commissioner Graham, seconded by Commissioner Douglas and passed with a unanimous voice vote

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CONSIDERATION FOR APPROVAL TO RE-APPOINT SHIRLEY DANGERFIELD AND ANTHONY TAYLOR TO THE TAX RELIEF COMMITTEE-TERMS EXPIRE JAN 2020

Motion by Commissioner Guntherberg, seconded by Commissioner Bradford and passed with a unanimous voice vote

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CONSIDERATION FOR APPROVAL TO RE-APPOINT GLENN OLDHAM TO THE ZONING APPEALS BOARD-TERM EXPIRES JAN 2024

Motion by Commissioner Jean, seconded by Commissioner Dangerfield and passed with a unanimous voice vote

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CONSIDERATION FOR APPROVAL OF RESOLUTION TO URGE THE GENERAL ASSEMBLY TO SUPPORT RESTORATION OF REGISTERS' COMMISSION

Motion by Commissioner Taylor, seconded by Commissioner Douglas and passed with a unanimous voice vote

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CONSIDERATION FOR APPROVAL TO CHANGE TO REAPPRAISAL CYCLE FROM A SIX YEAR TO A FIVE YEAR CYCLE

Motion by Commissioner Cunningham, seconded by Commissioner Douglas and passed with a unanimous voice vote

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CONSIDERATION FOR APPROVAL OF PROPOSED AMENDMENTS TO ZONING RESOLUTION, ART. VII ADMINISTRATION & ENFORCEMENT, SEC. 7.060 (A,2) MAIL NOTICE (SPECIAL EXCEPTION) ; SEC7.080 (B) VARIANCE FEE; SEC 7.090 (F) ZONING AMENDMENT & REZONING FEE; SEC. 7090 (H) MAIL NOTICE; SEC. 7.100 (B) SPECIAL EXCEPTION FEE; SWC. 7.110 (B) ADMINISTRATIVE REVIEW FEE; SEC. 7.120 CALL FOR SPECIAL MEETING

Motion by Commissioner Bradford, seconded by Commissioner Young and passed with a unanimous voice vote

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CONSIDERATION FOR APPROVAL OF REZONING REQUEST FOR SUNNYVALE INVESTMENTS, LLC

Motion by Commissioner Jean, seconded by Commissioner Guntherberg and passed with a unanimous voice vote

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The next three items will be considered in one motion:

CONSIDERATION FOR APPROVAL TO CALL FOR A PUBLIC HEARING RELATIVE THE REZONING FOR SUCCESSUS, LLC (A.K.A. HYDE HOMES)

CONSIDERATION FOR APPROVAL TO CALL FOR A PUBLIC HEARING TO AMEND ZONING RESOLUTION ART.VII, ADMINISTRATION & ENFORCEMENT, SEC. 7.303 TO ADD SUBPART (H) BUILDING CODES ADOPTED

CONSIDERATION FOR APPROVAL TO CALL FOR A PUBLIC HEARING TO AMEND ZONING RESOLUTION ART.VII, ADMINISTRATION & ENFORCEMENT, SEC. 7.030 (D) FEES

Motion by Commissioner Bradford, seconded by Commissioner Douglas and passed with a unanimous voice vote

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LIBRARY REPORT BY BERNADETTE ROCHE, DIRECTOR

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BUDGET COMMITTEE SECRETARY DONNY OGLE PRESENTED THE BUDGET COMMITTEE REPORT
Set forth on page(s) _____

CONCUR WITH THE RECOMMENDATION BY THE BUDGET COMMITTEE TO REFER THE ADEQUATE FACILITIES TAX INFORMATION TO THE FIRE/EMA COMMITTEE TO REVIEW AND PREPARE AN IMPLEMENTATION PLAN ALONG WITH A RECOMMENDATION FROM THE FIRE/EMA COMMITTEE
Set forth on page(s) _____

Motion by Commissioner Douglas, seconded by Commissioner Dangerfield and passed with a unanimous voice vote

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CONCUR WITH THE RECOMMENDED APPROVAL OF THE EMA BUILDING BUDGET AMENDMENT REQUEST-INCREASE 101-54410-335 BY \$16,800 AND DECREASE 101-39000 BY \$16,800

Motion by Commissioner Spray, seconded by Commissioner Guin and passed with a unanimous voice vote

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CONCUR WITH THE RECOMMENDED APPROVAL OF INCREASING 101-56500-310 BY \$120,000 AND DECREASING 101-39000 BY \$120,000 TO RETIRE THE DEBT OF THE LIBRARY IN FULL

Motion by Commissioner Cunningham, seconded by Commissioner Guin and passed with the following electronic roll call vote

- STEVE GRAHAM voted: N
- DAVID SANDERS voted: Y
- DARREN WALKER was Absent
- BEN BROWN voted: Y
- GRADY REAVIS voted: Y
- JOHN THORPE voted: N
- JACK ATCHLEY was Absent
- KATE GUIN voted: Y
- MARK MITCHELL voted: Y
- RANDY BRADFORD voted: Y
- CHARLES HUNTER voted: Y
- STEVE SPRAY voted: Y
- SHIRLEY DANGERFIELD voted: Y
- STEPHANIE EADY BRITT voted: Y
- ANTHONY TAYLOR voted: Y
- TORI YOUNG voted: Y
- DOUG CUNNINGHAM voted: Y
- ROGER MARTINEZ JR voted: Y
- RICKY BRYANT voted: Y
- STEVE GUNTHERBERG voted: N
- GLEN DOUGLAS voted: Y

RONALD JEAN voted: N
DONNY OGLE voted: N
JON JACKS was Absent

Passed (16 Y - 5 N - 3 Absent)

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CONCUR WITH THE RECOMMENDED APPROVAL TO CONCUR WITH THE SOLID WASTE COMMITTEE'S RECOMMENDATION AND RECOMMEND APPROVAL OF THE ATTACHED 116 SOLID WASTE FUND BUDGET AMENDMENT

Motion by Commissioner Bryant, seconded by Commissioner Taylor and passed with a unanimous voice vote

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CONCUR WITH THE RECOMMENDED APPROVAL OF THE 101 GENERAL FUND BUDGET AMENDMENTS

Set forth on page(s) _____

Motion by Commissioner Spray, seconded by Commissioner Douglas and passed with a unanimous voice vote

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CONCUR WITH THE RECOMMENDED APPROVAL OF THE 141 GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENTS

Set forth on page(s) _____

Motion by Commissioner Bradford, seconded by Commissioner Britt and passed with a unanimous voice vote

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MOTION BY COMMISSIONER DOUGLAS, SECONDED BY COMMISSIONER GUIN TO ACKNOWLEDGE RECEIPT OF THE FINANCIAL REPORTS, WITH A UNANIMOUS VOICE VOTE HEARD

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CONCUR WITH THE RECOMMENDED APPROVAL FOR THE INTEREST EARNINGS ON THE BOND PROCEEDS TO BE PLACED IN THE DEBT SERVICE FUND BASED ON THE ANALYSIS AND RECOMMENDATION

Set forth on page(s) _____

Motion by Commissioner Bradford, seconded by Commissioner Hunter and passed with a unanimous voice vote

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CONCUR WITH THE RECOMMENDED APPROVAL TO PURCHASE TABLETS TO BE USED FOR FUTURE COMMISSION AND COMMITTEE PACKET DISTRIBUTION. THIS WILL ELIMINATE SIGNIFICANT TIME AND EXPENSE NECESSARY TO PREPARE AND MAIL PACKETS. INCREASE 101-52600-709 BY \$25,627 AND DECREASE 101-39000 BY \$25,627

Motion by Commissioner Mitchell, seconded by Commissioner Martinez and passed with the following electronic roll call vote

STEVE GRAHAM voted: Y
DAVID SANDERS voted: Y
DARREN WALKER was Absent
BEN BROWN voted: Y
GRADY REAVIS voted: Y
JOHN THORPE voted: Y

JACK ATCHLEY was Absent
KATE GUIN voted: Y
MARK MITCHELL voted: Y
RANDY BRADFORD voted: Y
CHARLES HUNTER voted: Y
STEVE SPRAY voted: Y
SHIRLEY DANGERFIELD voted: N
STEPHANIE EADY BRITT voted: N
ANTHONY TAYLOR voted: Y
TORI YOUNG voted: N
DOUG CUNNINGHAM voted: Y
ROGER MARTINEZ JR voted: Y
RICKY BRYANT voted: Y
STEVE GUNTHERBERG voted: N
GLEN DOUGLAS voted: Y
RONALD JEAN voted: Y
DONNY OGLE voted: N
JON JACKS was Absent

Passed (16 Y - 5 N -3 Absent)

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CONCUR WITH THE RECOMMENDED APPROVAL OF THE FOLLOWING CANDIDATES FOR NOTARY PUBLIC

**MICHELLE RUTLEDGE
JORDAN YOUNG
MELISSA SIMMONS**

**MICHELLE K TOWRY
WALTER SLOAN
JUDY TUCKER**

**KRISTINE CLARK
KELLIE KNOTTS
SABRINA WHITAKER ADAMS**

Motion by Commissioner Guntherberg seconded by Commissioner Dangerfield and passed with a unanimous voice vote

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NEW BUSINESS:

Commissioner Ogle was recognized to share a column and to wish everyone a Merry Christmas

Commissioner Cunningham was recognized to update everyone on the land purchase by Hirotec America in Runway Center.

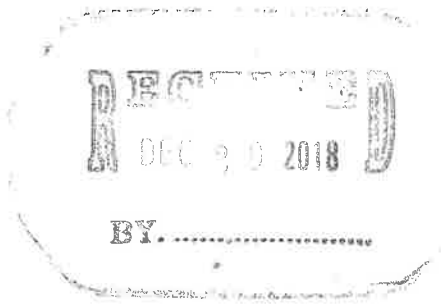
There being no further business to come before the Board, motion to adjourn by Commissioner Bradford seconded by Commissioner Guntherberg and passed with a unanimous voice vote

BILL NEWMAN, CHAIRMAN

ATTEST

PHYLLIS F COUNTS, COUNTY CLERK

**COMMITTEES OF THE BOARD OF COUNTY COMMISSIONERS OF LINCOLN
COUNTY TENNESSEE
DECEMBER 2018**



Chair	Bill Newman County Mayor	(09/19)	ELECT
Chair Pro Tempore	Doug Cunningham	(09/19)	ELECT
County Attorney	Ed Simms	(05/20)	
Parliamentarian	Ed Simms	(09/20)	ELECT

**AD HOC SOUTHERN LINCOLN COUNTY
SEWER LINE PROJECT STUDY**

John Thorpe
 Ronald Jean
 Doug Cunningham

COMMITTEE EXPIRES JAN 1, 2019

**ADULT ORIENTED ESTABLISHMENT
CONTROL BOARD**

Steve Guntherberg	Nov 2019
Randy Bradford	Nov 2019
Donny Ogle	Nov 2019
Stephanie Britt	Nov 2019
Mark Mitchell	Nov 2019
Tommy Halcomb (at large)	Nov 2019

AGRICULTURAL COMMITTEE

Amanda Biles	Jan 2020
Mark Mitchell	Jan 2020
Darren Walker	Jan 2020
Rick Lamon	Jan 2019
Gail Corder	Jan 2019
Jimmy McAlister	Jan 2020
Ben Brown	Jan 2019

AIRPORT AUTHORITY

Jack Towry	Oct 2020
Walter Shurden	Oct 2020

**ARDMORE/GILES/LINCOLN
INDUS DEVELOPMENT BD**

Steve Graham	Jan 2019
Raybon Bayless	Jan 2023
Linda Keith	Jan 2021

AUDIT COMMITTEE

Tori Young	Nov 2019
David Sanders	Nov 2019
Ben Brown	Nov 2019
Randy Bradford	Nov 2021
Darren Walker	Nov 2021

BEER BOARD

Jon Jacks	Sept 2020
Roger Martinez, Jr	Sept 2020
Darren Walker	Sept 2020

BOARD OF EQUALIZATION

Sam Ezell	April 2019
Eulus Quick	April 2019
Lisa Hardiman	April 2019
Lloyd Steelman	April 2019
David M Thompson	April 2019

BUDGET COMMITTEE

Steve Graham	Nov 2019
Grady Reavis	Nov 2019
Ricky Bryant	Nov 2019
Kate Guin	Nov 2019
Doug Cunningham	Nov 2019
Shirley Dangerfield	Nov 2019
Randy Bradford	Nov 2019
Donny Ogle	Nov 2019

**BUFFALO RIVER REGIONAL
BOARD**

Vicky Hamilton	Jun 2019
****	Jun 2019

CHAMBER OF COMMERCE BD

Mark Mitchell	Sept 2020
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DELINQUENT TAX SALE COMM

Ben Brown	Sept 2020
Kate Guin	Sept 2020
Doug Cunningham	Sept 2020
Charles Hunter	Sept 2020
County Mayor Newman	Coterminous
Rd Superintendent Gill	Coterminous
School Superintendent Heath	Coterminous

NOTE: This is always Financial Mgmt Committ

E911 BOARD

Billy G Gray	Nov 2022
Richard Wright	Nov 2021
Eddie Hall	Nov 2021
Doug Campbell	Nov 2022
Robert Strobe	Nov 2022
Joe Young	Nov 2022
Murray Blackwelder	Coterminous
Richard Howell	Coterminous
Coby Moon	Coterminous
Bob Jones	Nov 2022

EDUCATION/WORKFORCE COMM

(For LC 3 Three Star Program)

Dr Bill Heath	May 2019
Dr Janine Wilson	May 2019
Mark Clark	May 2019
Kaye Cowley	May 2019
Lisa Creson	May 2019
Brad Luna	May 2019
Bridget Jones	May 2019
Eric Jones	May 2019
Kate Killebrew	May 2019
Ron Perrin	May 2019
Diane Buchanan	May 2019
Garth Garris	May 2019
Ben Brown	May 2019

FAYETTEVILLE MAIN ST BOARD

As of Jan 2015

County Representative	
Stephanie Britt	Jan 2021
City Representative	
Violet Harry	Jan 2021

FINANCIAL MANAGEMENT

Charles Hunter	Sept 2020
Ben Brown	Sept 2020
Kate Guin	Sept 2020
Doug Cunningham	Sept 2020
County Mayor Newman	Coterminous
Rd Superintendent Gill	Coterminous
School Superintendent Heath	Coterminous

FIRE/EMA

Ricky Bryant	Sept 2020
Glen Douglas	Sept 2020
Steve Spray	Sept 2020
Stephanie Britt	Sept 2020
Tori Young	Sept 2020

HEALTH FACILITIES

APPOINT	Donny Ogle	Oct 2019
	John Thorpe	Oct 2021
	Anthony Taylor	Oct 2020
	Dr Bill Edwards	Oct 2019
	David Sanders	Oct 2021
	Jack Atchley	Oct 2019
	Dr Theresa Morrison	Oct 2020

ISWA

Doug Cunningham	Jan 2019
A J Williams	Jan 2019

INDUSTRIAL COORDINATING

Doug Cunningham	Jan 2019
Ronald Jean	Jan 2019
Steve Graham	Jan 2019

**COMMITTEES OF THE BOARD OF COUNTY COMMISSIONERS OF LINCOLN
COUNTY TENNESSEE
DECEMBER 2018**

JOINT INDUSTRIAL DEVELOPMENT

Bonnie Hereford	Jun 2021
Micky Lawson	Jun 2019
Will Thomas	Jun 2019
Jack Marsh	Jun 2021
Michael Dempsey	Jun 2023
Eric Reynolds	Jun 2023
Jeff Alder	Jun 2019

JUDICIAL COMMISSIONERS

Ernie Morgan	Sept 2019
Randall Slayton	Sept 2019
Brian Rutledge	Sept 2019

LAW ENFORCEMENT

Steve Guntherberg	Dec 2020
Steve Spray	Dec 2020
Kate Guin	Dec 2020
Ben Brown	Dec 2020
Glen Douglas	Dec 2020

LIBRARY BOARD

Shirley Dangerfield Co Cmm	Jun 2021
Leslie A Copeland	Jun 2021
Trina Quick	Jun 2021
****	Jun 2020
Danny Bryant (Alderman)	Jun 2019
Shawnta Fulton	Jun 2020
Alex Boyce	Jun 2019

