**Members Present:** R. Richardson, R. Dawson, L. Carpenter, T. Douglas, R. Olvera; M. Alexander, N. Badawi, D . Barnett, A. Leck, G. Mendoza-McDonald, T. Thomas

**Absent:** F. Al-Hayani, J. Hartung,

**Mayor’s Office Staff:** G. DeBacker, A. Lucas, S. Dastagir

**Guests: Janece Wooly, Director of Fredrick Douglass Community Center (represented by Kenneth Johnson)**

**DATE: February 25, 2019 TIME: 6:00-7:30 PM PLACE: Fredrick Douglass Community Center, 1001 Indiana Ave**

| TOPIC | **DISCUSSION** | **DECISION/ ACTION** | **Person Responsible** |
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| Call to Order | Meeting was called to order at 6:10PM |  |  |
| Guest SpeakerJanece Worthy | * Janice Wooly was unable to attend; instead Kenneth Johnson - Facility Board member of Fredrick Douglass Community Center – presented information on the facility. 100 years of service. 24 hours/7 days a week daycare is now available in facility. They are in a transition period. Hope to bring the services needed to the community. Hopefully we can work together with FDCC. They are working on a new basketball program. Right now not much for the kids to do in the community. The building is owned by the City but there isn’t much funding beyond this. The rent spaces and have been working on getting more funding.
* Daycare is private and county pay. Been open one year.
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| Executive Overview (Rachel)* Approval of January Minutes
* Executive Summary
 | * Ms. Mendoza-McDonald motioned to approve the January HRC Minutes; Mr. Thomas seconded the motion. The motion passed and the minutes are accepted as written.
* Budget - still working on the process for approving monies but everyone should realize there is a lag time for getting monies. It could be 2 to 4 weeks depending on if the monies go to a prior approved vendor or not. Invoices will receive checks that can be sent to persons or for-profit companies. Eventually HRC will have a Purchase Card that Gretchen will hold. Asked mayor’s office if they could have a finance person talk to the commission.
* With process of budget there may be a way to have a vote online to approve money request
* Office space and office supplies are available (with printer) on 21st floor. To access space, someone from the mayor’s office staff will give you access.
 | * Melanie Campbell – Commissioner of Division of Budgets is the budget authority that HRC could bring in to discuss budget process.
* The city does not have an approved list of vendors that the mayor’s office knows about.
* Each subcommittee can plan on approximately $8,000 for year for their work.
 | * Executives will come up with a budget process and present it to the HRC (by 3/18)
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| Education/Training(Lauraine) | * Roadmap – Asked if anyone has completed the roadmap. No one has done this. The webinar will only take one hour of your time.
* Bridges training – Good follow up to Roadmap. There is an online course for free. Three books about sustainable communities including a workbook. Ms. McDonald and Mr. Alexander (and others possibly) have completed training in the past.
 | * Complete Roadmap process
* Eberly Center is having a “Dialogue for Change” event on April 13th. Call 419-530-8570 to register
 | * All members will complete the Roadmap and outcomes (by 3/18)
* Lauraine will send out the information on Roadmap and the Bridges books to the HRC (ASAP)
 |
| Mediation Update (Tom) | * Final training was held last Saturday and HRC Executives are ready to go. Really get the word out about mediation. Encourage people to come. Mr. Douglas and Ms. Dastagir will coordinate information about the first mediation.
 | * Mediation cards and badges for all members will be available at the March 2nd meeting.
 | * All members will share information on mediation (Continuously)
 |
| Subcommittee Updates (Raina) | * Please note that email communication may come from more than one than one executives and from mayor’s office. HRC executive committee recognizes the frustration of multiple emails for similar topics and we are trying to find our way as a new organization. For example, Ms. Carpenter is in charge of education and will be sending emails on this topic.
* Sorry about change of plans for March 2nd Subcommittee meeting - doing same process that HRC did at our startup with Barbara \*consultant\* for March 2nd meeting. Subcommittee will come up with 3 goals. Maybe some of the goals will align with other subcommittee goals. Many committees are focusing on summer as the time to do most work. Media may be present for March 2nd. Coffee and breakfast items will be provided.
* Douglas Jones - Pride of Youth United - A visitor to the meeting - wanted to discuss issues about Youth Engagement. He was concerned about “corruption” in city football leagues. He represents a group that are working to layout the bylaws for a new football club for this fall. Mr. Alexander suggested that HRC could help pull the leagues together instead of starting a new club.
 | * Gretchen – Subcommittees should come up with both short and long terms goals.
* Neighborhood Subcommittee has some goals that they all like.
* Youth Subcommittee has come up with some “fluffy goals”, now they will work with community members to hone them. They are concerned not have the same cookie cutters as other subcommittees.
* Social Justice subcommittee has not met as whole, just co-chairs.
