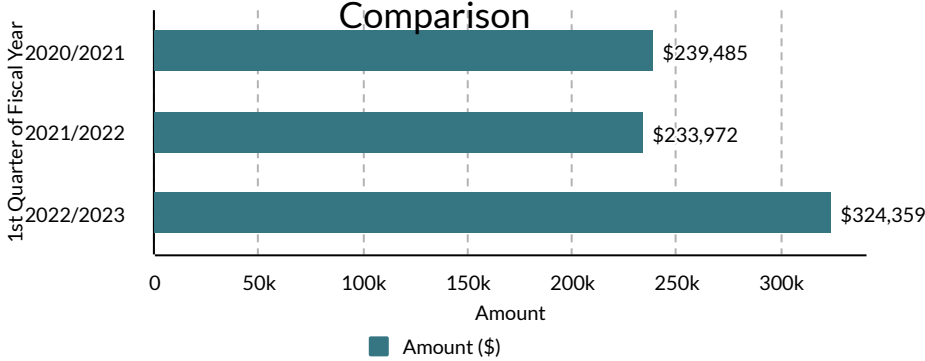




**5.4**

Months of  
Unrestricted cash  
on hand

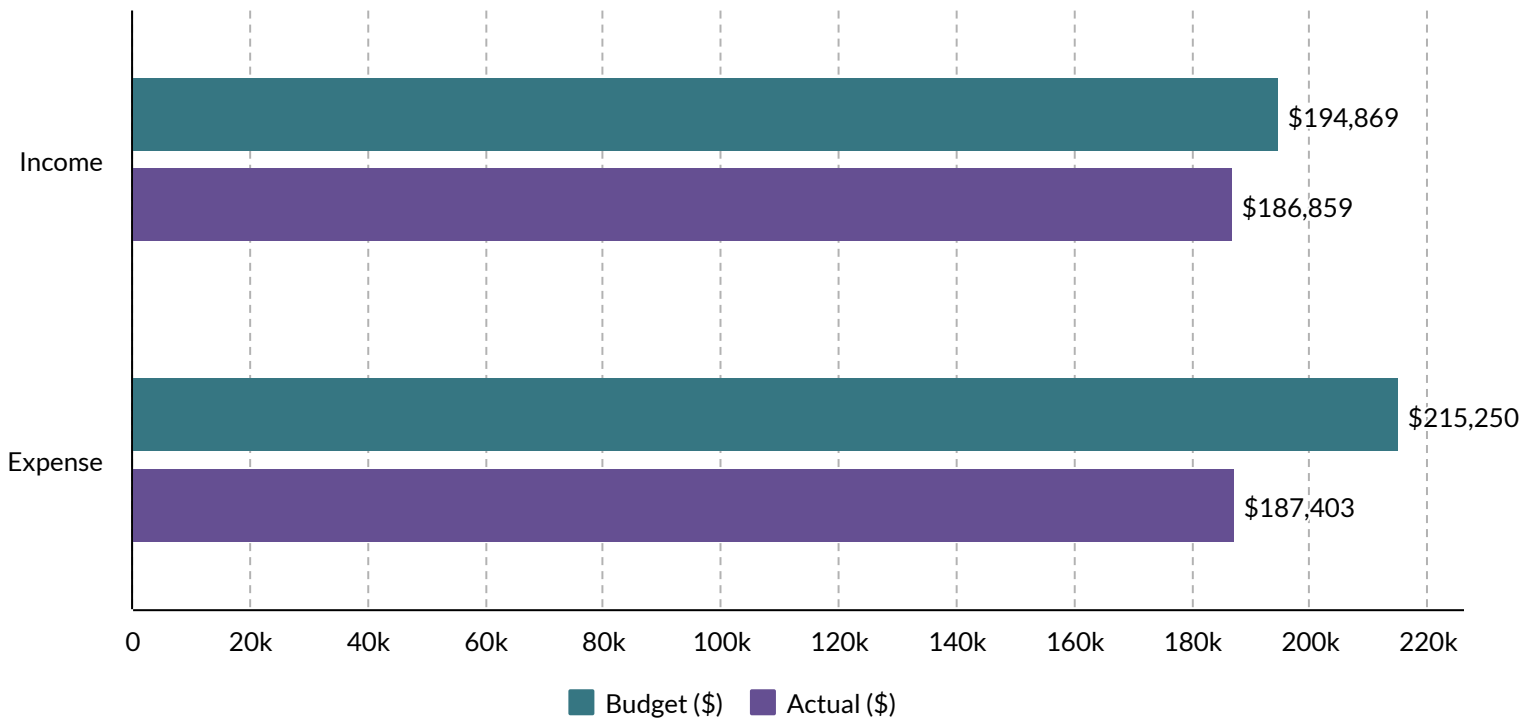
**First Quarter Unrestricted Cash Three Year Comparison**