**LINCOLN COUNTY BOARD
OF PUBLIC UTILITIES**

Josh Buchanan	Jun 2021
Michael Gooding	Jun 2019
Jack Fowler	Jun 2021
Mark Bolden	Jun 2020
Danny Walker	Jun 2019

LINCOLN COUNTY ETHICS

David Sanders	Sept 2019
Randy Bradford	Sept 2019
Shirley Dangerfield	Sept 2019
Darren Walker	Sept 2019
Ron Mahal	Sept 2019

LINCOLN COUNTY PLANNING

Bruce Tanner	May 2022
Amanda Hazelbaker	May 2022
Roy Butler	May 2022
Jeff Parker	May 2022
Tom Ward	May 2022
Daniel Smith	May 2021
Sue Welch	May 2021
Tony Brown	May 2019
Mike Hyde	May 2019
Charles Hunter	Sep 2022
Grady Reavis	Aug 2020
Bill Newman	Coterminous

PARKS & RECREATION

Darren Walker	Jan 2020
Stephanie Britt	Jan 2020
Chris Thornton	Jan 2020

PERSONNEL

Tori Young	Sept 2020
Ricky Bryant	Sept 2020
Kate Guin	Sept 2020
Ben Brown	Sept 2020
Randy Bradford	Sept 2020

RECORDS COMMITTEE

Judge Andy Myrick	Sept 2022
Clarke Waggoner	Sept 2022
Randy Delap	Sept 2022
Jack Towry	Sept 2022
Phyllis F Counts	Sept 2022
Mark Mitchell	Sept 2022
Sherrie Tomerlin	Sept 2022

ROAD COMMITTEE

Glen Douglas	Sept 2020
Charles Hunter	Sept 2020
Jon Jacks	Sept 2020
Steve Spray	Sept 2020
Steve Guntherberg	Sept 2020

RULES & LEGISLATIVE

Roger Martinez, Jr	Sept 2020
Charles Hunter	Sept 2020
Jack Atchley	Sept 2020
Steve Spray	Sept 2020
Darren Walker	Sept 2020

SICK LEAVE

Kate Guin	Jan 2020
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SOLID WASTE

Doug Cunningham	Sept 2020
Ronald Jean	Sept 2020
Jack Atchley	Sept 2020
Steve Guntherberg	Sept 2020
Anthony Taylor	Sept 2020

TAX RELIEF

County Mayor Newman	Jan 2019
Trustee Mary J Porter	Jan 2019
Property Assessor Braden	Jan 2019
Finance Director Bradford	Jan 2019
Commissioner Dangerfield	Jan 2020
Commissioner Taylor	Jan 2020

THREE STAR HOUSING

Randy Delap	Sept 2019
Betty Creson	Sept 2019
Brenda Roles	Sept 2019

ZONING APPEALS BOARD

Glenn Oldham	Jan 2024
David Sanders	Jan 2023
Darren Walker	Jan 2021
Ronald Jean	Jan 2020
Roy Butler	Jan 2022

ELECT (CITY POS)

NOV

COMMITTEE

REPORTS

DRAFT

ISWA Board of Directors
Minutes/ November 14, 2018

RECEIVED
NOV 15 2018

BY.....

I Call to Order

Fayetteville Municipal Building, Fayetteville TN at 6:00 p.m. Mr. A. J. Williams presided and called the meeting to order with the following members present:

A. J. Williams	Larry Moorehead	Barbara Finney
Wayne Limbaugh	Eric Pierce	Doug Cunningham
Robert Taylor	Stanley Smotherman	William Anderson

II. Doug Cunningham moved, Stanley Smotherman seconded a motion to accept the minutes from the October 2018 meeting. (Ayes 7; Nays 0) motion passed

III. Treasurer's Report

American City Bank	\$ 1,846.47
Investments	\$427,557.62

Larry Moorehead moved, Stanley Smotherman seconded a motion to approve the treasurers report for the last meeting (Ayes 7; Nays 0) motion passed

IV. Finance Director's Report – Attached

V Regional Planning Board Comments

There were no comments from the planning board members present at the meeting.

VI ISWA Administrator's Monthly Report- Attached

VII. Tonnage Report

Estill Springs	4,146.00
Lincoln Co.	3,112.15
Moore County incl. above	<u>250.40</u>
Sub-total	7,258.15
Shelbyville	706.93
Bedford Co	<u>920.21</u>
Total	8,885.29

VII. Transfer Station

Estill Springs Transfer Station is having problems dealing with traffic flow. The city and county drivers are spending a couple hours waiting to dump their loads. It also appears that the inadequate operation of the loader has again destroyed the concrete that we recently repaired. William Anderson talked with Brent Barnes with Santek who said he would deal with the problems

Fayetteville Transfer Station:

Scale Repairs – The gentleman from Park City Steele has been delayed in completing the job due to injury. He is planning to do the work during regular business hours. He thinks he can work around customers using the scales.

The trailer we are refurbishing for the Fayetteville Transfer Station Office is complete except for sealing the roof.

Com PKT

Doug Cunningham is still working on getting prices for paving the Fayetteville Transfer Station to try to keep the runoff of gravel dust from getting into the water.

IX. Staff Classification

The board discussed the differences between exempt and non-exempt employees and decided to ask Costa Brice, Human Resource Director for the City of Tullahoma to come and talk with the board and answer any questions.

X. Other Business

Larry Moorehead moved, Stanley Smotherman seconded the motion to adjourn the meeting.
(Ayes 7; Nays 0) motion passed

ACCOUNT NUMBER	REVENUES	2019 BUDGET	ACTUAL 10/31/2018	2019 BALANCE	PERCENT REALIZED
34410	Administrative Fees	169,788.12	56,610.15	113,177.97	33.34%
34412	Receipts - Shelbyville	171,777.63	60,631.21	111,146.42	35.30%
34415	Receipts - Lincoln Co.	731,276.31	246,656.09	484,620.22	33.73%
34416	Receipts - Petersburg	11,652.09	3,817.06	7,835.03	32.76%
34418	Receipts - Tullahoma	582,333.33	196,742.88	385,590.45	33.79%
34419	Receipts - Fayetteville	152,691.51	53,421.42	99,270.09	34.99%
34421	Receipts - Franklin Co.	445,301.66	149,328.59	295,973.07	33.53%
34422	Receipts - Allied Waste	62,727.71	21,324.61	41,403.10	34.00%
34423	Receipts - Bedford Co.	248,512.32	80,768.69	167,743.63	32.50%
34424	Receipts - Moore Co.	149,997.16	52,188.51	97,808.65	34.79%
34425	Receipts - Santek	96,918.77	33,213.85	63,704.92	34.27%
34426	Lincoln County Litter Grant	15,720.00	0.00	15,720.00	0.00%
34427	Organics Grant	12,577.06	0.00	12,577.06	0.00%
36100	Interest	1,196.28	411.56	784.72	34.40%
	TOTAL RECEIPTS	2,852,469.95	955,114.62	1,897,355.33	33.48%

ACCOUNT NUMBER	EXPENDITURES	2019 BUDGET	ACTUAL 10/31/2018	2019 BALANCE	PERCENT SPENT
111	Salary - Fulltime Employee	45,005.99	15,001.96	30,004.03	33.33%
114	Directors Fees	10,800.00	3,500.00	7,300.00	32.41%
141	OASI - Employer's Share	4,269.16	1,059.63	3,209.53	24.82%
147	Unemployment Insurance	21.00	0.00	21.00	0.00%
190	Disposal Fees	2,493,808.72	843,554.45	1,650,254.27	33.83%
191	Supplies (Program Imp.)	1,750.00	291.51	1,458.49	16.66%
211	Postage	325.00	50.00	275.00	15.38%
220	Printing and Publications	1,000.00	0.00	1,000.00	0.00%
222	Adv. Promotional	4,750.00	1,215.00	3,535.00	25.58%
223	Adv. Media	9,250.00	1,014.01	8,235.99	10.96%
224	School Promotions	500.00	0.00	500.00	0.00%
235	Membership Dues	1,600.00	752.00	848.00	47.00%
245	Telephone Expense	2,000.00	537.67	1,462.33	26.88%
251	Billing/Accounting	4,800.00	1,200.00	3,600.00	25.00%
252	Legal Fees	10,000.00	0.00	10,000.00	0.00%
253	Audit Fees	3,500.00	0.00	3,500.00	0.00%
254	Other Personal Services	5,400.00	1,800.00	3,600.00	33.33%
258	Transfer Station Registration	4,400.00	3,700.00	700.00	84.09%
259	Engineering Services	5,000.00	1,371.31	3,628.69	27.43%
262	Repair of Equipment	200.00	0.00	200.00	0.00%
263	Repairs to the Transfer Stations	30,000.00	10,159.57	19,840.43	33.87%
264	Septic Tank Cleaning	8,125.00	3,125.00	5,000.00	38.46%
265	Rental Fees	7,000.00	2,426.85	4,573.15	34.67%
266	Fire Inspection	1,800.00	572.34	1,227.66	31.80%
280	Travel and Training	4,000.00	1,811.66	2,188.34	45.29%
281	Travel - Authority	5,000.00	1,584.63	3,415.37	31.69%
282	Mileage - Carol Fulmer	4,000.00	850.74	3,149.26	21.27%
320	Operating Supplies	2,500.00	465.27	2,034.73	18.61%
510	Operating Insurance	5,666.00	3,627.00	2,039.00	64.01%
600	Loan Payment	64,537.80	21,512.60	43,025.20	33.33%
902	Estill Springs Lease	1,700.00	0.00	1,700.00	0.00%
903	Fayetteville Lease	1,700.00	0.00	1,700.00	0.00%
900	Web Site Development	400.00	32.97	367.03	8.24%
901	Recycling Bins	12,000.00	0.00	12,000.00	0.00%
940	Purchase of Equipment	500.00	0.00	500.00	0.00%
942	Lincoln County Litter Grant	15,720.00	0.00	15,720.00	0.00%
943	Organics Grant	20,691.78	0.00	20,691.78	0.00%
949	Library/Educational	3,600.00	0.00	3,600.00	0.00%
	TOTAL EXPENSES	2,797,320.45	921,216.17	1,876,104.28	32.93%

FINANCE DIRECTOR'S REPORT
November 2018

--The October 2018 Finance Report is attached for your approval.

--All other items are routine.

Pat Williams

ACTIVITIES PERFORMED FOR THE REGION:

Activity Report October 30, 2018

- ❖ Educational programs, office activities, recycling events and other activities performed

Special Activities

- ❖ TN Solid Waste Control Board Meeting Nashville
- ❖ Ideas for upcoming recycled crafts events
- ❖ Phone meeting with a representative from Recycle Coach
- ❖ Order Size and roll T-Shirts

ACTIVITIES PERFORMED IN FRANKLIN CO.:

Educational Activities

- ❖ Set-up recycling and garbage bins for the FC Fair horse show.
- ❖ Setup recycling and trash bins and do recycled crafts with children at the FC Fair October 3-5
- ❖ Educational Games on Recycling and Waste Reduction for the Franklin County School Wide Family STEM Night held at FCHS
- ❖ Create vinyl lettering for recycling bins at church
- ❖ Deliver Recycling bins for Winchester's Fall Festival

ACTIVITIES PERFORMED IN LINCOLN CO.:

Educational Activities

- ❖ Litter Grant pricing

ACTIVITIES PERFORMED IN TULLAHOMA:

- ❖ Motlow Environmental Science Class Tour of the Recycling Center
- ❖ Go Green Council
- ❖ Chamber Ambassador Meeting
- ❖ Deliver and pick-up trailer with recycling bins for the Octoberfest
- ❖ Education Booth and game at TUA's Electric Week Customer Appreciation Day
- ❖ Set-up a booth at the Farmer's Market to promote Composting and distribute backyard composters

ACTIVITIES PERFORMED IN BEDFORD:

ACTIVITIES PERFORMED IN MOORE:

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FAYETTEVILLE
LINCOLN COUNTY
INDUSTRIAL DEVELOPMENT BOARD

November 19, 2018 (7:30 A.M.)

IDB Boardroom

Regular Monthly Meeting

Jack Marsh, Chairman

Members Present

Jack Marsh, Chairman
Bonnie Hereford, Sec. /Treasurer
Michael Dempsey
Micky Lawson
Eric Reynolds

Members Absent

Will Thomas, Vice-Chair

Others Present

Elaine Middleton, Ex. Director
Emmylou Porter, Admin. Asst.
Bill Newman, Mayor, Ex-Officio
Ronald Jean, County Commissioner
-IDB Oversight Committee Member
Lucy Williams, Elk Valley Times

The Fayetteville-Lincoln County Industrial Development Board (IDB) met on Monday, November 19, 2018 at 7:30 a.m. at the IDB Boardroom for the regular monthly meeting. The meeting was called to order by Mr. Jack Marsh, Chairman. Mr. Eric Reynolds opened with prayer.

Review of the Minutes:

After a review of the minutes from the Board Meeting on October 15, 2018, a motion was made by Mr. Michael Dempsey to accept the minutes as printed. The motion was seconded by Mr. Eric Reynolds. The motion passed with all in favor.

Review of the Financials:

After a review of the financials for October 2018, a motion was made by Ms. Bonnie Hereford to accept the financials as printed. The motion was seconded by Mr. Micky Lawson. The motion passed with all in favor.

TMD Project Update:

Ms. Middleton reported that Fite Construction has erected 90% of the steel structure with the exception of the north end of TMD's expansion. Concrete pours have been delayed due to wet/cold weather conditions. More than half of the steel has been painted and approximately half of the roof panels have been installed. Most of the west wall panels are up and work will begin on the east side wall panels this week. The contractor set the crane last Thursday. Concrete pouring should resume this week as well as painting, electrical, and fire protection installations. Contractors and sub-contractors plan to work today through Wednesday then take off until Monday for the Thanksgiving holiday.

Frito Lay Resolution:

Ms. Middleton presented the final resolution for the Frito-Lay, Inc. Payment In Lieu of Tax (PILOT) agreement that was approved by the board at the April 2018 meeting. Mr. Micky Lawson made a motion to approve authorizing the execution of the final PILOT agreement. The motion was seconded by Ms. Bonnie Hereford. The motion passed with all in favor.

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Bullington Industrial Park Sign Additional Costs:

Mr. Jack Marsh presented invoices to the board from NDesigns for additional costs of refurbishing the Bullington Industrial Park sign. During the July 2018 meeting, the board approved NDesigns initial quote of \$1,150. The work to remove the old letters was more extensive than reflected in the initial quote and resulted in additional costs of \$450. After discussions, Mr. Eric Reynolds motioned for IDB to pay the additional costs. The motion was seconded by Ms. Bonnie Hereford. The motion passed with all in favor.

Bullington Industrial Park Covenant Violation Update:

Mr. Jack Marsh updated the board that he met with representatives from Gregory Manufacturing Company, Inc. earlier this month. At that meeting, it was reported to Mr. Marsh that plans were moving forward to bush hog behind the building and attaining bids for planting evergreen trees along the property line facing Providence Road. Discussions continue.

Nippon Steel Building Project Update:

Ms. Middleton reported to the board that Agracel, Inc. is on track with finalizing due diligence and financing to complete the purchase of the Nippon Steel Building by the end of this year.

Spec Building Project Update/ Loan:

Ms. Middleton updated the board that construction is complete on the Spec Building and all loan disbursements have been made. The construction loan will be converted from interest only to principal and interest payments with the first payment due on December 1st. After discussion of options to fund the payments, Mr. Micky Lawson motioned to make payment with IDB's reserve funds. The motion was seconded by Mr. Michael Dempsey. The motion passed with all in favor.

