Round 41 NUP Action Grant - Spring '24

*Neighbor Up Action Grant*

# Applicant Information

**IF YOUR GROUP/ORGANIZATION WAS AWARDED FUNDING IN NOVEMBER 2023 (ROUND 40) YOU ARE INELIGIBLE TO APPLY AGAIN UNTIL AUGUST 2024.**

**If you received a Neighbor Up Action Grant prior to November 2023, you may reapply once you turn in a Final Grant Report on your previous grant.**

## Group or Organization Name:

## Project Name:

## Amount Requested for this Grant Proposal:

(Between $500-$5,000)

## Contact Person for this Request:

## Street Address:

## City & State:

## Zip Code:

## Phone (home or cell):

## Email:

## What Is Their Relationship to the Neighborhood?

## What Skills Are They Contributing to the Initiative?

### Additional Team Members\*

You need to have at least two unrelated members on your team in addition to you (the contact person). **Please list all names, including the Lead Person, with their address, email and phone number, and the skill(s) and/or resources they bring to the project and whether they live, work and/or worship in Cleveland or East Cleveland.**

## Team Member 1

### Name:

## Street Address

## City & State:

## Zip Code:

## Phone (home or cell):

## 17.Email:

## What Is Their Relationship to the Neighborhood?

## What Skills Are They Contributing to the Initiative?

## Team Member 2

### Name:

## Street Address:

## City & State:

## Zip Code:

## Phone (home or cell):

## Email:

## What Is Their Relationship to the Neighborhood?:

## What Skills Are They Contributing to the Initiative?

## Any Additional Members You Want to Add (Include same info as above)

## Group or Organization History

Please tell us about your group or organization. How did you come together? How long

have you been together? Have you worked on other initiatives together? Are you open to new members?

## Group/Organization Annual Budget:

# Project Information

Proposals will be reviewed two to three weeks after you submit your proposal and decisions made by the Neighbor Up Grantmaking Committee in late April. Funds will be available in May 2024.

* You may be asked to participate in an interview with 2 or 3 members of the Grant Making Committee.
* Additional limited information may be required.
* Applicants will be notified of the grant making committees decision by email.
* A simple final report is required within 30 days of project completion. You will be notified via email of when your report is due.
* You have one year to complete this project. The project must be completed by May 30th, 2025.

Grant money CANNOT be used prior to May 1, 2024 so do not apply for funding that needs to be used before that date (Grant money cannot be used to pay for previous expenses). Grant money CANNOT be used to pay for your own time, to pay a fiscal sponsor, or for religious organizations for religious purposes. You also cannot charge anyone a fee to participate in the project. If you are paying a contractor, their fee must be less than 50% of your total request.

Thank you for all you are doing!

## Project Description

What is your plan in organizing and implementing this initiative? How are you going to implement it? (PLEASE PROVIDE DETAILS IN THIS SECTION!)

## Opportunity and/or Need\*

Why is this initiative needed in your neighborhood?

## Issue Focus

Please select the **primary issue** your group or organization seeks to address. Please select one - the main one your initiative addresses. (For an explanation of each issue, please see the proposal guidelines on our website.) Please circle.

**Choices**

Arts & Culture

Circular Economy (sustainability)

City Repair (land reuse, design, natural building) Civic Participation (voting, civics) Communications

Digital Equity

Economic Interdependence Education Equity

Get Outside Health Equity Neighboring Racial Equity

Other (Name below)

## If you circled "other", please name issue here:

## Neighborhood

Please circle one of the neighborhoods listed below where your initiative will take place. Y**ou need to focus in ONE neighborhood. Projects must be in the city of Cleveland or the city of East Cleveland.**

**Choices** Asiatown Bellaire Puritas

Broadway-Slavic Village Brooklyn Centre Buckeye-Woodhill Central

Clark Fulton Cudell/Edgewater Detroit Shoreway Downtown

East Cleveland Fairfax Glenville Hough

Kamms Corner Kinsman

Lee Harvard Little Italy Midtown Mt. Pleasant

North Collinwood Ohio City

Old Brooklyn Shaker Square South Collinwood St. Clair Superior Stockyards Tremont

Union Miles University Circle West Park

## If you are organizing a campaign, you may list area here beyond main neighborhood (if it applies)..

**Issue campaigns** (organizing on a particular issue like housing, public transit, etc.) or **projects for a specific group of people** that aren't from a specific neighborhood (hearing impaired, LGBTQ+,Native American, etc.) may choose multiple neighborhoods. All others must focus primarily in one neighborhood.