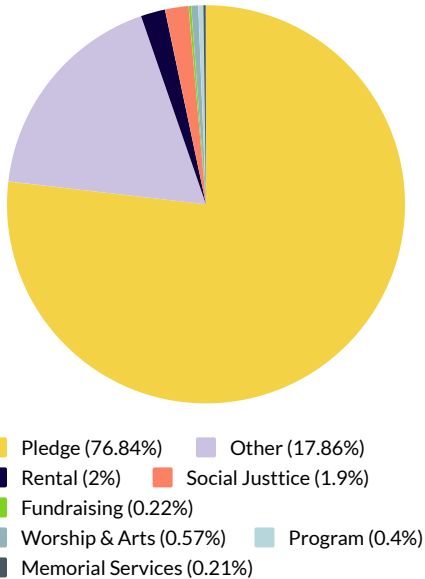
This part of the report is a good metric for the board to monitor. Past boards have agreed that keeping 3-6 months of unrestricted cash available is a good goal for the church finances.

You see an increase from the first quarter in the last two fiscal years. This increase has stayed steady and increased slightly over the last six months. If we continue to see the amount of our unrestricted funds grow, the Finance Committee will be bringing recommendations to the Board of Trustees about how the church can best utilize these funds.

**July - September Budget vs Actual**



### First Quarter Budget vs Actual Income Summary



### Budget to Actual Income Summary

	July - September 2022			
	Actual	Budget	over Budget	% of Budget
<b>Income</b>				
Total 400000 Pledge Income	\$ 142,755.22	\$ 148,750.03	-\$ 5,994.81	95.97%
Total 40050 Rental Income	\$ 3,709.00	\$ 11,749.97	-\$ 8,040.97	31.57%
Total 40100 Other Income	\$ 33,180.43	\$ 22,587.47	\$ 10,592.96	148.90%
Total 40150 Fund Raising Income	\$ 1,483.45	\$ 8,625.00	-\$ 7,141.55	17.20%
Total 40200 Social Justice Income	\$ 3,535.20	\$ 3,032.16	\$ 503.04	116.59%
Total 40300 Lifespan Learning Income	\$ 0.00	\$ 0.00	\$ 0.00	
Total 40400 Worship & Arts Income	\$ 1,061.54	\$ 0.00	\$ 1,061.54	
Total 40500 Program Income	\$ 750.00	\$ 0.00	\$ 750.00	
41700 Memorial Service Income	385.00	124.97	260.03	308.07%
<b>Total Income</b>	<b>\$ 186,859.84</b>	<b>\$ 194,869.60</b>	<b>-\$ 8,009.76</b>	<b>95.89%</b>



### Review of Key Budget Income Variances:

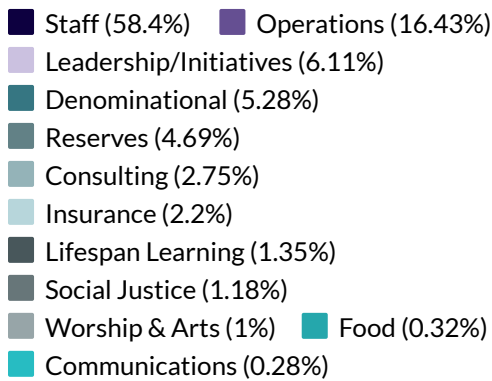
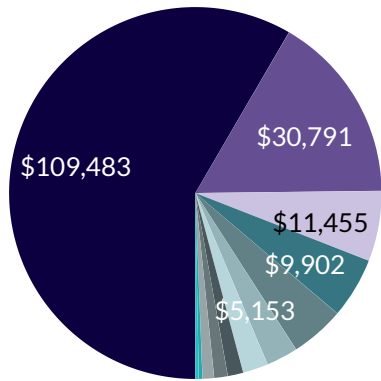
This section highlights the categories in the Income section of the budget as of September 30, 2022.