Project Shamrock Update:

Ms. Middleton shared with the board that after Project Shamrock's final visit, the company requested to increase the proposed site at Runway Centre to 34 acres. The survey was updated to reflect the change. The company is expected to make a decision on a site location soon. Mr. Micky Lawson motioned to approve the amended purchase option agreement. The motion was seconded by Ms. Bonnie Hereford. The motion passed with all in favor. Project Shamrock would be eligible for grant funding should the project select Lincoln County. Ms. Middleton presented a resolution to make application on the project's behalf should it move forward with this process by selecting this community. Mr. Eric Reynolds motioned to adopt the resolution for the Economic Development Grant on behalf of Project Shamrock. The motion was seconded by Mr. Micky Lawson. The motion passed with all in favor. Ms. Bonnie Hereford motioned to execute a Request to Incur Costs (RTIC) on behalf of Project Shamrock as part of the process should the project select Lincoln County. The motion was seconded by Mr. Eric Reynolds. The motion passed with all in favor.

Project Updates:

Ms. Middleton reported to the board that since the October board meeting, IDB has received 3 Requests For Information (RFI) from the state. IDB submitted the Spec Building and Nippon Steel building for 2 of those projects. The projects were seeking a 50,000 - 100,000 sf building and a 75,000 sf building expandable to 125,000 sf. The projects were a foreign owned automotive supplier with 110 new jobs and a European manufacturer with 50 jobs and an investment of \$2.5M. IDB did not qualify for the third RFI seeking a 240,000 - 400,000 sf building located on 50 acres.

Other:

Mr. Jeff Alder resigned as an Industrial Development Board Member effective November 14, 2018 after he was elected as an Aldermen for the City of Fayetteville.

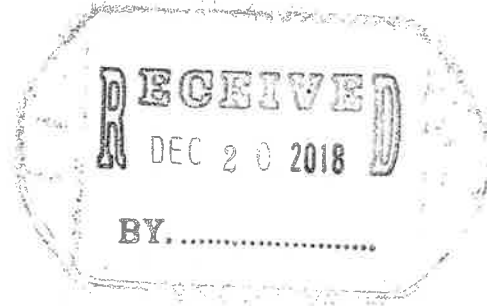
With no further business, Mr. Eric Reynolds made a motion to adjourn. Ms. Bonnie Hereford seconded the motion. The motion passed with all in favor and the meeting was adjourned.

Jack Marsh, Chairman

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Lincoln Health System
Board of Trustees Meeting Minutes

Tuesday, November 27, 2018 4:30 – 8 pm



Present:

Board: Anthony Taylor (Chairman); Donnie Ogle (Secretary); John Thorpe; Theresa Morrison, MD; Richard Cline, DO (COS); Bill Edwards, MD; David Sanders; Jack Atchley

LHS: Candie Starr (CEO); Bob Lonis (CFO); John Lavender, (CIO); Carrie Rogers (DON); Jeannette Merrill (CCO); Bruce Long (Controller);

Guests: Dan Hancock (CPA and Partner at Putman & Hancock); Fayna Sargent (CPA at Putman & Hancock)

Absent: N/A

Call to Order at 5:15 pm by Anthony Taylor.

The Lincoln Health System Committee (Governing Body) met in the regular monthly session in the conference room of the Lincoln Medical Center, 106 Medical Center Boulevard, Fayetteville, Tennessee on Tuesday, November 27, 2018.

A prayer was conducted by John Thorpe before business commenced.

1. Consent Agenda
 - a) Meeting Minutes
 - LHS October Board Minutes
 - b) Medical Staff Credentialing/Privileges
 - November 2018 Medical Staff Minutes
 - *November 2018 Credentials*
 - c) Committee Reports/Recommendations for Approval
 - i. Policies & Procedures **WITH Changes or NEW** (for review & approval)
 - Lift Assist
 - Stand By Coverage EMS
 - DOA EMS Billing
 - Procurement Policy and Procedures 2018
 - *Fire Arms Brought to Facility by Nonviolent Patients*
 - Treatment No Transport EMS
 - 1135 Waiver
 - Lift Assist
 - Stand By Coverage EMS
 - DOA EMS Billing
 - ii. Policies & Procedures with **No Changes**
 - Conducting Internal Investigations
 - Response to Government Inquires Investigations or Audits

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- d.) Financial Operations – Bob Lonis
- October 2018 Financial Narrative
 - October Finance Committee

- e.) Human Resources – Wendy Nogler
- HR Dashboard Hospital Based FY19
 - HR Dashboard CC FY19

John Thorpe withheld the above yellow highlighted from the consent agenda, listed as follows: November 2018 Credentials and the Policy with Changes titled "Fire Arms Brought to Facility By Nonviolent Patients".

Dr. Robison's credential chart did not disclose the accurate number of claims. There were two claims (2/24/12 and 1/20/13) with above average settlements not disclosed in the credential chart, as listed on the State of TN Health website. Candie Starr stated we would need to cross reference his profile with his social security information and verify this is the same physician.

The Fire Arm Policy states that security will keep the patients firearm until the patient is discharged. John Thorpe reads it as if you visit a patient and you have a fire arm, they will take your firearm until the patient is discharged. Anthony asked should it say "if you visit someone, your firearm should be taken and then given back to you the same day". John Thorpe said that would be common sense in his opinion. Anthony said hold for next month.

Motion to approve the Consent Agenda as submitted, with the exception of the November 2018 Credentials and the Policy with Changes titled "Fire Arms Brought to Facility By Nonviolent Patients". Motion made by John Thorpe, seconded by Dr. Theresa Morrison. Motion passed.

2. Senior Administrative Reports

- a) FY 2018 Audit Presentation – Dan Hancock and Fayna Sargent from Putman and Hancock presented to the board the FY 2018 LCHS Audit in great detail.
- b) Chief of Staff – Dr. Richard Cline
- c) Quality Council Committee – Carrie Rogers
- Board of Trustees Nursing & Quality Update November
 - Quality Presentation November 2018
 - As a result of the board of trustees' recommendation, there is now a Patient Experience letter placed in every patient room and in all discharge folders. Carrie showed example of this letter.
 - Patient Safety Culture – CoSe 71% Participation Rate; Continuing to focus on Speak Up and TeamSteps
 - Patient Satisfaction Inpatient – Reviewed overall charts, nurse communication, doctor communication, communication about medicines.
 - Patient Satisfaction Outpatient – Reviewed the overall rating for Q42018 and Patient Satisfaction in the ER (12 month review: Overall Physicians Q42018 and Patient Care Staff Overall Satisfaction TopBox)

Note – Anthony Taylor requested that the source be added to the graphs so the Board knows what they are comparing and reviewing. He also requested the State numbers for comparison graphs.

- Reviewed the Grievance Summary – trending downward since July 2018; a big contributing factor is Senior Admin Leader rounding on MedSurg on a daily basis.
- Regulatory: As a result of a complaint driven Joint Commission visit in July, we are 100% staffing in the ICU with 2 staff members for employee safety.
- Donor Services – reviewed
- Safety Report – Value Based Purchasing Readmissions. Case Mgt. department has been down one employee since July 2018. Sandy Barnes who normally runs the Impact Program has not been able to spend time on this role. Brittany Randolph from the OB department will be filling this position in December 2018.
- Value Based Purchasing Harms – Patient Falls have drastically decreased. Reason is due to adding bed alarms in the ICU – these were previously at LCC that we utilized. The Focus for next quarter – using bed alarms when indicated and a new push for toileting within arm’s reach.
- Safety Staffing Effectiveness – Reviewed overtime, employee exposures, Sever Sepsis and Septic Shock reports
- Infection Control Report: Flu Shots System Wide – we are 86% completion currently. We have to be at 90% per regulations. Masking will be starting soon. Board members asked reasons why employees would not take the flu shot since it is complimentary, Carrie explained sometimes religious reasons, and other reasons are they just don’t want to take. Regardless we have to obtain a declination from those that choose not to. Declinations still count against the hospital. Reviewed the departments that are 100% compliant in flu shots and the departments that are behind.
- Reviewed Infection Control Tactics for Improvement for Hand Hygiene, Foley Days, and Central Line Days.
- Performance Improvement: ICU PI – No overrides in October; Reviewed the ER PI Capnography with Opioid Administration and PEDS 48 Hour Returns Discharged to Home.
- Reviewed the Chest Pain ED Lab STAT Turn Around Times; MedSurg % Complaint Care Plan; VTE Addressed; Port Caps Compliance; OB Patients Stats; Surgery Stats.

Motion to approve the Quality Presentation as submitted. Motion made by John Thorpe, seconded by Jack Atchley. Motion passed.

- CCO - Jeannette Merrill - Board Meeting Compliance Update

Element 1: Standards of Conduct (Code), Policies and Procedures

None. New Policy and Procedure Committee to meet Dec. 7, 2018

Element 2: Compliance Officer and Compliance Committee

Compliance Committee Met November 10, 2018
Next meeting December 10, 2018

Element 3: Training and Education

- Board Education- TennCare/Medicaid Revalidation Process - Kirby Hedrick, Revenue Cycle Director
- Board Orientation TBA In January - 1/16/18

Element 4: Monitoring and Auditing

- Compliance Committee- Results of internal monitoring were reported for financials, Human Resources, IT/Operations, Compliance, CEO, Nursing, Revenue Cycle, Care Centers

Element 5: Reporting and Investigating

- Workplace Alerts - October, 2018
 - 1 patient confidentiality- unsubstantiated

Element 6: Enforcement and Discipline

- None

Element 7: Response and Prevention

- None
- Other - Anthony Taylor requested that we investigate if we are in compliance with the Community Health Assessment. Jeannette and Candie to look into this.

Motion to approve the Senior Administrative Reports as submitted. Motion made by Jack Atchley, seconded by John Thorpe. Motion passed.

4. Other

- Old Home Health Building Sale/Lease - Candie was approached by the Junior House about the usage of this building. They would not be able to purchase the building but did want to somehow make use of it. Candie spoke with Cole Bradford and Mayor Newman about this and wanted the Board's input. The issue is that

the building is in critical condition and is infested with black widows, needs a new roof, broken windows, etc., and may not in a condition for safe usage. The Board talked about the location and what a valuable piece of land that it was. No final decision was made on this, but the Board agreed that the status of the building must be address next year.

- Lighting Proposal – Bob Lonis – Proposed LED Lights retro fitting hospital wide (interior and exterior) in order to garner significant utility savings. Cost projected at \$288,000 but would pay for itself in 3 years and produce significant savings for another 7 years to benefit the health system. Savings projected over 10 years is approximately \$1 million.

Motion tentatively approved this concept, upon review of the finalization of the contract, to be emailed to the Board Members for further review. Motion made by Dr. Morrison and seconded by Donny Ogle. Motion Passed.

5. Capital Purchases – John Lavender

- Pharmacy Compounding Room USP797 Compliance: The Board gave approval to move forward with the plan to retrofit the pharmacy's sterile compounding room. The goal of a sterile compounding environment is to control the risk of contamination and cross-contamination during the preparation of customized medications for patients. The construction with an expected cost of \$61,000 will bring the pharmacy compounding room into compliance with the USP 797 guidelines in preparation for the upcoming Joint Commission Survey. John Lavender to email the Board the breakdown of this cost.

Motion to accept the capital purchase as outlined above. Motion made by John Thorpe and seconded by Jack Atchley. Motion Passed.

Other – Next Board meeting is Wednesday, December 19th due to the holidays.

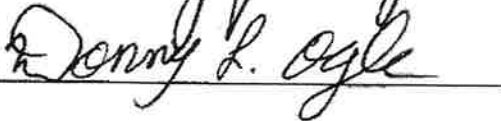
6. Adjourn at 7:36 pm

7. Executive Session

Signed:



Signed:



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COMMITTEE

REPORTS



FAYETTEVILLE
LINCOLN COUNTY
INDUSTRIAL DEVELOPMENT BOARD

RECEIVED
DEC 11 2018
BY:

December 4, 2018 (12:00 P.M.)

IDB Boardroom

Special Called Meeting

Jack Marsh, Chairman

Members Present

Jack Marsh, Chairman
Will Thomas, Vice-Chair
Bonnie Hereford, Sec. /Treasurer
Micky Lawson
Michael Dempsey

Members Absent

Eric Reynolds

Others Present

Elaine Middleton, Ex. Director
Emmylou Porter, Admin. Asst.
Lucy Williams, Elk Valley Times

The Fayetteville-Lincoln County Industrial Development Board (IDB) met on Tuesday, December 4, 2018 at 12:00 p.m. at the IDB Boardroom for the special called meeting. The meeting was called to order by Mr. Jack Marsh, Chairman.

Frito-Lay Resolution:

Ms. Middleton presented a resolution provided by IDB's attorney, Mr. Mark Mamantov, to ratify the execution of a Payment in Lieu of Tax (PILOT) agreement with Frito-Lay approved during IDB's November 2018 monthly board meeting to comply with notice requirements in Section 7-53-305 of Tennessee Code Annotated. Mr. Michael Dempsey motioned to approve the resolution ratifying the previously approved Frito-Lay resolution. The motion was seconded by Mr. Will Thomas. The motion passed with all in favor.

Project Shamrock Resolution:

Ms. Middleton presented a resolution relating to PILOT documents including authorizing IDB officers to authorize and execute lease documents between IDB and Project Shamrock. Mr. Will Thomas motioned to authorize officers to execute the PILOT resolution with Project Shamrock. The motion was seconded by Ms. Bonnie Hereford. The motion passed with all in favor.

With no further business, Mr. Micky Lawson made a motion to adjourn. Mr. Michel Dempsey seconded the motion. The motion passed with all in favor and the meeting was adjourned.

Jack Marsh, Chairman

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Vote to accept these minutes will
Be at the next regular Board meeting.

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**Lincoln County Board of Education
Board Meeting
December 10, 2018**

The Lincoln County Board of Education met in regular session on December 10, 2018 at Stone Bridge Academic Learning Center. Board Chairman Tommy Stevenson was in the chair, and Mrs. Karen Putman acted as secretary. The Unity School Student Council led the pledge/invocation and presented information about their group activities. Mr. Stevenson called the meeting to order at 5:30 p.m.

Members Present:

Jared Bradley
Carla Buchanan
Johnny Collins
Susan Cowley
Jennifer Haynes
Kevin Posey
Tommy Stevenson
Sammy Tucker

Denali Quinonez – Student Board Representative
Anna Grace Welch – Student Board Representative

Members Absent:

None

Business Transacted:

Mr. Tucker moved, seconded by Mr. Bradley, to approve the November 5, 2018 board meeting minutes and the November 29, 2018 Special Called meeting minutes. The motion carried by unanimous voice vote.

Mr. Posey moved, seconded by Mr. Collins, to approve the agenda per Board Policy 1.403, removing Item XI, which will be presented at the January Board meeting. Dr. Heath noted that the requested report on reimbursable meals was not available and would be presented at a later date. The motion carried by unanimous voice vote.

Dr. Heath recognized Billy Owens, Principal at Highland Rim School, to present the certificate for Support Staff of the Month to Michelle Halcomb. Garth Garris, Principal at Lincoln County High School, presented the Teacher of the Month certificate to Don McNeese. Lisa Washburn was recognized by Board member Johnny Collins as Retired Educator of the Month.

Vote to accept these minutes will
Be at the next regular Board meeting.

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The following teachers were recognized as school level Teachers of the Year for 2019:

- LaChaz Edmiston/Blanche – PreK – Grade 4
- Randy Milligan/Blanche – Grades 5 – 8
- Tascha Osgood/Flintville – PreK – Grade 4
- Tanner Wisner/Flintville – Grades 5 – 8
- Angela Johnson/HRS – PreK – Grade 4
- Tracy Davis/HRS – Grades 5 – 8
- Hannah Underwood/South Lincoln – PreK – Grade 4
- Linda Dorris/South Lincoln – Grades 5 – 8
- Katherine Derryberry/Unity – PreK – Grade 4
- Beth Marks/Unity – Grades 5 – 8
- Melanie Kelso/Stone Bridge Academy – PreK – Grade 4
- Tiffany Roberts/NGA – Grades 9 – 12
- Edie Martin/LCHS – Grades 9 - 12

Miss Quinonez and Miss Welch presented a Student Report to the Board, covering the following topics: EOC testing and their impact on student grades, lunch choices and after school snacks now being available to students.

Mr. Posey moved, seconded by Mrs. Haynes, to approve revisions to or addition of the following policies on second and final reading:

- 4.605 – Graduation Requirements
- 5.801 – Recruitment and Selection

The motion carried by unanimous voice vote.

