EVENT MANAGEMENT SYSTEM (EMS) - ADMINISTRATIVE RESOURCES

NON-MEMBER Account Creation



Access Path: EMS > Non-Member Account Creation

If you are an individual who is not a member of U.S. Figure Skating, you can create a non-member account to access online sofware products and available resources. During account creation, you will use the option that says "I am not a member".

 On the Account Creation page, click Create Account under I am not a member. I represent a foreign federation as an athlete/ coach/official Or I am not a member; I am a volunteer. I am not a member; I am a volunteer. First Name Last Name Date of Birth Gender Citl Dheres 	 Go to the U.S. Figure Skating Members Only Login Page (<u>m.usfigureskating.org</u>) and click Create Account. 	Correct Service Status - 1/96/35/2000 - 1/96/20000 - 1/96/2000 - 1/96/2000 - 1/96/2000 - 1/96/2000 - 1/96/20000 - 1/96/2000000 - 1/96/20000000 -	Member Number U.S. Figure Skating or Learn to Skate USA Password Create Account Create Account
 Provide your personal information in the required fields: First Name Last Name Date of Birth Gender Call Dhenes 	2 On the Account Creation page, click Create Account under I am not a member. I represent a foreign federation as an athlete/ coach/official Or I am not a member; I am a volunteer.	Create Do you need help Do you need help I already have a U.S. Figure Skating or Lea LOGIN OR CREAT I am not a member; I represent CREAT I am not a member; I am a volunteer. CREAT I would like to become a member. BECOM	Account I already have a U.S. Figure Skating or Learn to Skate USA membership. I already have a U.S. Figure Skating or Learn to Skate USA LOGIN OR CREATE/CHANGE PASSWORD I am not a member; I represent a foreign federation as an athlete/coach/official. CREATE ACCOUNT I am not a member; I am a volunteer. CREATE ACCOUNT I would like to become a member. BECOME A MEMBER
 Cert Phone Email U.S. Citizenship Click I'm not a robot. Click Continue 	 Provide your personal information in the required fields: First Name Last Name Date of Birth Gender Cell Phone Email U.S. Citizenship Click I'm not a robot. 	Create Create Pers First Name" Last Name" Date of Birth" mm/dd/yyyy Gender" Female Cell Phone" Emal" Emal" Emal" Emal	e Account D-3-3 sonal Info required field: US Citizen* Yes No

Contact ProductSupport@usfigureskating.org for questions about using EMS.

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Provide Address:

- Country •
- Street Address •
- City
- State •
- Zip/P ٠
- Click Con

Provide Er

- Name •
- Relatio •
- Phone •

Click Cont

*For those account, pr (6). All othe account cre Seven (7).

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Click Conti

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Jale		Relation to You	
Zip/Postal Code	Address Line 2		
Click Continue.		Phone	
	City*		
Provide Emergency Contact	State*		
Nomo	Select State	~ 7	CONTINUE
	Zip / Postal Code*		
Relation to You			
• Phone 5		CONTINUE	
Click Continue.			
		Create Account	
For those creating a foreign			
ccount, proceed to step six			
count creations skip to step		ISU Member Federation	
even (7).		Access to U.S. Figure Skating online systems requires the mem	per number below
		Member Number: 7777777	
SU Member Federation		To participate at a U.S. Figure Skating sanctioned nonqualifying foreign account holders (athletes and coaches) must provide a	competition, letter from their
Check the box for Foreign		federation documenting they are a member in good standing a permission to participate. If you have questions with regard to t	nd have his requirement,
Coach or Foreign Skater and		please email Product Support.	
		Greign Coach	
Llick Continue .		Foreign Skater	
		Federation	
		Select a Federation	
		CONTINUE	
		CONTINUE	
		Create Account	
You will be assigned an account		0-0-6-0	
number. Record the number to acces	S	Password	
your new account. Create a password	1	Access to USFSA online for non-members will require the account nur Please use the space provided below to create a password.	nber below with a password.
and save for your records.		8 Member Number: 7777777	
Note: An email will be sent to the		Password	Minimum of 6 characters
email provided reguarding basic			
account details.		Re-enter Password	
Click Save & Complete to return to			
the account login page.		8 SAVE & COMF	PLETE

Create Account

1-2-3-4

Address

~

Name

Country*

Select Country

Street Address*

Create Account

1-2-3-4

Emergency Contact