- Overall our operating Income for the first quarter of fiscal year 2022/2023 has been favorable. Our total Income was below budget by \$8,009.
- The fulfillment of fiscal year 2022/2023 pledge commitments was 95.89% of the budgeted amount. The first quarter pledge statements were e-mailed to congregants on October 17th. If you did not receive your statement, contact [renee@firstuniversalist.org](mailto:renee@firstuniversalist.org).
- Rental Income has increased now that Covid restrictions are over. Interest in renting the facility is strong.
- The Other Income line has been above budget and is anticipated to remain strong throughout the year, partly due to strong Beloved Community collections. In addition to Beloved Community, this category also includes a monthly addition of the Employee Retention Credit (ERC), online fee offset contributions, payments from solar panel donations, and the Endowment distribution approved at the May 2021 Congregational Meeting.
- Our two main fundraisers will not happen until November and December.
- Other fundraising Income comes from Touchstone dinners, which have had strong attendance, Amazon Smile and King Soopers Rewards. Our fundraising Income is anticipated to exceed the forecasted budget.
- Lifespan Learning, Worship and Arts, and program Income were not expected in the first quarter. The received Income was considered pass-through Income, and there is a reciprocal expenses.
- Memorial Income was also higher than anticipated. It isn't easy to budget when this type of Income will be received.

## July - September 2022 Expenses



## Budget to Actual Expense Summary



	July - September 2022			
	Actual	Budget	over Budget	% of Budget
<b>Expenses</b>				
Total 60000 Denominational Expenses	\$ 9,902.52	\$ 9,902.53	-\$ 0.01	100.00%
Total 60050 Insurance Expenses	\$ 4,118.64	\$ 4,968.86	-\$ 850.02	82.89%
Total 60100 Food Expenses	\$ 808.61	\$ 375.00	\$ 233.61	162.30%
Total 60150 Care & Support Council Expenses	\$ 0.00	\$ 150.00	-\$ 150.00	0.00%
Total 60200 Communications Expenses	\$ 533.78	\$ 575.06	-\$ 41.28	92.82%
Total 60300 Lifespan Learning Council Expenses	\$ 2,536.88	\$ 3,887.75	-\$ 1,150.87	68.79%
Total 60400 Membership Council Expenses	\$ 0.00	\$ 150.00	-\$ 150.00	0.00%
Total 60450 Operations Council Expenses	\$ 30,791.05	\$ 31,544.71	-\$ 753.66	97.61%
Total 60700 Social Justice Council Expenses	\$ 2,205.58	\$ 4,082.16	-\$ 1,876.58	54.03%
Total 60750 Worship & Arts Council Expenses	\$ 1,813.04	\$ 2,087.44	-\$ 274.40	86.85%
Total 60800 Leadership / Initiatives Expenses	\$ 11,455.44	\$ 1,550.06	\$ 9,905.38	739.03%
Total 69000 Staff Expense	\$ 109,483.76	\$ 142,126.96	-\$ 32,643.20	77.03%
Total 69200 Consulting Expenses	\$ 5,153.75	\$ 5,250.00	-\$ 96.25	98.17%
Total 69250 Reserves	\$ 8,800.00	\$ 8,800.00	\$ 0.00	100.00%
<b>Total Expenses</b>	<b>\$ 187,403.05</b>	<b>\$ 215,250.33</b>	<b>-\$ 27,847.28</b>	<b>87.06%</b>