Mr. Bradley moved, seconded by Mr. Tucker, to approve the overnight, out of state field trip for the Lady Falcon Softball team to participate in the Gulf Shores, AL Softball tournament March 18 – 20, 2019. The motion carried by unanimous voice vote.

Mr. Collins moved, seconded by Mr. Tucker, to approve the overnight, out of state field trip for LCHS FFA students to travel to Denver, CO for National Meats Judging Contest January 9 – 14, 2019. The motion carried by unanimous voice vote.

Mr. Tucker moved, seconded by Mr. Bradley, to approve the presented list of books from the library at LCHS to be declared as surplus. The motion carried by unanimous voice vote.

Mr. Collins moved, seconded by Mr. Tucker, to enter into a contract Lashlee-Rich, Inc. for professional services of at risk construction management and oversight for the Phase I Building Plan for the new school at Blanche and the new wing at Lincoln County High School. The roll call vote resulted in 8 ayes, 0 nays, 0 absent.

Mr. Tucker moved, seconded by Mr. Bradley, to accept the November Financial Reports for 141 General Purpose School, 143 Centralized Cafeteria, and 146 Extended School Program as recommended. The motion carried by unanimous voice vote.

Vote to accept these minutes will
Be at the next regular Board meeting.

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Mr. Bradley moved, seconded by Ms. Buchanan, to approve the recommended 141 General Purpose School Fund budget amendments as presented. The motion carried by unanimous voice vote.

Mr. Tucker moved, seconded by Mr. Bradley, to approve the 142 School Federal Programs Fund Budget Amendment as presented. The motion carried by unanimous voice vote.

Mr. Posey moved, seconded by Mrs. Haynes, to approve the bid results of the sale of LCHS CTE Surplus Property. The motion carried by unanimous voice vote.

Points of Information & Discussion:

1. Brad Luna was recognized as the 2018 TETC/ISTE Make IT Happen award winner.
2. Mr. Stevenson asked that Board members turn in completed Director's Evaluation forms to Karen Putman by December 31, 2018.

Mr. Collins moved, seconded by Mr. Bradley, to adjourn. The motion carried by unanimous voice vote.

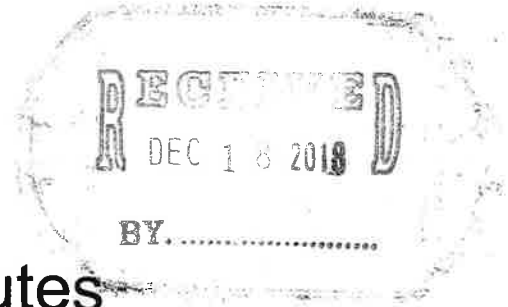
The meeting adjourned at 5:56 p.m.

Dr. Bill Heath **Director of Schools**

Mr. Tommy Stevenson **Board Chairman**



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Fire/EMA Minutes

Date: December 11, 2018

Members Present: Tori Young, Steve Spray, Rickey Bryant, Stephanie Britt, Glenn Douglas
& Angela Phelps

Members Absent: Doug Campbell

This meeting was called to order by Commissioner Young at 6:00 p.m.

Minutes – Commissioner Bryant made a motion to approve the minutes of November 2018. Commissioner Spray seconded the motion. The motion passed all in favor.

Financial Statements – A motion was made by Commissioner Britt to approve the Financial Statements for November, and seconded by Commissioner Douglas. The motion carried all in favor.

Adequate Facilities Tax – This was presented to budget committee on December 4th for approval. Commissioner Bryant stated the Budget Committee wants a template and/or committee put together to work on this issue. Commissioner Young stated that we need to contact surrounding counties, i.e. Giles, Marshall, and Moore, to find out what they are charging and how on their taxes. Commissioner Young also stated that a work session needed to be set to determine what we need to include in ours so that it is what is best for Lincoln County. It was decided that a work session will be held on January 8, 2019 at 5pm at the Emergency Operations Center located at 414 Jay Street, Fayetteville, TN 37334. The EMA office will ask Dena Gentry to post this for any interested parties. The committee agreed that they would need to have a public meeting on this once everything had been decided on and that they would probably try to have a public meeting on this in April or sooner if possible. Commissioner Douglas requested a list of trucks with detail information on them. Deputy Director Phelps told him this was already put together and she would email it to the committee. Also, Chase Clemons who is the editor of the Fayetteville Weekly and has requested he be sent information on the adequate facilities tax that is to be presented to the budget committee. Director Campbell sent information stating that Mayor Newman thought that it would be ok to give him this information. Director Campbell just wanted to make the committee aware. Mr. Clemons stated to Director Campbell that the want to help promote this tax and help cover funding for the volunteer fire departments.

Pure Breed Motors Building – Deputy Director Phelps advised the committee that Director Campbell had talked with Mr. Lance Wallace about property he owns on the bypass called Pure Breed Motors. The building totals 6500sq. ft. with about 1000sq. ft. already divided off into office space and sits on approximately 2.25 acres. Mr. Wallace is currently asking \$250,000.00 for this property. Director Campbell wanted to bring this to the committee as an

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informational item only at this time. If the committee would like him to look further into this property he will be glad to do so. There was also discussion on the old Police Building and Commissioner Young asked the committee if they have all had a chance to look at it? Mr. Comer an architect that has done work for the county told Director Campbell that it would cost in his opinion approximately \$750,000.00 to remodel the old police building. Commissioner Bryant stated he had seen the building and he would be glad to show any of them the building if they wanted to see it since he had the code to it. He stated the downstairs works but the ceiling would need to be scraped to abate all the asbestos. Commissioner Young also stated they need to make this a work session as well and suggested they include it for the work session on January 8, 2019 at 5pm as well. The EMA office will have Dena include this for public notice as well.

EMA Current Office – Deputy Director Phelps advised the committee that we have received bids for soffit repair and asbestos abatement. This bid was a total of \$16,800.00. Director Campbell presented this to budget committee at their December 4th meeting and it was approved in budget.

Boonshill Truck – Boonshill Fire Station is asking the committee to surplus their current rescue once they have their new truck in service. They are also asking that the monies from the sale of this truck be returned to the Boonshill Station. The truck they are asking to surplus is a 1983 GMC Rescue 4X4 VIN # 1GDHK34M3EJ501909. Commissioner Douglas made a motion to surplus the truck and return monies to Boonshill. Commissioner Spray seconded the motion. The motion carried all in favor.

Central Truck – Central Fire Station is asking the committee to surplus a 1989 Ford F384 Rescue truck VIN# 2FDK38GXLCA54571. They are also asking that the monies from the sale of this truck be returned to the Central Station. This truck is not currently in service as they do not have a place to house it. Central Station plans to buy a newer model once they have a location to house it. Commissioner Spray made a motion to surplus the truck and return monies to Boonshill. Commissioner Britt seconded the motion. The motion carried all in favor.

Spare Truck – Director Campbell is asking to surplus a 1984 Chevrolet 1 ton rescue VIN #1GBHC34M4EV100982. They are asking that the money from sale to be put into line item 54310-799 to be used for equipment purchase. Commissioner Douglas made a motion to surplus the truck and return monies to line item 54310-799. Commissioner Britt seconded the motion. The motion carried all in favor.

Old Gear – There is a lot of old out of date turn out gear that needs to be disposed of. Deputy Director Phelps stated that Director Campbell is asking that this gear be donated to American Outdoors Inc. They do training in Guatemala will take donations of gear and equipment to the fire department down there. Deputy Director Phelps reminded the committee that it had already been requested to donate this gear and the prior committee told them they could not due to liability issues. She also added that she didn't know if Director Campbell was aware that the prior leadership had the lining removed on most of this gear and donated to the animal shelter for the dogs to lie on to keep warm during the winter. Commissioner Douglas and Commissioner Spray stated they didn't believe it should be donated and all the commissioners agreed. This gear shall not be donated but must be disposed of properly to keep the county from being liable.

Dellrose Community Breakfast - The Dellrose Fire Station will have their annual Christmas Breakfast on December 22, 2018 at 8am at the Dellrose Community Center. They will be serving ham sausage, eggs, etc. There is no cost for this breakfast and everyone is invited.

Respectfully submitted,

Angela Phelps, Deputy Director

**Lincoln County E911
December 13, 2018**



The meeting was called to order by Vice Chairman Billy Gray at 9:00 a.m.

Murray Blackwelder – Absent
Coby Moon – Present
Doug Campbell – Present
Richard Wright – Present
Richard Howell – Present
Joe Young – Present
Bob Jones - Present
Billy Gray – Present
Eddie Hall – Present
Bill Newman – Present

B.J. McCurry - Present
Amy Fitch - Present
Angela Phelps - Absent
Chad Brown – Absent
Jesse Casias – Absent
Coby Templeton - Present
Ernie Qualls - Present
Jerry Taylor - Present
John Hettish – Present
Mark Cline - Present
Ed Simms - Absent
Johnny Hill - Absent

Visitors: Jeff Bradford & Matt McAulliffe

Approval of Minutes:

Eddie Hall made a motion to approve the minutes for **November**. Doug Campbell seconded the motion and the motion carried all in favor.

Financial Report:

The financial report for **November** was presented by Director McCurry. Bob Jones made a motion to approve the financial report. Eddie Hall seconded the motion and the motion carried all in favor.

Approval of Bills: No Bills

Director's Report - During the past four weeks the following tasks have been worked/completed:

1. **Radio:** We have submitted the RFP for the radio system. This will open on January 8, 2019 at 9:00 am prior to the next board meeting.
2. **Radio Issue:** It was brought to my attention the F3, Secondary has some problem areas around the square with adequate portable, walkie-talkie coverage. I asked MT2W to come and check the repeater at Jones Hill for F1 and F3, no issues were found. I have spoken with MT2W about some potential fixes that can help F1 and F3 have a similar footprint inside the city limits. A voter may have to be added in town.
3. **COM-T:** Class was canceled again.
4. **Personnel:** All three of the new employees continue to do well in training. We hosted a EMD class last week 12/3-5/18 at our facility. This finished up Erica's required certificates. Natalie is scheduled for TBI the middle of January. We have started to move staff around and get them settled into new position and shifts.
5. **Beverly Crabtree:** The city received an intent to return to work 1/4/19.
6. **Law Enforcement 10-81:** We have received several officers calling out 10-81 in a rapid fire "601 10-81 ABC123 Wal-Mart". I would greatly appreciate if officers could call "601 10-81" pause and wait for reply from Dispatch "601" Officer "10-81 ABC123 Wal-Mart". This gives Dispatch time to get the correct screen open and ready to enter the tag information without having to replay the call or ask the officer to 10-9 the information. This can help streamline the process of getting the tags out without requiring extra steps from either party.

Comm PKT

**Lincoln County E911
December 13, 2018**

7. **Phone System:** I would like to have AT&T come and do a preliminary site check for the hosted controller phone system. This as of now is a no cost to have them come and see what we need and what we must prove to upgrading the phone system.
8. **Verizon ROIP:** Verizon Wireless has a new ROIP gateway, this will allow RF channels to be tied into a LTE Network and offer radio coverage anywhere you have cell phone coverage. This will roughly cost \$10,000.00 to setup for 8 channels. There will also be an \$8.00 per month per device cost associated. I have asked for them to make sure they can break out the cost and bill to each entity. The \$8.00 will give you access to all 8 channels setup on the gateway.
9. **Completed:**
 - a. New radio here still tweaking the program prior to installation.
10. **Calls Totals are attached.**
11. **Active Shooter:** We would like to host an Active Shooter course and send each Operator to it. The class will cost \$99.00 per Operator. **Eddie Hall made a motion for \$1,300.00 to be spent to send each Operator to this class. Doug Campbell seconded the motion and the motion carried all in favor.**

Committee Reports:

Technology/Equipment/ Mapping Committee: Nothing to Report

Fence Committee: FPU has drilled the holes for the gate.

Radio Committee: Open bids will be back on January 8, 2019.

Old Business: Nothing to Report

New Business: Director McCurry will be going to Regions Bank to deactivate Robert Strobe's account.

Informational Item from 401: TEMA advised that there will be road construction on 440 going to Nashville 6 days a week. If traveling expect long delays or if possible, try to avoid. Also, I-65 North at 440 will be completely closed in the Spring for a few days. Those dates are TBA.

The next meeting will be January 10, 2019

Eddie Hall made a motion to adjourn the meeting and the meeting was adjourned at 9:28.

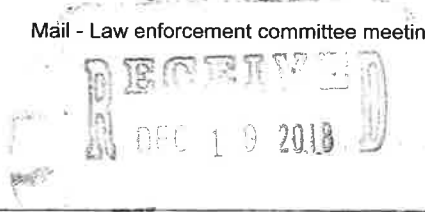
Murray Blackwelder, Chairman

Eddie Hall, Secretary

12/19/2018

Mail - Law enforcement committee meeting Correction

DRAFT
Gmail
by Google



Mayor Newman <mayor@lc-tn.com>

Law enforcement committee meeting Correction

1 message

Steve Spray <sspray@lc-tn.com>

Tue, Dec 18, 2018 at 6:01 PM

To: Kate Guin <kguin@lc-tn.com>, Ben Brown <bbrown@lc-tn.com>, Mayor Newman <mayor@lc-tn.com>, Glenn Douglas <gdouglas@lc-tn.com>, Steve Guntherberg <sguntherberg@lc-tn.com>

Last Tuesday 12/13/18 meeting began at 5:00pm. Went over last months minutes, Steve Gunthernberg made motion to except minutes, Glen Douglas second.Motion passed.

New business-

1.Information only

Chris Thornton went over about co-pays for sick calls at \$5 and co-pays for medication for a \$1.50.

2.Information only

Jeff Bradford went over with committee about windows in front of jail and wall inside the jail.

3.Information only

Bradford went over Sheriff wants one deputy to work with drug officers.

4.Information only

Sheirff will discuss open record policy next meeting.

5.Information only

Bid openings for radios 50mobils and 70 walkies. Bid opening at 9am January 8th 2019 at 9AM at city municipal building.

6. Steve Guthernburg made motion to adjourn,Glen Douglas second the motion. Motion Passed.

Submitted 12/17/18.

Steve Spray, Secretary

com PKT

Fayetteville-Lincoln County

Regional

Airport Authority

37 Airport Road
Fayetteville, TN 37334

DRAFT

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RECEIVED
DEC 14 2018

BY:

Airport Authority Meeting Minutes of December 17, 2018

The Fayetteville-Lincoln County Regional Airport Authority met in open and public session at the Fayetteville Municipal Airport at 5:30 PM on December 17, 2018. Members present were Ron Mahal, Charlie Beyer, Jack Towry and Walter Shurden. Airport Manager Mark Cobb was also present.

Commissioner Robert Strobe had submitted his resignation dated October 28, 2018, from the Fayetteville-Lincoln County Regional Airport Authority, effective immediately, due to his ongoing health issues. Mr. Strobe passed away on December 2, 2018 following additional medical complications. This Board appreciates his many years of service to the Airport Authority and to Lincoln County and the City of Fayetteville.

The Authority has requested that Mayor, Michael Whisenant, appoint a new Commissioner to fill Mr. Strobe's term.

Due to lack of a quorum on November 19, 2018, there was no official Board meeting held and therefor, no meeting minutes.

The minutes of the October 15, 2018 Authority Meeting were presented for approval. A motion to approve was made by Mr. Towry and seconded by Mr. Beyer and then unanimously approved as submitted.

The Treasurer's report for the period ending December 17, 2018 was made by Treasurer, Walter Shurden:

The current fund balance is \$48,978.57; there are no pending reimbursements and no unpaid invoices. There is one unclaimed expense of \$326.02. Mr. Shurden also reported the Authority's financial status as of November 19, 2018. A motion to approve was made by Mr. Beyer and seconded by Mr. Towry and then unanimously approved.

The Manager's report was made by Airport Manager, Mark Cobb:

Fuel sales for the month were again above average.

The maintenance shop remains very busy.

All of the inlet and outlet filters for the Avgas and Jet fuel storage and dispensing systems were changed out by vendor Southern Petroleum Inc. as required.

Several hangar roof leaks were repaired by Roofing Services, LLC.