* Suggestion that Douglas Jones (community member) speak with the Youth Empowerment Subcommittee and also talk to the city’s parks department.
* Subcommittee YEE has changed their March 14 to the Believe Center.
* HRC Executives would like more input from Commission members. Please respond to emails.
 | * Dr. Olvera will change the YEE Subcommittee meeting date and location on calendar (ASAP)
 |
| Community & Neighborhood | * West Toledo meeting about Neighborhood and conflict. The meeting was a kind of starter meeting; One outcome was TARTA will help pick the kids outside of the school so students will not be hanging around and walking. The work is going to be divided between different people.
* Conversation about a conflict in the community around Emmajean Road. There is a plan to build a Buddhist temple and there was a conversation with people with in community; some concern about traffic. In general neighbors don’t want the temple. The owner of the property did not have to meet but did meet it with the community. Community members were collecting emails about going to the planning committee. Because it is a religious organization there is no need for SUPs - special use permit and plan does not have to go through planning commission. However, the temple do not want to be bad neighbors.
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| Equity & Social Justice | * Has not met as a larger group.
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| Youth Empowerment & Engagement  | * Has worked on goals
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| Stop the Violence | * The Mayor wanted a special committee to focus only on Gun violence. Shay, a member of this subcommittee is leading the response. This special committee will be housed under STV. There are 3 area barbers, 3 pastors (who are not part of the original subcommittee). These folks recognize that they have ongoing contact with those involved in gun violence. There also will be an appointment by the Police Chief. 8 members total. These are people that the mayor has chosen to serve. Shay will be meeting on Saturday. This committee will report to Mr. Thomas and Ms. Al-Hayani. The mayor’s office wanted this as part of HRC since we are called out to work on violence. This group is envisioned to work to avoid problems before where Citizen Review Board only meets when someone has made a claim of problems after an event.
 | * There is an upcoming conference at Glenbay Outpatient on Spiritual approach to substance abuse. March 5th. This is available for CEUs – Contact Mr. Thomas for more information.
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| Old Business | * None
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| WelcomeTLC(Ramona) | * Met with full Welcome TLC Steering Committee last week. ABLE has information on a report on immigration (handed out at meeting). There was a Welcoming America city and county audit but the city information has not been shared with Welcome TLC. Ms. McDonald asked about the city’s report. Ms. Lucas stated that the report was emailed to the city last week; Neighborhood Subcommittee would like to work on this topic as well.
 |  | * Ms. Lucas will send out the full Welcoming America Audit (ASAP)
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| Sister Cities (Rachel) | * There is an International Sister Cities event on April 13.
 | * Volunteers will be needed for the April 13 event.
* A member of the HRC will be selected to sit on the Sister Cities Committee.
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| New Business | * Please encourage everyone to use the Engage Toledo App.
* Disability Dialogue - Disability Center talked with City Council. Question was - What would it take to have Toledo the most Disability Friendly City in the US? Maybe something that we are all dealing with on our subcommittees and executive committee.
* At the annual Multi-faith breakfast where many HRC members attended, there was a discussion about food deserts especially with the Save A Lot closure at Detroit/Monroe. There was a suggestion at that meeting about a co-op. This is an issue that cuts across many subcommittees.
* Welcoming America - Not in Our Town.org has films on racism. This may be helpful for all subcommittees. Perhaps we can have a movie night for education.
 | * HRC Subcommittees are not required to be public events. HRC Executive Committee meeting is not public. Folks can invite members of the committee as needed.
 |  |
| For the Good of the Order | * Question if Subcommittee are they public. Full HRC is a public meeting. Subcommittees - do we want guest? Maybe have guests to speak? Ask youth for them to come for example.
* We hope that the HRC is going to remain energized especially in the communication by email. Question if there is anything that the executives can do to have the communication run smoother. Request that the Executives sometime help the members take a moment to stop and come together to learn something. Everyone is busy.
* For future meeting, HRC may want to think about security as we start to become busy.
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| Adjournment | Meeting Adjourned at 7:32 PM |  |  |

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| **NEXT MEETINGS** |
| **Full Committee:** Regular Meeting: March 18, 2019 6:00-7:30 PM – Believe Center1 Aurora L. Gonzalez Drive  |

Minutes approved at HRC Meeting on 3/18/19