Inventory spotlight

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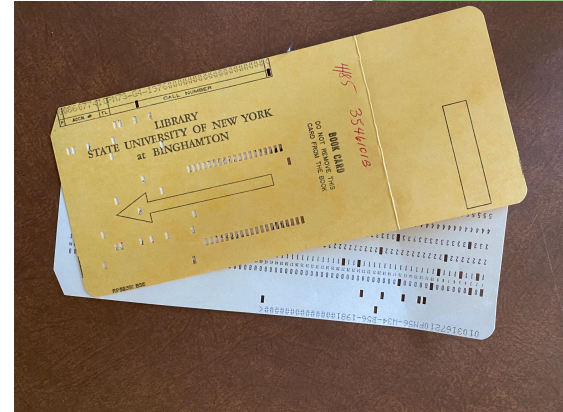# Binghamton WHY are we doing this

Never been done at Binghamton in 30 years

Sampling demonstrated a need
(See citation Plight of "on the shelf")

Items were moved, but not changed in Aleph or Notis!

Current findings
- Items in place - 326010
- Missing - 10685
- On shelf but marked missing- 223
- Out of range (items not within section but were there) - 7136
- Barcodes not active - 758
- Some collections need LOTS of shelfreading!

How we are managing it at Binghamton

Technical Services - coordinating the scanning and cleanup
- Professional and CSEA staff members coordinating
  - 2-3 work study students
  - Chromebooks with wireless scanners (all cheap)
  - Google Sheets
  - Students notify staff when things are done
  - Staff run reports
    - Staff do cleanup OR they were lucky to have a really good student that could figure out the problems
    - Problems are tricky
      - Out of range
      - Bad call number - doesnt match spine or Alma
      - Wrong collection
      - Wrong call number type (LC/Dewey/Other in holdings record)

Tracking!! Justify the Why!

Inventory tracking

File Edit View Insert Format Data Tools Extensions Help

A1 | Date

	A	B	C	D	E	F	G	H	I	J	K
1	Date	Assgined to?	Start Call number	End Call number	Items in place	Missing but marked there	on shelf but marked not	Known items not in place	On shelf but out of range	Barcodes with no match	Notes
2	10/10/2019		HN10 R7 C43 1991	HN16 D38 1991 v.	132	1	0	8	0	0	
3											

Documentation references

Binghamton:

How to scan

How to run a job to set inventory date

How to run a job for Missing items

Schuster, D., & Beston, E. (2021). *Plight of "On the Shelf."* Charleston Hub. https://www.charleston-hub.com/2021/07/lets-get-technical-plight-of-on-the-shelf-inventory-in-a-large-academic-library-collection/

Thanks!