Mr. Cobb has submitted his letter to the Board requesting approval to sub-lease 3,000 SF of hangar space to Thom Duncan Avionics, LLC for his use in performing aircraft

Ron Mahal
Chairman

37 Airport Road
Fayetteville, TN 37334

Phone
(931) 625-0609

Com PKT

Fayetteville-Lincoln County

Regional

Airport Authority

37 Airport Road
Fayetteville, TN 37334

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avionics repair and installation services. Mr. Duncan will operate his FAA authorized business as an independent contractor and will offer avionics services that Fayetteville Aviation cannot provide. Mr. Duncan had previously been employed for 27 years by Carpenter Avionics in Smyrna, TN.

A motion to approve was made by Mr. Shurden and seconded by Mr. Towry that the Authority approve Mr. Cobb's request to sub-lease hangar space in accord with Sections 11 and 17 of the Fayetteville Municipal Airport Minimum Standards. The sub-lease will require Mr. Duncan to include the Airport Authority as an **Additional Insured** on his business policies. Mr. Duncan wishes to commence his operation by January 2, 2019. The motion was then unanimously approved.

FY 2018-2020 FAA Supplemental Appropriations Program

- a. As reported in our October minutes, the Authority was not successful in receiving a 100% FAA grant for the Taxiway & Ramp Rehabilitation project which we had submitted directly to the FAA in August, 2018.
- b. This project remains submitted to the FAA for possible future consideration.

Taxiway & Apron Pavement Rehabilitation

- a. As previously reported, this project was also submitted to TAD for funding approval, simultaneously with the submittal to the FAA. When we were notified of the FAA's non-approval, TAD then indicated that they may be in position to fund the complete project (taxiway pavement and lighting) and would let us know how to proceed.
- b. In early November, TAD informed us that they did have the necessary funds and would place this project on the TAC (TN Aeronautics Commission) meeting agenda for November 15, 2018.
- c. This project cost is \$1,400,000 and if approved, would be funded at 95%. The local 5% contribution is \$70,000 and we would be required to submit these funds when executing the grant contract. The TAC did approve this grant on November 15th.
- d. The Authority then approached the City and County for additional funds of \$41,000 (\$20500 each) as needed to meet the 5% requirement. Note that \$29,000 had previously been allocated by the City and County in our current budget. The City did approve our request on November 13th. The County also approved our request on November 20th.
- e. With funding assured, the Authority did issue a contract award notice to Lincoln Paving, LLC. They have been informed that no work is to begin until we issue a **Notice to Proceed** in the spring of 2019. A motion to approve was made by Mr. Towry and seconded by Mr. Shurden and then unanimously approved.

Taxiway Lighting Replacement

Ron Mahal
Chairman

37 Airport Road
Fayetteville, TN 37334

Phone
(931) 625-0609

Fayetteville-Lincoln County
Regional
Airport Authority
37 Airport Road
Fayetteville, TN 37334

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- a. This project is the companion to Taxiway & Apron Pavement Rehab. As described above and was also presented to the Commission on November 15th.
- b. This project cost is \$545,000 and if approved, would also be funded at 95%. The local 5% contribution is \$27,250 and we would be required to submit these funds when executing the grant contract. The Authority presently has these funds available as were appropriated in our current budget. The TAC also approved this grant on November 15th.
- c. With funding assured, the Authority did issue a contract award notice to Appalachian Foothills Contracting, LLC of Lexington, KY and have been informed that no work is to begin we issue a **Notice to Proceed** in the Spring of 2019. A motion to approve was made by Mr. Beyer and seconded by Mr. Towry and then unanimously approved.
- d. Note that both low bids for these two projects were valid until November 30, 2018. Our notice of award letters had to be issued prior to this date in order to avoid the possibility of having to rebid.

UAS Obstruction Survey-Phase 1

- a. The information presented in this aerial survey will be utilized to secure TAD grant approvals for Obstruction Removal-Off Airport-Phase 3 and On Airport-Phase 4 in FY 2020.
- b. PDC Consultants has submitted their survey reports and their final project invoice of \$2,950 to complete their contract with the Authority. The Authority submitted this invoice to TAD for reimbursement on December 12th in order to avoid this grant contract expiration date of December 26th.
- c. After several conversations with TAD over possible conflicts in the PDC work scope, the issues have been resolved and TAD has approved this invoice for reimbursement.

Obstruction Environmental-Phase 2 (Bat Habitat Survey)

- a. The Authority has requested that PDC Consultants determine where this issue stands, what agency is in charge and how to secure an official notice of whether this survey is actually required. Tony Oliva of PDC has reported that he will file an application on our behalf with the appropriate authority in order to obtain the appropriate information.

Runway Crack seal, Sealcoat and Restriping

- a. This project was originally submitted to TAD in July, 2018 as required in our ACIP schedule for approval in FY 2019. TAD decided to postpone its approval until the FAA announced its decision for funding our Taxiway projects. If that

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Airport Authority

37 Airport Road

Fayetteville, TN 37334

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100% funding had been approved, then TAD would be able to fund this \$225,000 runway project.

- b. Since TAD is now committed to fund both of our taxiway projects this fiscal year, TAD is unable to approve the runway project now, we have placed this project in our FY 2020 CIP schedule and will resubmit next year.
- c. The 5% local requirement of \$11,250 was appropriated in our current budget and will be used to fund the Taxiway projects. This information was conveyed to the City and County and we have indicated that replacement funds will be included in our FY 2019-2020 budget.

Other Issues

- a. The Authority has again revised its proposed ACIP schedule in order to accommodate changes to fiscal year submittal dates, project costs and adjust project priorities. These revisions along with additional project listings have been filed with TAD before December 1, 2018 as directed. Note that TAD will not consider project approval and funding unless they are listed on the ACIP schedule.
- b. Sam Wiley continues to troubleshoot issues with our ODAL and REIL systems and he has found and repaired several underground cable faults.
- c. The Authority received only one bid for the miscellaneous painting projects advertised. Based on a proposed completion schedule, the Authority has issued its purchase order in the amount of \$18,600 for all elements except 1b. Elements 2, 3, 4 and 5 total \$2,400 and are to be completed this fall. Elements 1a, 1c and 1d total \$16,200 and can be completed next spring. A motion to approve was made by Mr. Beyer and seconded by Mr. Towry and then unanimously approved.
- d. A meeting with Ms. Nancy Harris is pending to discuss required revisions to the Airport Zoning Ordinance and the planned closing of a section of McDougal Rd. where it lies parallel to the airport. In recent contacts with Ms. Harris, she has indicated that she will meet with us when requested.
- e. B&D Sign Co. has completed the annual PM work on our lighted sign.
- f. Jones Fence Enterprises has completed fence repairs on Patrick and McDougal Roads again.
- g. Mr. Cobbb has installed the additional **Emergency Fuel Shutoff** sign above the emergency switch.
- h. A motion to approve the addition of Mr. Beyer to our Ethics Committee was made by Mr. Towry and seconded by Mr. Shurden with unanimous approval. Mr. Towry and Mr. Beyer are this committee and will meet to elect a chairman and secretary and will deliver the minutes of this meeting to Mr. Shurden for filing.
- i. The Authority will schedule its officer elections in January when we have a full complement of members in attendance.

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Regional
Airport Authority
37 Airport Road
Fayetteville, TN 37334

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- j. Our annual airport license application is now available on the TAD web site and has been completed and filed. The required annual airport inspection schedules will be published in January 2019.
- k. Land Electric, LLC has completed several recent repairs and the installation of new high bay LED lighting fixtures in Hangar #1. Land has also corrected problems with our rotating beacon.
- l. The Authority's Property Insurance with Public Entity Partners (formerly TML) and Liability Insurance with D. R. Cox & Co. have been renewed for 2019. Our EorO Insurance will be submitted for renewal in January 2019.

There being no further business, a motion to adjourn was made by Mr. Shurden and seconded by Mr. Towry.

Respectively submitted by Ron Mahal

Draft Only

JAN

COMMITTEE

REPORTS

PLANNING COMMISSION

MINUTES

Meeting of January 3, 2019
Lincoln County Chancery Court Room

RECEIVED
JAN 04 2019

BY.....

Attendees

Bruce Tanner, Chairman
Roy Butler, Co-Chair
Grady Reavis, Secretary
Mike Hyde
Tony Brown
Amanda Hazelbaker
Tom Ward
Charles Hunter
Sue Welch
Nancy Harris, Director
Michele Rutledge, Admin. Asst.

Absent

Daniel Smith
Jeff Parker

Other Attendees

Ursula Berngruber
Dietmar Berngruber
Eric Berngruber
Chelsea Berngruber
Marisa Merritt
Mark Hoffman
Numerous Clients of
Mr. Berngrubers business

Chairman Tanner called the meeting to order at 6:00 PM.

ROLL CALL

Michele Rutledge conducted a roll call; 9 present, 2 absent.

MINUTES OF PREVIOUS MEETING

Tony Brown moved to approve the minutes of December 6, 2018 as submitted. Second offered by Tom Ward. **Call for vote, unanimously approved.**

OLD BUSINESS

No old business.

NEW BUSINESS

1. Marisa Merritt – 1759 Ardmore Hwy., Taft – Non-customary Home Occupation Review

Director Harris read and explained the staff report regarding non-customary Home Occupations for a boarding kennel in the Taft area. Several PC members asked questions which the applicant, Marisa Merritt answered. Tony Brown made motion to approve. Amanda Hazelbaker seconded. **Call for vote, unanimously approved.**

2. Frito-Lay – 101 Industrial Blvd., Fayetteville – Temporary Trailer Storage.

Director Harris read and explained the staff report regarding Temporary Trailer Storage. She stated location is in flood zone and she asked applicant to complete Floodplain Development Application with no response. Frito-Lay had no representatives present to answer numerous questions from PC, such as, how long is temporary in their opinion. Co-Chair Butler made

motion to table this discussion until next month's meeting or when the PC receives more information from applicant. Secretary Reavis seconded. **Call for vote, unanimously approved.**

3. Election of Officers –

Chairman Tanner confirmed with current office holders that they were willing to serve another term if nominated. They agreed. He started nominations for Secretary. Co-chair Butler nominated Secretary Reavis. Tom Ward seconded. **Call for vote, unanimously approved.** Tom Ward nominated Co-Chair Butler for Co-Chair. Charles Hunter seconded. **Call for vote, unanimously approved.** Co-Chair Butler nominated Chairman Tanner for Chair. Mike Hyde seconded. **Call for vote, unanimously approved.**

REPORTS OF OFFICERS and COMMITTEES

Chairman Tanner asked PC members to convey at February's meeting the top 2 Property Maintenance concerns they would like to pursue in 2019.

Tony Brown requested Director Harris to provide detailed information on inoperable vehicles and litter. Director Harris will provide staff reports on both for February meeting.

PUBLIC BUSINESS

Eric Berngruber, with his parents and surveyor Mark Hoffman, asked the PC what their feelings were on the probability of a variance on the paving of parking lot of his new business on Airport Rd. The PC discussed several options which included a bond for future parking lot paving for 2-5 years. The PC and Director Harris suggested the applicant present construction plans ASAP with estimate of parking lot paving and bond to reflect inflation.

ADJOURN

With no further business, Co-Chair Butler moved to adjourn, second offered by Secretary Reavis. Meeting adjourned at 7:05 PM.

Information:

There were a total of 2 building permits issued in November.

Total fees collected	\$950.00
State received	920.00
Lincoln Co. retained	30.00

Bruce Tanner, Chairman

Date

Grady Reavis, Secretary

Minutes unofficial until voted on and signed

LINCOLN COUNTY
UT EXTENSION
INSTITUTE OF AGRICULTURE
THE UNIVERSITY OF TENNESSEE

208 East Davidson
Fayetteville, TN. 37334
(931)433-1582
(931-433-9302 Fax
January 7, 2019

The Honorable Bill Newman
Lincoln County Mayor
112 Main Avenue South
Fayetteville, TN. 37334

Dear Dr. Newman,

The Agricultural Extension Committee of the Lincoln County Legislative Body has 3 vacancies than need to be filled.

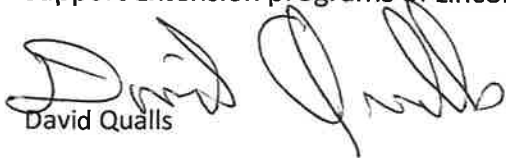
Mr. Ben Brown serves as a commissioner member. Mr. Brown has served 3 – 2 year terms and is not eligible for reappointment at this time. Mrs. Tori Young has agreed to fill Mr. Brown's vacant position.

Mrs. Gail Corder's current 2 year term has expired and she is eligible for another 2 year term. Mrs. Corder has agreed to serve another term.

Mr. Rick Lamon's current 2 year term has expired and he does not wish to be reappointed for another term. Mr. Cole Smith has agreed to fill Mr. Lamon's position.

Please accept my recommendation to appoint Mrs. Tori Young, Mrs. Gail Corder and Mr. Cole Smith to the committee for 2019-2020.

Thank you for all that you and your staff do as well as Lincoln County Government to support Extension programs in Lincoln County.


David Qualls

Extension Agent and County Director

Lincoln County Extension

Programs in agriculture and natural resources, 4-H youth development, family and consumer sciences, and resource development.
University of Tennessee Institute of Agriculture, U.S. Department of Agriculture and county governments cooperating.
UT Extension provides equal opportunities in programs and employment.

208 Davidson St E ▪ Fayetteville, TN 37334-3502 ▪ Phone: (931) 433-1582 ▪ Fax: (931) 433-9302



Lincoln County Planning & Zoning

PLANNING DEPARTMENT STAFF REPORT

TO COUNTY LEGISLATIVE BOARD

FILE # 2018-R6

REQUEST: REZONE FROM A-1 AGRICULTURE-FORESTRY-RURAL RES. TO A-2 SUBURBAN RESIDENTIAL

SITE LOCATION: PROSPECT RD (EAST) – PARCEL 127 020.00

OWNER: SUCCESSUS, LLC (a.k.a. HYDE HOMES)

APPLICANT: SAME

PC RECOMMENDATION: DEC. 6, 2018 PC MEETING - APPROVAL OF APPLICANT'S REQUEST

STAFF RECOMMENDATION: APPROVAL OF APPLICANT'S REQUEST

CC MEETING DATE: DEC. 18, 2018 - CALL FOR PUBLIC HEARING
JAN 15, 2019 - PUBLIC HEARING and VOTE

OVERVIEW: Applicant is requesting favorable recommendation to rezone parcel from A-1 to A-2 for the purpose of a proposed major subdivision.

FINDINGS:

Natural Land Features Property is level at the road, gradually sloping downhill for approximately 330 ft. Beyond, property rolls. Appears to have a natural drainage area running through the property that could easily be addressed during site prep.