## Review of Key Expense Budget Expense Variances:



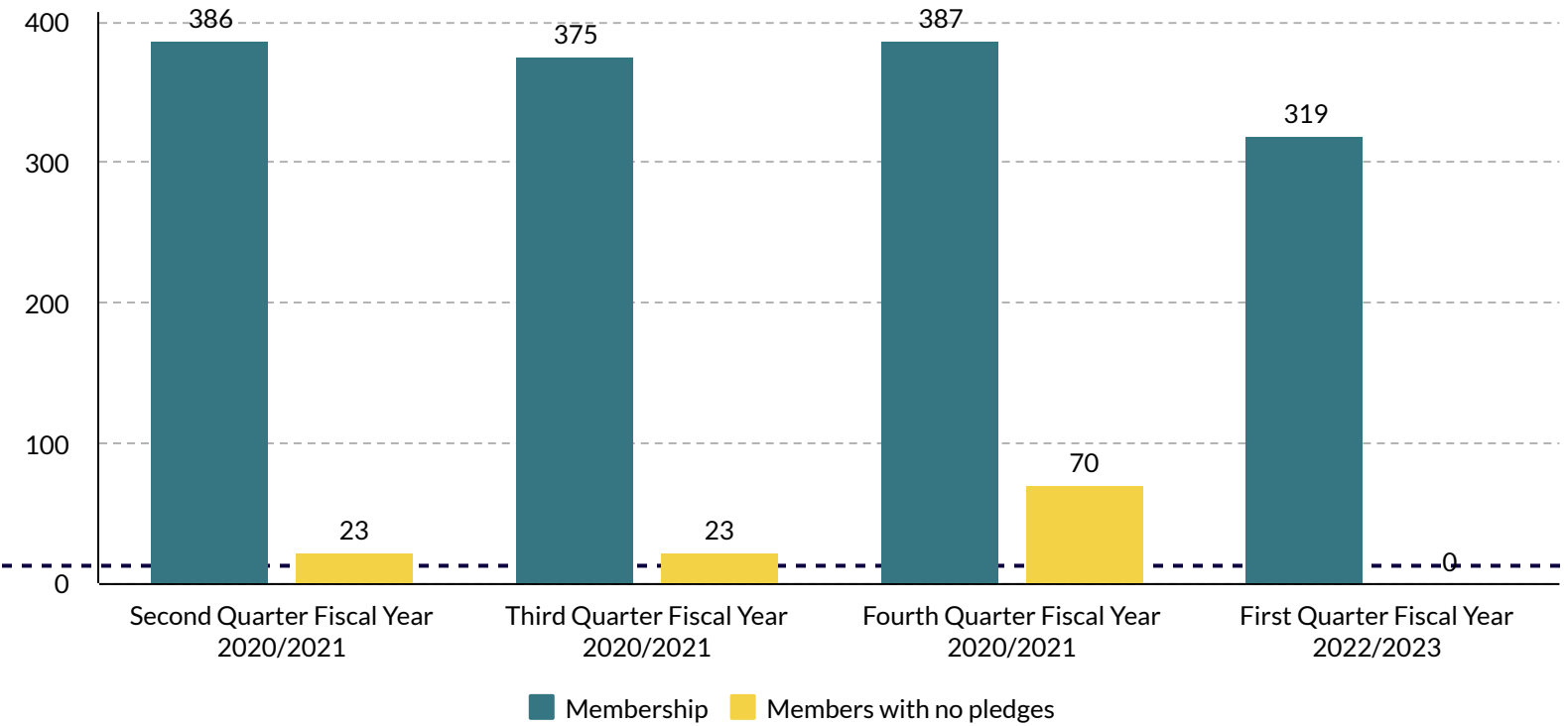
This section highlights some of the largest variances in the budget as of September 30, 2022.

- Overall expenses were below budget. Our expenses were below budget by \$27,847.28. This was largely due to the transitions in staffing over the last quarter.
- Care & Support and Membership Council have not had any expenses in this fiscal year.
- The asphalt repair and other maintenance paid by the Endowment Distribution are included in the Leadership and Initiatives section which is causing our financials to be over budget. We are keeping this cost out of the Operation Expenses so that we can track how much of the \$17,871 disbursement is used.
- All other budget line are close to budget or it is a timing issue and those funds will be used later in the year.