## Type of Initiative

What form will your initiative take? Is it a one-time event? A series of events? Conversations? Trainings? A campaign? Please see application guidelines for details on each of the items listed below. Circle one item below.

**Choices**

Campaign

Community Conversations & Gatherings One-time event

Project/Program Training

## Target Audience - Age

Please circle one.

**Choices**

Older Adults (60+)

Middle Age Adults (36-59) Young Adults (19-35)

Youth (13-18)

Children (Under 12) Combination of Ages

## If combination of ages, please describe the ages briefly here.

## Reach

About how many people do you expect to reach through support of this grant? The intended audience should be in **Cleveland or in East Cleveland.**

## Virtual, In Person, or Both?

Will your project be held virtually, in person, or some of each? Circle one item below.

**Choices**

Virtual

In Person Both

Unsure at this time

## Location

Where will your initiative take place? Be as specific as you can (address and zip code if possible).

## Partnerships & Collaborations

Describe the partnerships and collaborations involved in your project and how you will encourage and promote participation. Here are the six categories of assets every neighborhood has.[**Look into these six categories in your neighborhood to consider various partnerships to**](https://public.3.basecamp.com/p/9JLcC69aYRP6mE626vpvYHMZ)[**build your initiative.**](https://public.3.basecamp.com/p/9JLcC69aYRP6mE626vpvYHMZ)

## Timeline

What is the timeframe for your project?

Here's an example:

1. Recruit people from neighborhood to organize block party: by May 5, 2024.
2. Planning meetings for block party:
   1. May 5, 2024
   2. June 5, 2024
   3. July 15, 2024
   4. August 15, 2024

d. September 1, 2024

1. Purchase equipment and supplies for block party: by Augustl 30, 2024
2. Advertise for block party: from August 2024 through September 6, 2024
3. Host block party on Saturday, September 7th, 2024 from 1pm to 5pm.
4. Meet with organizing committee to debrief block party and prepare Final Report: September 16th, 2024

### What's Your Timeline for Your Initiative? Write out the steps below.

## Community Change

Imagine 15 months from now and your initiative has been a success. What changed in your community as a result? What will be different in your community?

## Budget Attachment

Please provide an itemized and detailed budget on how requested funds will be spent. This should add up to the funds requested.

**Please use attached spreadsheet**

Ideally the cost and local availability of items will be researched before submitting.

* **Volunteers count as a match at $15 per hour (ie: 10 volunteers @ 5 hours each @ $15 =**

**$750).**

* **You do not need to submit documentation to support budget quotes.**
* **Have a question about what "match" means? See our frequently asked grant questions on the website.**

## For Registered Non-Profits

If you are a registered non-profit in good standing with the IRS, then you may receive your funds directly to your organization. Please type in your EIN # in the space below.

## Fiscal Sponsorship Information

If you do not have a 501 c 3, then you need a fiscal sponsor. **Please type the name of your fiscal sponsor and their address, the contact person, their phone number their email address, and the non-profits EIN # in the marked boxes below.**

### IF YOU DO NOT HAVE A FISCAL SPONSOR, AND NEED ONE, TYPE IN "NEED FISCAL SPONSOR".

1. **Organization Name of Fiscal Sponsor**

## Fiscal Sponsor Street Address

## Fiscal Sponsor City, State and Zip Code

## Fiscal Sponsor EIN#

## Fiscal Sponsor Contact Person

Please list the name, email address, and phone number of the contact person at your fiscal sponsor.

## Attachments

## Letter from Your Fiscal Sponsor

If you have a fiscal sponsor, please attach a signed letter from your them on their letterhead where they agree to serve as your fiscal sponsor.

## Support Letters

You can attach any support letters from supporters of your project here

Support letters from partnering organizations need to be written on the letterhead of the organization and signed by their Executive Director or a person with the authority to write the letter and their title from the organization.

*File Size Limit: 10 MB*

## Any Additional Attachments

If you have any additional pieces of information, you may attach them.