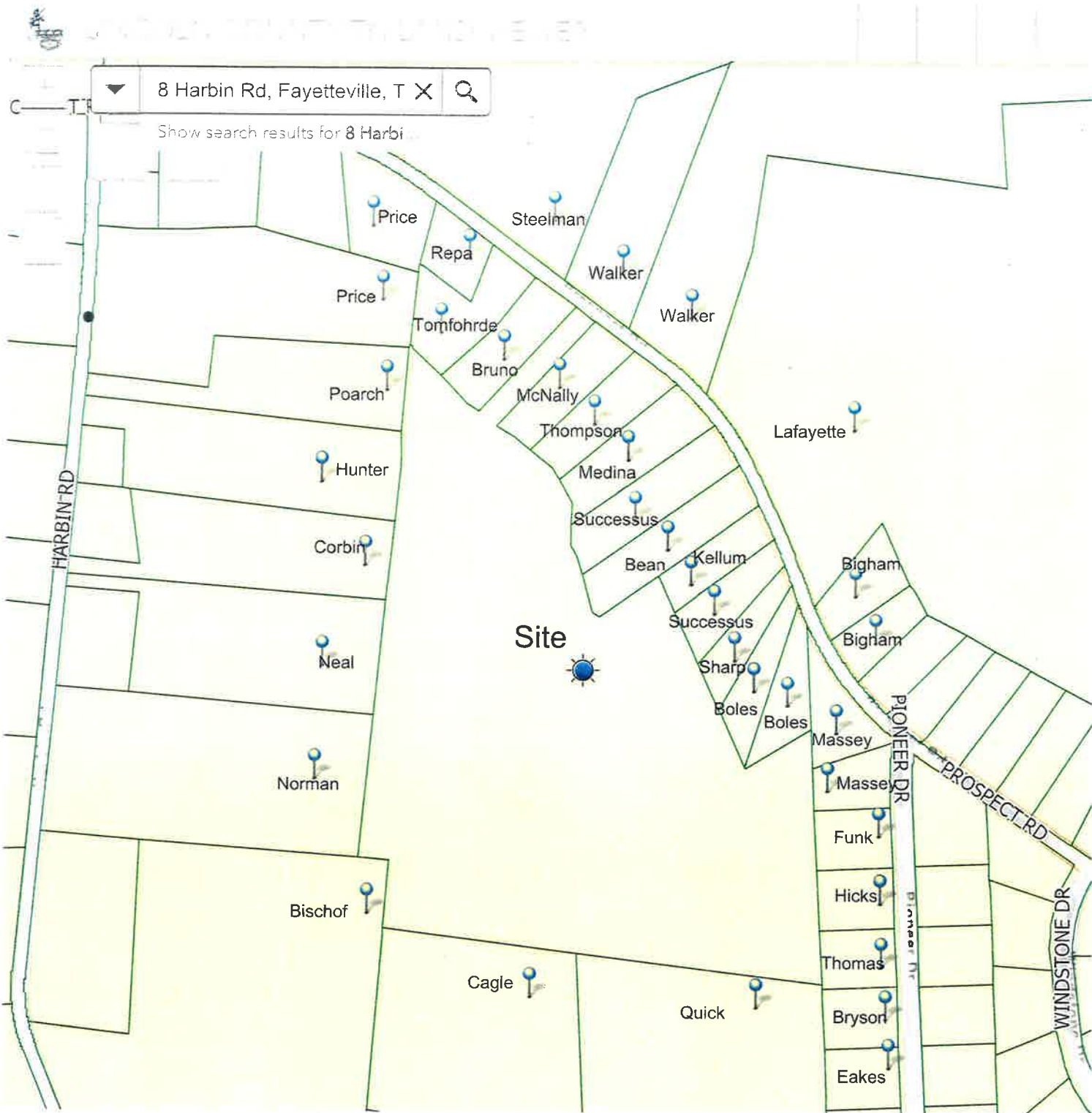
Adjacent or Area Uses Property is surrounded by A-1, Agriculture-Forestry-Rural Residential zoned lands to the north, south and west. To the east, there is a large concentration of A-2, consisting of Green Acres Village SD, Pioneer Acres SD, Stoneybrook Estates SD, Walker Ridge SD, Colton Creek Estates SD, and Willowbrook Farm SD.

Proposed site is directly adjacent to both Green Acres Village SD and Pioneer Acres SD. Also adjacent is Cedar Grove SD. The official zoning map reflects this SD as A-1, although it is this writer's opinion this is a mapping error. Opinion based on the lot sizes, less than 1 acre. The A-1 district requires a minimum 1 acre.

Lot Size and Layout Property is a legal standing 23.04 +/- ac parcel. Visibility to the west is not impeded. Visibility to the east is clear for approximately 375 ft.

Floodplain or Floodway Property is not located in a special hazard flood area. Panel 47103C0285D, dated Sept. 19, 2007.

Rights-of-Way | Roads Property access is a 50 ft. flag between parcel 020.11 and 020.12, fronting onto Prospect Road.





Lincoln County Planning & Zoning

PLANNING DEPARTMENT STAFF REPORT TO COUNTY LEGISLATIVE BOARD

FILE # 2018-ZR5

REQUEST: AMEND ZR ARTICLE VII, ADMINISTRATION AND ENFORCEMENT, SECTION 7.030 TO ADD SUBPART (H) BUILDING CODES ADOPTED

PC RECOMMENDATION: DEC. 6, 2018 PC MEETING – APPROVED AS WRITTEN

CC MEETING DATE: DEC. 18, 2018 - CALL FOR PUBLIC HEARING
JAN. 15, 2019 - PUBLIC HEARING and VOTE

OVERVIEW:

Jurisdictions who employ a building inspector are required to adopt building codes to ensure permitted construction comply with said codes. State regulation.

The International Building Codes is recognized and adopted by most jurisdictions, nationwide. There are several manuals covering every aspect of construction. Codes are revised and updated every three years to remain current with growing trends and improve safety regulations.

The state voiced the 2012 Edition has several errors, followed by the 2015 Edition that corrected most of the discrepancies but contains additional errors. They recommend the 2018 Edition be adopted. As a side note, the City of Fayetteville is also planning to adopt the 2018 Edition. By adopting the 2018 Edition, it allows an easier transition for local contractors to maneuver between governing bodies.

An ad was posted in the EVT on Oct. 24, running concurrently for 3 weeks, advising the county was considering the adoption of the 2018 Building Codes. The ad invited anyone with questions or comments to contact the P & Z Dept. To date, 2 comments were received, only 1 was credible.

PROPOSED RECOMMENDATION

Add in its entirety, the following -

ARTICLE VII, ADMINISTRATION AND ENFORCEMENT, SECTION 7.030 (H), BUILDING, UTILITY, ETC. CODES.

Pursuant to the authority granted by *Tennessee Code Annotated*, §5-20-102 to 5-20-106, and for the purpose of regulating the construction, alteration, repair, use, occupancy and location of every building or structure within the unincorporated areas of Lincoln County, TN, the following codes, listed Appendices and subsequent amendments or additions to said codes, as prepared and adopted by the International Code Council and ADA Standards issued by the Department of Justice, are hereby adopted and incorporated as part of the Zoning Resolution as fully as if copied herein verbatim, and is hereinafter referred to as the building code.

This Resolution shall not be construed as limiting or affecting in any way or controlling the agricultural uses of land as stipulated in TCA 13-7-114.

The listed codes and standards are hereby adopted into the Lincoln County Zoning Resolution;

A. 2018 International Building Code

Including,

1. Appendix A - Employee Qualifications
2. Appendix E - Supplementary Accessibility Requirements
3. Appendix F - Rodent Proofing
4. Appendix G - Flood Resistant Construction
5. Appendix I - Patio Covers
6. Appendix J - Grading
7. Appendix N - Replicable Buildings

B. 2018 International Plumbing Code

Including,

1. Appendix C - Structural Safety
2. Appendix D - Degree Day and Design Temperatures
3. Appendix E - Sizing of Water Piping System

C. 2018 International Mechanical Code

Including,

1. Appendix A - Chimney Connector Pass-Through

D. 2018 International Fuel Gas Code

Including,

1. Appendix A - Sizing and Capacities of Gas Piping
2. Appendix B - Sizing of Venting Systems Serving Appliances Equipped with Draft Hoods, Category I Appliances and Appliances Listed for Use with Type B Vents
3. Appendix C - Exit Terminals of Mechanical Draft and Direct-Vent Venting Systems
4. Appendix D - Recommended Procedure for Safety Inspection of an Existing Appliance Installation

E. 2018 International Residential Code

Excluding,

1. Section R313.2 One and Two-Family Dwelling Automatic Fire Sprinkler Systems

Including,

1. Appendix A - Sizing and Capacities of Gas Piping
2. Appendix B - Sizing of Venting Systems Serving Appliances Equipped with Draft Hoods, Category I Appliances and Appliances Listed For Use with Type B Vents
3. Appendix C - Exit Terminals of Mechanical Draft and Direct-Vent Venting Systems

4. Appendix D - Recommended Procedure for Safety Inspection of an Existing Appliance Installation
5. Appendix E - Manufactured Housing Used As Dwelling
6. Appendix F - Radon Control Methods
7. Appendix G - Piping Standards for Various Applications
8. Appendix H - Patio Covers
9. Appendix J - Existing Buildings and Structures
10. Appendix K - Sound Transmission
11. Appendix M - Home Day Care, R-3 Occupancy
12. Appendix N - Venting Methods
13. Appendix O - Automatic Vehicular Gates
14. Appendix P - Sizing of Water Piping System
15. Appendix Q - Tiny Houses
16. Appendix T - Solar Ready Provisions; Detached one and Two-Family Dwellings and Townhouses

F. 2018 International Energy Conservation Code

Including,

1. Appendix RA - Solar Ready Provisions; Detached one and Two-Family Dwellings and Townhouses

G. 2018 International Property Maintenance Code

Excluding,

1. Chapter 3, Section 302 - Exterior Property Areas
2. Chapter 3, Section 308 - Rubbish and Garbage
3. Chapter 3, Section 309 - Pest Elimination
4. Chapter 7 - Fire Safety Requirements

H. 2010 ADA Standards for Accessible Design

EXPLANATION OF EXEMPTED APPENDICES OR CODE SECTIONS

2018 International Building Code

Appendix B - Board of Zoning Appeals TCA provides for regulations for the BZA. App. B requires members to be an engineer, plumber, architect, electrical engineer and fire protection contractor. Too restrictive and difficult to create a membership of this background.

Appendix C - Agricultural Buildings Lists requirements for agricultural buildings. TCA exempts agricultural buildings from code requirements.

Appendix D - Fire Districts Not appropriate for rural areas. More designed for urban, downtown.

Appendix H - Signs In the ZR, all signs are referred to meeting TDOT standards. Not sure if this is something we need to regulate or if it will create dissention. The standards are common in that it discusses the footers, height, vehicular impairment (lights), flashing signs, etc.

Appendix K - Administrative Provisions Concerns NFPA 70 (NEC) Handled by FPU and state electrical inspector.

Appendix L - Earthquake Recording Instrumentation Not prevalent enough in this area to adopt.

Appendix M - Tsunami-Generated Flood Hazard Not applicable to this area.

2018 International Plumbing Code

Appendix A - Plumbing Permit Fees We designed our own fee structure that includes all sub disciplines.

Appendix B - Rainfall Chart

2018 International Mechanical Code

Appendix B - Mechanical Permit Fees We designed our own fee structure that includes all sub disciplines.

2018 International Fuel Gas Code

Adopted all appendices

2018 International Residential Code

Chapter 3, Section R313.2 One and Two-Family Dwelling Automatic Fire Sprinkler Systems Until the county has a Fire Inspector, this is an area that should remain excluded. Other factors to consider are ample water pressure

Appendix I - Private Sewage Disposal Governed by TDEC

Appendix L - Permit Fees We designed our own fee structure that includes all sub disciplines.

Appendix R - Light Straw-Clay Construction Not applicable in this area.

Appendix S - Strawable Construction Not applicable in this area

2018 International Energy Conservation Code

Adopted appendix (only had 1)

2018 International Property Maintenance Code

Chapter 3, Section 302 Exterior Property Areas Open for discussion

Chapter 3, Section 308 Rubbish and Garbage Open for discussion

Chapter 3, Section 309 Pest Elimination Open for discussion

Chapter 7 Fire Safety Requirements Until the county has a Fire Inspector, this is an area that should remain excluded.

2010 Americans with Disabilities Act - Standards for Accessible Design

Adopted in its entirety



Lincoln County Planning & Zoning

PLANNING DEPARTMENT STAFF REPORT TO COUNTY LEGISLATIVE BOARD

FILE # 2018-ZR4

REQUEST: PROPOSED AMENDMENT TO ZONING RESOLUTION
ARTICLE VII ADMINISTRATION AND ENFORCEMENT,
SECTION 7.030 (E) FEES

PC RECOMMENDATION: DEC. 6, 2018 PC MEETING – APPROVED AS WRITTEN

CC MEETING DATE: DEC. 18, 2018 - CALL FOR PUBLIC HEARING
JAN. 15, 2019 - PUBLIC HEARING and VOTE

OVERVIEW: Following the approval of a county building inspector, a schedule of fees for permitting applicable construction was formulated.

The International Code Council (ICC) is the most recognized building code and is typically adopted by jurisdictions nationwide. ICC covers all aspects of construction and occupancy types, providing invaluable information for the industry.

To accurately determine a fair valuation of structures, ICC publishes the **Building Valuation Data** (BVD) chart as an aid for jurisdictions.

ICC updates the codes every three (3) years to be consistent with growing trends. The BVD chart is updated more frequently to represent the average cost of construction as it relates to market prices and growth.

Attached are copies of BVD charts from 2006 thru 2018. The highlighted sections reflect the same type of occupancy, construction and valuation determined throughout the years. The intent of the submitted information is to offer a clear view of the increased valuations throughout the years, using the same example each year.

As noted within the BVD publication, the chart represents national average costs, allowing the jurisdiction to use the chart as an aide for determining permit costs. It's interesting to note in 2006, the average value for a single family dwelling was \$95.91 psf. Looking at the enclosed **Permit Fee Comparison** sheet, it reveals a drastic difference of average costs (BVD) and what is used to determine valuation by the compared jurisdictions.

SECTION 7.030 (E) FEES - **Currently Reads**

The Lincoln County Commission shall from time to time establish a schedule of fees and a collection procedure for Building Permits. The schedule of fees shall be posted in the Office of the Building Commissioner. Only the County Commission may alter or amend the fee schedule. Until the appropriate fee has been paid in full, no action shall be taken on any application.

Proposed amended text

SECTION 7.030 (E) FEES

The Lincoln County Commission shall from time to time establish a schedule of fees and a collection procedure for Building Permits. The schedule of fees shall be posted in the Office of the Building Commissioner. Only the County Commission may alter or amend the fee schedule. Until the appropriate fee has been paid in full, no action shall be taken on any application. *Permit fees shall be calculated using the ICC Building Valuation Data Chart reflected in Appendix A.*

Appendix A - Permit Fee Schedule (attached)

PERMIT FEE SCHEDULE

RESIDENTIAL - No plans required at this time	
New Construction – Single Family Dwelling Based on Feb. 2018 Building Valuation Data Chart, Type VB R3	Total Conditioned Area x 118.45 x .004 = Fee Total Unconditioned Area x 47.80 x .004 = Fee Add both calculated fees for TOTAL PERMIT FEE
New Construction – Duplex	Same as above
Mobile Home	\$25.00
Remodeling Including but not limited to, Structural Alterations, Window Replacement (egress), Decks w/ Railing.	Valuation x 1.0 %
Agricultural Use Structures	Exempt. See TCA 13-7-114 for criteria.
Detached Non-Living	Total Unconditioned Area x 47.80 x .004
Decks	\$25.00
Pools – Above Ground	\$25.00
Pools – In Ground	\$25.00 + (Valuation x 1.0 %)
Demolition	\$25.00
Re-inspection Fee	\$30.00

MULTI-FAMILY Requires Utility Committee and Planning Commission approval. Contact Planning & Zoning Dept. Once UC & PC approved, submit 2-ea sets of sealed (>3 stories, >5,000 sq. ft.) plans with site plan	
New Construction Based on Feb. 2018 Building Valuation Data Chart, Type VB R2	Total Conditioned Area x 108.61 x .004 = Fee Total Unconditioned Area x 47.80 x .004 = Fee Add both calculated fees for TOTAL PERMIT FEE
Remodeling Including but not limited to, Structural Alterations, Window Replacement (egress), Decks w/ Railing.	Valuation x 1.0 %

COMMERCIAL INDUSTRIAL Requires Utility Committee and Planning Commission approval. Contact Planning & Zoning Dept. Once UC & PC approved, submit 2-ea sets of sealed (>3 stories, >5,000 sq. ft.) plans with site plan	
New Construction Based on Feb. 2018 Building Valuation Data Chart	Sq. Ft. x Occupancy & Type of Constr. x .004 = Fee
Remodeling Including but not limited to, Alterations in path of egress, Change in Occupancy	Valuation x 1.0 %
Re-inspection Fee	\$30.00

RELIGIOUS FACILITIES, SCHOOLS AND OTHER NON-PROFITS ARE FEE EXEMPT

*Agricultural uses complying with TCA 13-114 are exempt
For all other uses, please check with Planning & Zoning Dept.*

DETERMINING BUILDING VALUATION DATA MODIFIER

Percentage of the P & Z budget expected to be provided by permit revenue:

Inspector Salary.....	43,000.00
5% Board & Committee Fees.....	500.00
Inspector SSI.....	2,666.00
Inspector State Retirement.....	2,006.00
Inspector Medical Insurance.....	7,582.00
Inspector Employer Medicare.....	624.00
Inspector Cell Phone Annual Plan.....	720.00
25% ESRI Software.....	5,139.50
Inspector Dues & Memberships.....	1,000.00
10% Legal Notices, Recording.....	300.00
Inspector Vehicle Maintenance.....	1,000.00
5% Postal Charges.....	50.00
12.5% Copier Lease.....	250.00
75% Fuel Charges.....	2,250.00
30% Office Supplies (includes paper).....	600.00
Inspector In-Service/Staff Development Training.....	3,800.00
TOTAL	71,487.50

Permit Fee Multiplier Formula

$$\begin{aligned}
 & \text{P \& Z Budget} \times \text{\% of Inspector Budget} \\
 & (228,353.00 \div 71,487.50 = 3.19) \\
 \text{Permit Fee Multiplier} = & \frac{\hspace{15em}}{\hspace{15em}} \\
 & \text{Total Annual Construction Value} \\
 \text{Permit Fee Multiplier} = & \frac{228,353.00 \times 32\%}{17,162,238.00 \text{ (2017 total)}} = 0.004
 \end{aligned}$$

Permit Fee Formula

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

(See attached Square Foot Construction Cost Chart)

FORM **C-404** U.S. DEPARTMENT OF COMMERCE
 (3.21.2016) Economics and Statistics Administration
 U.S. CENSUS BUREAU

Title 13, United States Code, Sections 131 and 132, authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 91a exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0094 and appears at the upper right of this page. Without this approval we could not conduct this survey. We estimate this survey will take an average of 8 minutes per response for those that report monthly and 23 minutes for those that report annually to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

REPORT OF BUILDING OR ZONING PERMITS ISSUED FOR NEW PRIVATELY-OWNED HOUSING UNITS

0047481000 9 40402201799
 47 481000 9 103 X 0
 999 99999
 SEQ09797

IMPORTANT:
 Please see the back of this form for more information and instructions for completing the survey.