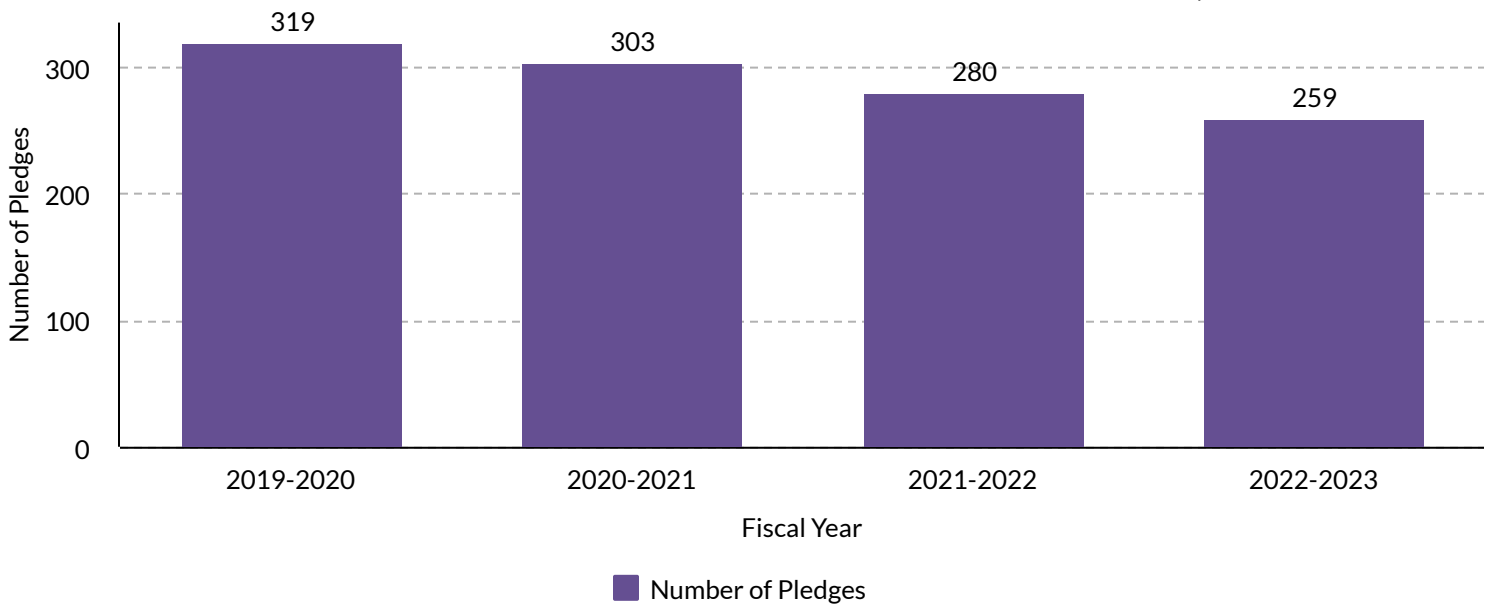
A Closer Look at our Membership and Pledging



Membership as of September 30, 2022



Number of Pledges



## Final Analysis of our Fiscal year July 1, - September 30, 2022 Financial Status

In the Fourth Quarter Board of Trustee Financial Report, The Finance Committee expressed cautious optimism for the fiscal year 2022/2023. This is a rebuilding year, with a renewed focus on decreasing our dependence on one-time funding like the ERC, Payroll Protection Grant (PPP), and Bequest Income. The budget this year implemented this goal and has \$62,000 included from the ERC. We have not used all of the PPP, ERC, or our Bequest Income. We hope to decrease the amount of this one-time income each fiscal year. This incremental approach allows the church to stabilize after the effects of Covid and the reduction in our membership.

Our annual Pledge income is almost 77% of our total income. The Finance Committee monitors this income closely and is pleased to see the majority of pledgers are up to date on their pledge payments. If you have questions about your pledge or pledge payments, reach out to Renee Loewen, at [renee@firstuniversalist.org](mailto:renee@firstuniversalist.org). The pledges received are below our budgeted pledge amount by \$1,388 for the current fiscal year. We are hopeful that this budgeted amount will be met as we bring on new members.

The committee is now looking to the goal budget for the fiscal year 2023/2024 with a call to the councils, lay leaders, and staff for their goal budgets. This year we have also requested each group, or staff person submit a short narrative to describe how the funds will be used. The goal budget will be unveiled shortly before the Winter Congregational Meeting in February 2023.

The committee also feels strongly that we continue to build our reserves in anticipation of the upcoming facility and property maintenance. We keep the facility reserve study recommendations in mind as we look to future financial requirements. We want to ensure that this community's investment in our remodeled facility is maintained and improved. We understand that it is not feasible to put the recommended amount of \$85,000 into our reserves each year. Still, we can try to build the reserves most prudently as our revenue and obligations allow.

In summary, the First Universalist Church of Denver is in a stable financial position at the end of the first quarter. We will continue to monitor the finances and hope we end the year in a place where we do not have to use our bequest income at the end of the year. Our long-term goals from the board will be helpful as we continue to plan and monitor the church's finances.

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