NANCY HARRIS
 DIRECTOR OF PLANNING AND ZONING
 FOR LINCOLN CO UNINC AREA
 106 COLLEGE STREET, WEST
 FAYETTEVILLE TN 37334-3032

For further assistance, call 1-800-845-8244, or e-mail us at EID.RCB.BPS@census.gov

How can I report?
 Via **Fax: 1-877-273-9501**
 Via **Mail:**
 U.S. Census Bureau
 1201 East 10th Street
 Jeffersonville, IN 47132-0001



Via **Internet** or to get **Help:**
econhelp.census.gov/bps
 Use your **unique** username and **original** password.

(Please correct any errors in name, address, and ZIP Code)
 Username: 47481000 Password: b93110\$19706

1. PERIOD IN WHICH PERMITS WERE ISSUED ANNUAL 2017

2. GEOGRAPHIC COVERAGE (For our latest information on your office's coverage, see www.census.gov/construction/bps/pdf/footnote.pdf)
Did your permit system have a geographic coverage change? Yes, continue. No, skip to Section 3.

Mark an (X) in the appropriate box and enter the requested information. If more space is needed continue in Section 5.

051 <input type="checkbox"/> Permits no longer required to build new residential buildings	Effective Date	
052 <input type="checkbox"/> Permit office has merged with another permit jurisdiction	Effective Date	Name of permit jurisdiction with which your office has merged
053 <input type="checkbox"/> Permit office has split into two or more jurisdictions	Effective Date	Name of additional jurisdiction(s) now issuing permits!
054 <input type="checkbox"/> Extraterritorial jurisdiction(ETJ)/Annexation	Effective Date	Define ETJ or annexation

3. NEW HOUSING UNITS
a. Were there any building permits issued for new housing units during this period?
 Yes, enter data below. No, stop and return this form. Your report is important even if no permits were issued.

Type of Structure	Total Number of		Total Valuation of Construction (\$ value - omit cents)
	Buildings (1)	Housing Units (2)	
101 b. Single-family houses, detached and attached (must meet the following criteria: no unit above or below the other; wall extends from ground to roof; and, separate utilities for each unit) [Exclude manufactured HUD-inspected homes.]		138	17,162,238.
103 c. Two-unit buildings			
104 d. Three- and four-unit buildings			
105 e. Five-or-more unit buildings			

4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$1,000,000 OR MORE
 (If more space is needed, please attach a separate sheet.)

Description and Site Address (1)	Owner or Builder (2)	Number of		Valuation of Construction (\$ value - omit cents) (5)
		Buildings (3)	Housing Units (4)	
Kind of building	Name			
Site address	Address			
City, State, ZIP Code	City, State, ZIP Code			
Kind of building	Name			
Site address	Address			
City, State, ZIP Code	City, State, ZIP Code			

5. COMMENTS (Continue on a separate sheet)

6. PERSON TO CONTACT REGARDING THIS REPORT		E-mail address
Name	NANCY HARRIS	PLANNING@LC-TN.COM
Telephone	(931) 433-5409	Internet web address
	438-5186	WWW.LINCOLNCOUNTYTNGOV.COM
		Fax
		(931) 438-5187

Building Valuation Data – FEBRUARY 2018

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in August 2018. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the "average" construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2013 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are "average" costs based on typical construction methods for each occupancy group and type of construction. The average costs include foundation work, structural and nonstructural

building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.
- 3.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget} \times (\%)}{\text{Total Annual Construction Value}}$$

Example

The building department operates on a \$300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is \$30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300,000 \times 75\%}{\$30,000,000} = 0.0075$$

Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

Example

Type of Construction: IIB

Area: 1st story = 8,000 sq. ft.

2nd story = 8,000 sq. ft.

Height: 2 stories

Permit Fee Multiplier = 0.0075

Use Group: B

1. Gross area:
Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:
B/IIB = \$170.56/sq. ft.
3. Permit Fee:
Business = 16,000 sq. ft. x \$170.56/sq. ft x 0.0075
= \$20,467

Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
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- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs ^{1, 2, 3}

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly theaters, with stage	239.41	231.54	226.03	216.67	203.74	197.86	209.32	136.11	179.13
A-1 Assembly theaters, without stage	219.07	211.20	205.63	196.33	183.65	177.76	189.43	166.01	159.03
A-2 Assembly nightclubs	138.23	132.77	173.14	170.93	161.13	156.68	164.92	145.33	140.94
A-2 Assembly, restaurants, bars, banquet halls	187.23	131.77	176.14	169.93	159.13	155.68	163.92	143.38	139.94
A-3 Assembly, churches	220.05	212.13	206.66	197.31	185.99	130.11	190.46	168.36	161.38
A-3 Assembly, general, community halls, libraries, museums	135.05	177.18	170.67	162.31	148.58	143.75	155.46	131.00	125.02
A-4 Assembly arenas	218.07	210.20	203.68	195.33	181.65	176.76	188.48	164.01	158.03
B Business	192.02	185.04	179.30	170.56	155.93	150.11	164.01	137.00	131.05
E Educational	197.52	190.73	185.77	177.32	165.32	156.97	171.23	144.39	140.26
F-1 Factory and industrial, moderate hazard	114.08	108.82	102.59	98.59	88.51	84.45	94.44	74.21	69.43
F-2 Factory and industrial, low hazard	113.08	107.82	102.59	97.59	88.51	83.45	93.44	74.21	68.43
H-1 High Hazard, explosives	106.73	101.48	96.25	91.25	82.38	77.32	87.10	68.08	N.P.
H234 High Hazard	106.73	101.48	96.25	91.25	82.38	77.32	87.10	68.08	62.30
H-5 HPM	192.02	185.04	179.30	170.56	155.93	150.11	164.01	137.00	131.05
I-1 Institutional, supervised environment	191.30	184.81	179.46	171.90	158.36	154.06	171.99	141.86	137.45
I-2 Institutional, hospitals	321.25	314.27	308.52	299.78	284.17	N.P.	293.24	265.24	N.P.
I-2 Institutional, nursing homes	222.99	216.01	210.27	201.52	187.89	N.P.	194.98	168.96	N.P.
I-3 Institutional, restrained	218.28	211.30	205.55	196.81	183.43	176.62	190.27	164.50	156.55
I-4 Institutional, day care facilities	191.30	184.81	179.46	171.90	158.36	154.06	171.99	141.86	137.45
M Mercantile	140.27	134.81	129.18	122.96	112.68	109.23	116.95	97.44	93.50
R-1 Residential, hotels	193.08	186.60	181.24	173.68	159.89	155.58	173.77	143.39	138.97
R-2 Residential, multiple family	161.95	155.46	150.10	142.54	129.52	125.22	142.64	113.02	108.61
R-3 Residential, one- and two-family ^a	151.10	146.99	143.20	139.61	134.50	130.95	137.27	125.85	118.45
R-4 Residential, care/assisted living facilities	191.30	184.81	179.46	171.90	158.36	154.06	171.99	141.86	137.45
S-1 Storage, moderate hazard	105.73	100.48	94.25	90.25	80.38	76.32	86.10	66.08	61.30
S-2 Storage, low hazard	104.73	99.48	94.25	89.25	80.38	75.32	85.10	66.08	60.30
U Utility, miscellaneous	83.66	79.00	74.06	70.37	63.47	59.32	67.24	50.19	47.80

- Private Garages use Utility, miscellaneous
- For shell only buildings deduct 20 percent
- N.P. = not permitted
- Unfinished basements (Group R-3) = \$21.00 per sq. ft.

Important Points

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Square Foot Construction Costs ^{a, b, c, d}

Group (2015 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	226.92	219.10	213.80	205.04	192.95	187.36	198.56	176.18	169.73
A-1 Assembly, theaters, without stage	207.97	200.15	194.85	186.09	174.15	168.55	179.61	157.38	150.92
A-2 Assembly, nightclubs	177.49	172.34	167.98	161.18	151.95	147.76	155.52	137.58	132.93
A-2 Assembly, restaurants, bars, banquet halls	176.49	171.34	165.98	160.18	149.95	146.76	154.52	135.58	131.93
A-3 Assembly, churches	209.94	202.13	196.83	188.07	176.32	170.72	181.59	159.54	153.09
A-3 Assembly, general, community halls, libraries, museums	175.12	167.31	161.01	153.25	140.50	135.90	146.77	123.72	118.27
A-4 Assembly, arenas	206.97	199.15	192.85	185.09	172.15	167.55	178.61	155.38	149.92
B Business	181.12	174.43	168.67	160.26	146.18	140.70	153.97	128.34	122.72
E Educational	192.29	185.47	180.15	172.12	160.72	152.55	166.18	140.46	136.18
F-1 Factory and industrial, moderate hazard	108.53	103.54	97.56	93.81	84.17	80.36	89.86	70.57	66.08
F-2 Factory and industrial, low hazard	107.53	102.54	97.56	92.81	84.17	79.36	88.86	70.57	65.08
H-1 High Hazard, explosives	101.60	96.60	91.63	86.88	78.44	73.62	82.93	64.84	N.P.
H234 High Hazard	101.60	96.60	91.63	86.88	78.44	73.62	82.93	64.84	59.35
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I-2 Institutional, hospitals	304.80	298.11	292.36	283.95	268.92	N.P.	277.65	251.09	N.P.
I-2 Institutional, nursing homes	211.20	204.51	198.75	190.34	177.26	N.P.	184.05	159.42	N.P.
I-3 Institutional, restrained	206.08	199.38	193.63	185.22	172.62	166.14	178.93	154.78	147.16
I-4 Institutional, day care facilities	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
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R-2 Residential, multiple family	152.86	146.27	141.41	133.25	122.04	118.01	133.25	106.66	102.41
R-3 Residential, one- and two-family	143.93	139.97	136.51	132.83	127.95	124.61	130.57	119.73	112.65
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S-2 Storage, low hazard	99.60	94.60	89.63	84.88	76.44	71.62	80.93	62.84	57.35
U Utility, miscellaneous	77.82	73.48	69.04	65.52	59.23	55.31	62.58	46.83	44.63

- Private Garages use Utility, miscellaneous
- Unfinished basements (all use group) = \$15.00 per sq. ft.
- For shell only buildings deduct 20 percent
- N.P. = not permitted

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A-2 Assembly, nightclubs	166.35	161.60	157.13	150.84	141.62	137.93	145.25	128.47	123.67
A-2 Assembly, restaurants, bars, banquet halls	165.35	160.60	155.13	149.84	139.62	136.83	144.25	126.47	122.67
A-3 Assembly, churches	195.96	183.81	183.60	175.20	163.70	158.66	168.82	148.30	141.80
A-3 Assembly, general, community halls, libraries, museums	163.95	156.80	150.60	143.19	130.66	126.63	136.81	115.27	109.76
A-4 Assembly, arenas	193.08	185.93	179.72	172.31	159.68	155.64	165.93	144.29	138.78
B Business	169.14	162.95	157.42	149.72	135.73	130.75	143.54	119.31	113.65
E Educational	178.16	172.02	166.90	159.29	148.37	140.44	153.73	129.09	124.71
F-1 Factory and industrial, moderate hazard	100.75	96.02	90.26	86.94	77.68	74.37	83.16	64.01	60.19
F-2 Factory and industrial, low hazard	99.75	95.02	90.26	85.94	77.68	73.37	82.16	64.01	59.19
H-1 High Hazard, explosives	94.40	89.68	84.92	80.59	72.52	68.22	76.82	58.86	N.P.
H234 High Hazard	94.40	89.68	84.92	80.59	72.52	68.22	76.82	58.86	54.03
H-5 HPM	169.14	162.95	157.42	149.72	135.78	130.75	143.54	119.31	113.65
I-1 Institutional, supervised environment	168.08	162.18	157.65	150.82	138.52	134.86	146.99	124.28	119.86
I-2 Institutional, hospitals	287.21	281.02	275.49	267.79	252.87	N.P.	261.61	236.40	N.P.
I-2 Institutional, nursing homes	198.55	192.37	186.83	179.13	165.20	N.P.	172.95	148.74	N.P.
I-3 Institutional, restrained	192.65	186.47	180.93	173.23	160.79	154.76	167.05	144.32	136.66
I-4 Institutional, day care facilities	168.08	162.18	157.65	150.82	138.52	134.86	146.99	124.28	119.86
M Mercantile	123.91	119.17	113.69	108.40	98.85	96.06	102.82	85.70	81.90
R-1 Residential, hotels	169.51	163.62	159.09	152.26	140.12	136.46	148.59	125.88	121.46
R-2 Residential, multiple family	142.14	136.24	131.71	124.88	113.41	109.75	121.89	99.18	94.76
R-3 Residential, one- and two-family	133.78	130.13	126.82	123.67	118.74	115.78	119.75	110.94	103.92
R-4 Residential, care/assisted living facilities	168.08	162.18	157.65	150.82	138.52	134.86	146.99	124.28	119.86
S-1 Storage, moderate hazard	93.40	88.68	82.92	79.59	70.52	67.22	75.82	56.86	53.03
S-2 Storage, low hazard	92.40	87.68	82.92	78.59	70.52	66.22	74.82	56.86	52.03
U Utility, miscellaneous	71.08	67.13	62.83	59.33	53.24	49.79	56.48	41.64	39.44

- Private Garages use Utility, miscellaneous
- Unfinished basements (all use group) = \$15.00 per sq. ft.
- For shell only buildings deduct 20 percent
- N.P. = not permitted

Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs ^{a, b, c, d}

Group (2009 International Building Code)	1A	1B	2A	2B	3A	3B	4	5A	5B
A-1 Assembly, theaters, with stage	204.81	197.86	192.77	184.35	172.91	168.11	177.81	158.10	151.39
A-1 Assembly, theaters, without stage	187.37	180.42	175.33	166.91	155.51	150.71	160.37	140.70	133.99
A-2 Assembly, nightclubs	155.74	151.36	147.50	141.90	133.46	129.73	136.94	121.02	116.96
A-2 Assembly, restaurants, bars, banquet halls	154.74	150.36	145.50	140.90	131.46	128.73	135.94	119.02	115.96
A-3 Assembly, churches	189.22	182.27	177.18	168.76	157.33	152.53	162.22	142.51	135.80
A-3 Assembly, general, community halls, libraries, museums	158.87	151.92	145.83	138.41	125.97	122.17	131.88	111.16	105.45
A-4 Assembly, arenas	186.37	179.42	173.33	165.91	153.51	149.71	159.37	138.70	132.99
B Business	158.40	152.65	147.57	140.34	127.30	122.71	134.52	111.91	106.66
E Educational	171.53	165.59	160.55	153.20	141.88	134.72	147.92	123.99	119.32
F-1 Factory and industrial, moderate hazard	93.92	89.61	84.47	81.69	73.14	69.92	78.41	60.23	56.97
F-2 Factory and industrial, low hazard	92.92	88.61	84.47	80.69	73.14	68.92	77.41	60.23	55.97
H-1 High Hazard, explosives	88.02	83.71	79.57	75.79	68.42	64.20	72.51	55.51	N.P.
H234 High Hazard	88.02	83.71	79.57	75.79	68.42	64.20	72.51	55.51	51.25
H-5 HPM	158.40	152.65	147.57	140.34	127.30	122.71	134.52	111.91	106.66
I-1 Institutional, supervised environment	159.09	153.50	148.95	142.51	130.74	127.30	138.80	117.44	112.84
I-2 Institutional, hospitals	266.39	260.64	255.56	248.33	234.50	N.P.	242.51	219.11	N.P.
I-2 Institutional, nursing homes	185.59	179.83	174.76	167.53	154.81	N.P.	161.71	139.41	N.P.
I-3 Institutional, restrained	180.47	174.72	169.64	162.41	150.60	145.01	156.59	135.20	127.96
I-4 Institutional, day care facilities	159.09	153.50	148.95	142.51	130.74	127.30	138.80	117.44	112.84
M Mercantile	115.80	111.42	106.56	101.96	93.15	90.42	97.00	80.71	77.65
R-1 Residential, hotels	160.44	154.84	150.29	143.85	132.24	128.80	140.31	118.95	114.35
R-2 Residential, multiple family	134.26	128.66	124.11	117.67	106.72	103.28	114.78	93.42	88.82
R-3 Residential, one- and two-family	124.88	121.41	118.43	115.31	111.07	108.19	113.40	104.09	97.95
R-4 Residential, care/assisted living facilities	159.09	153.50	148.95	142.51	130.74	127.30	138.80	117.44	112.84
S-1 Storage, moderate hazard	87.02	82.71	77.57	74.79	66.42	63.20	71.51	53.51	50.25
S-2 Storage, low hazard	86.02	81.71	77.57	73.79	66.42	62.20	70.51	53.51	49.25
U Utility, miscellaneous	68.13	64.29	60.15	56.88	50.70	47.41	54.03	39.33	37.47

- a. Private Garages use Utility, miscellaneous
b. Unfinished basements (all use group) = \$15.00 per sq. ft.
c. For shell only buildings deduct 20 percent
d. N.P. = not permitted

Building Valuation Data

accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.

- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period

(1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).

- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from site and foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs^{a, b, c, d}

Group	(2006 International Building Code)	Type of Construction								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly, theaters, with stage	196.11	189.73	135.37	177.60	167.20	162.27	171.92	152.56	146.94
	Assembly, theaters, without stage	177.62	171.29	136.88	159.10	148.75	143.82	153.43	134.10	128.49
A-2	Assembly, nightclubs	149.94	145.74	142.04	136.49	128.53	124.91	131.71	116.50	112.58
A-2	Assembly, restaurants, bars, banquet halls	148.94	144.74	140.04	135.49	126.53	123.91	130.71	114.50	111.58
A-3	Assembly, churches	180.72	174.39	169.98	162.21	151.82	146.39	156.54	137.18	131.57
A-3	Assembly, general, community halls, libraries, museums	152.81	146.43	141.07	134.30	122.33	118.97	128.63	108.26	103.65
A-4	Assembly, arenas	176.62	170.29	164.88	158.10	146.75	142.82	152.43	132.10	127.49
B	Business	154.16	148.70	144.00	137.27	125.07	120.41	131.97	109.81	105.37
E	Educational	166.52	160.91	156.34	149.52	140.14	132.98	144.59	123.34	118.69
F-1	Factory and industrial, moderate hazard	92.68	88.42	83.70	80.93	72.45	69.29	77.68	59.67	56.50
F-2	Factory and industrial, low hazard	91.68	87.42	83.70	79.93	72.45	68.29	76.68	59.67	55.50
H-1	High Hazard, explosives	86.84	82.58	78.86	75.09	67.79	63.63	71.84	55.02	N.P.
H234	High Hazard	86.84	82.58	78.86	75.09	67.79	63.63	71.84	55.02	50.85
H-5	HPM	154.16	148.70	144.00	137.27	125.07	120.41	131.97	109.81	105.37
I-1	Institutional, supervised environment	152.30	147.08	143.14	137.34	128.24	124.73	138.61	116.09	111.54
I-2	Institutional, hospitals	256.26	250.80	246.11	239.38	226.55	N.P.	234.08	211.31	N.P.
I-2	Institutional, nursing homes	179.18	173.72	169.02	162.30	150.51	N.P.	157.00	135.27	N.P.
I-3	Institutional, restrained	174.99	169.52	164.83	158.10	147.16	141.52	152.80	131.92	125.48
I-4	Institutional, day care facilities	152.30	147.08	143.14	137.34	128.24	124.73	138.61	116.09	111.54
M	Mercantile	111.44	107.24	102.53	97.99	89.62	87.00	93.21	77.59	74.67
R-1	Residential, hotels	154.24	149.02	145.08	139.28	129.95	126.44	140.32	117.80	113.25
R-2	Residential, multiple family	129.33	124.11	120.17	114.37	105.16	101.65	115.53	93.01	88.46
R-3	Residential, one- and two-family	122.11	118.76	115.86	112.68	108.62	105.77	110.77	101.74	95.91
R-4	Residential, care/assisted living facilities	152.30	147.08	143.14	137.34	128.24	124.73	138.61	116.09	111.54
S-1	Storage, moderate hazard	85.84	81.58	76.86	74.09	65.79	62.63	70.84	53.02	49.85
S-2	Storage, low hazard	84.84	80.58	76.86	73.09	65.79	61.63	69.84	53.02	48.85
U	Utility, miscellaneous	65.15	61.60	57.92	55.03	49.70	46.33	51.94	39.23	37.34

- a. Private Garages use Utility, miscellaneous
 b. Unfinished basements (all use group) = \$15.00 per sq. ft.
 c. For shell only buildings deduct 20 percent.
 d. N.P. = not permitted

Electronic files of the latest Building Valuation Data can be downloaded from the Code Council website at www.iccsafe.org/cs/techservices

2018 Annual Performance Report

Planning & Zoning Department

We conclude the third year of the Planning & Zoning Department with positive momentum as we move forward.

PERMITS 2018

Month	Permits issued	State proceeds	County proceeds
January	5	2,675.00	75.00
February	3	1,705.00	45.00
March	20	9,050.00	300.00
April	9	4,765.00	135.00
May	10	4,700.00	150.00
June	6	2,710.00	90.00
July	17	7,845.00	255.00
August	9	3,865.00	135.00
September	11	5,735.00	165.00
October	8	4,180.00	120.00
November	10	4,550.00	150.00
December	2	920.00	30.00
TOTAL	110	52,700.00	1,650.00

SUMMARY

The Planning & Zoning department assumed the task of issuing building permits from the Clerk's office in July 2017. In addition to issuing permits, we coordinate with other departments; LC Hwy Dept. for culvert sizing, TDEC for septic permits, and E-911 Mapping for addressing. We also verify the contractor is duly licensed and insured and verify setbacks requirements are acknowledged by the applicant. To prevent the customer having to visit each office individually, we process all paperwork in-house.

Further, we provide an email service where an applicant may receive a permit packet, to include; a check list, site plan template for required setbacks, culvert application, FEMA findings, and contact information of all agencies involved with the process.

Being cognizant of building practices, we are able to field several questions regarding construction.

Our goal was to make obtaining a building permit as seamless as possible. We're pleased to announce a 100% satisfaction rating from all permit holders.

The Planning & Zoning department is pleased to have been approved for in-house building inspector. During the next couple months, we will have both the state inspector and new county inspector providing inspection services. The state will close out all previously issued permits and release the county from its contract upon approval of submitted documents. Having a county inspector provides more options of scheduling inspections, additional inspections to ensure safety and compliance, and local accountability.

ZONING COMPLIANCE LETTERS

Zoning Compliance letters are reviews conducted by the Planning & Zoning office, providing verification of the property's legal status and permitted use. A Zoning Compliance letter is also used to obtain a 911 address.

Month	ZC letters issued
January	3
February	13
March	18
April	9
May	13
June	17
July	11
August	18
September	16
October	21
November	9
December	0
TOTAL	148

Note: General inquiries are not tracked

BOARD OF ZONING APPEALS

Month	Special Exceptions	Variances	Appeals	Administrative Review
January				
February		1		
March				
April				
May				
June				
July				
August				
September	1			
October				
November	1			
December				
TOTAL	2	1		

PLAT | SUBDIVISION REVIEWS

Represents the type and number of plats - subdivision requests processed for review and approval. Tally based on Planning Commission Secretary signature date. Does not include denied plats.

Month	Minor Plat	Major Plat	Commercial Construction
January	4		
February	7		
March	1		
April	7		
May	3		
June	7		
July	5		
August	4		
September	4		
October	7		
November	8		
December	3		
TOTAL	60		

BUSINESS LICENSE REVIEWS

A cooperative effort between the Clerk's office and Planning & Zoning office was initiated to ensure all licenses [commercial and residential] comply with the Zoning Resolution. In doing so, the Planning & Zoning office reviews all applications for compliance with zoning district regulations. Upon approval of the P & Z office, the license is issued by the Clerk's office.

Month	Home Occupation	Commercial Business
January	10	
February	5	
March	12	
April	6	
May	11	
June	5	1
July	13	
August	10	
September	8	1
October	5	
November	5	1
December	3	
TOTAL	93	1

AMENDMENTS TO ZONING RESOLUTION | SUBDIVISION REGULATIONS

Zoning Resolution amendments require the Planning Commission's recommendation to the County Commission, a public hearing called by the County Commission, and finally a vote determination by the County Commission.

Subdivision Regulation amendments only require a public hearing called by the Planning Commission, followed by a vote determination by the same.

The following represents amendments that were approved.

Zoning Resolution Amendments

» **County Commission approval on April 17, 2018**

Provide design criteria for multi-family developments. The intent is to provide regulations controlling the spacing, internal orientation, etc., of multiple buildings located on a single site but may include a single building.

Article III, Add Section 3.110 Development Standards for Multi-Family.

» **County Commission approval on April 17, 2018**

Discourage vehicles from backing out into roads where traffic may be heavy, creating a safety hazard. Provide a maintenance requirement of parking areas.

Article III, Section 3.013 Parking Requirements-amend Subpart A and add Subpart E.

» **County Commission approval on December 18, 2018**

Special Exception Mail Notice- Applicant will assume financial responsibility of mailing certified notices.

Article VII. Section 7.060 (A,2) Mail Notice (Special Exception)

» **County Commission approval on December 18, 2018**

Variance Fee Increase

Article VII. Section 7.080 (B) Variance Fee

» **County Commission approval on December 18, 2018**

(F) Zoning Amendment & Rezoning Fee Increase & (H) Mail Notice- Applicant will assume financial responsibility of mailing certified notices.

Article VII. Section 7.090 (F) & (H) Zoning Amendment & Rezoning Fee and Mail Notice

» **County Commission approval on December 18, 2018**

Special Exception Fee Increase

Article VII. Section 7.100 (B) Special Exception Fee

» **County Commission approval on December 18, 2018**

(B) Administrative Review Fee Increase

Article VII. Section 7.110 (B) Administrative Review Fee

» **County Commission approval on December 18, 2018**

Create a Call for Special Meeting Application and Fee to accommodate applicants filing with a time constraint due to deadlines.

Article VII. Section 7.120 Call for Special Meeting

Subdivision Regulations Amendments

» ***Planning Commission approval on March 1, 2018***

Current language is found to need fortification on consequences and amendment to protocol.
Article IV - Section 4-102.7 Waste & Debris

» ***Planning Commission approval on March 20, 2018***

Replace current County Flood Damage Prevention Resolution with the Revised County Flood Damage Prevention Resolution.

County Flood Damage Prevention Resolution

» ***Planning Commission approval on April 5, 2018***

Provisions are intended to provide design criteria for multi-family developments located on a single zoned lot or tract. Provide regulations for spacing, internal orientation, parking, improvements, etc.

Article IV- Section 4.113 Development Standards for Multi-Family Development

» ***Planning Commission approval on December 6, 2018***

Adoption of Schedule of Fees

Article I – Section 113 Planning Commission Schedule of Fees

TRAINING

Tennessee Code Annotated requires members of both the Planning Commission and the Board of Zoning Appeals to attend training each calendar year, securing a minimum four (4) hours training within a preapproved subject category.

On April 14, 2018, Sam Edwards, Attorney and Counselor at Law, was secured to provide our required training. Mr. Edwards provided attendees with information relative to our positions with the county, focusing on topic matters concerning the roles of Planning and Board of Zoning Appeals Members. Mr. Edwards elaborated on a possible solution to an ongoing issue regarding a subdivision and explained Impact Fee and Adequate Facility Tax pros and cons. Mr. Bruce Tanner, Planning Commission Chairman, graciously hosted the training at his facility, First Class Printing.

Also, on November 9, 2018, Several Planning and Zoning and Board of Zoning Appeals members traveled to Franklin, TN for training. Sam Edwards, TAPA's legal advisor and Shauna Billingsley, City attorney for Franklin, TN were the speakers. They spoke on Dylan's Rule, Transfer Development Rights, Vesting Law and numerous other topics.

URBAN GROWTH BOUNDARY

To recap information provided in the 2017 Annual Performance Report, the following is offered to identify the Urban Growth Boundary.

In 1998, the TN General Assembly mandated cities and counties throughout the state to define areas within their jurisdiction of potential growth patterns.

The Urban Growth Boundary (UGB), also known as the Growth Plan and Public Chapter 1101, was created, and further adopted by the county legislative body, city of Fayetteville, city of Petersburg and city of Ardmore, TN on March 22, 2000

The UGB represents an area surrounding each municipal boundary, depicting where the municipality expects high-density residential, commercial and industrial growth and where the municipality is better able to provide urban services. Simply stated, it is an area that may be considered for annexation by the respective city. It's important to note, the UGB is not a zoning district but a growth plan. While the area remains unincorporated, the municipality has the authority for subdivision regulations. The county has zoning jurisdiction.

When the county adopted its official zoning map in March 2014, the majority of lands within the UGB were not designated to a certain zoning district. This left a void of unregulated areas.

The Planning and Zoning office conducted an intense assessment of adjacent zoning districts to the Urban Growth Boundary, to include the cities of Fayetteville, Petersburg and Ardmore. The purpose being, to propose suitable districts that were compatible with municipal zoning and current use of the property(ies).

The original intent was to amend just the UGB. While conducting the study, several other errors were noted outside the UGB. By statute, any amendment to a zoning map requires public hearings. Public hearings require advertisement. To minimize the advertising expense, we opted to group all amendments together.

To date, the Planning and Zoning office held 8-each public workshops; Park City, Petersburg, Taft and Flintville. The goal was to discuss the proposed amendments, gain input from the community, and make any necessary adjustments. This is a very time intensive project that has been put on the back burner numerous times to allow staff to focus on multiple pressing tasks. It is anticipated a completed proposed map amendment will be reviewed during 2019.

TEAMWORK

We continue to work closely with different offices and services to make any task as seamless as possible. Each month TDEC, EMA, E-911 Mapping and the Planning & Zoning office meet to discuss upcoming projects and the effects it may have with any respective department. Just recently, Lance Roland with TDOT has joined our meetings.

We are also working through logistics with FPU to discourage service connections to structures and/or uses that have not been reviewed or approved.

GOALS FOR 2019

Continue moving forward, structuring the newly created building inspector position to provide an efficient service, putting customers first. Having only been created 3 years ago, there is much to learn, therefore, we are open to any suggestions and encourage your input to make this department work like a well-oiled machine. Your support is greatly appreciated.