EVENT MANAGEMENT SYSTEM (EMS) - ADMINISTRATIVE RESOURCES

NON-MEMBER Account Creation



Access Path: EMS > <u>Non-Member Create Account</u>

If you are an individual who is not a member of U.S. Figure Skating, you can create a non-member account to access online sofware products and available resources. During account creation, you will use the option that says "I am not a member".

Go to the U.S. Figure Skating Members Only Login Page (<u>m.usfigureskating.org</u>) and click Create Account.	Members Only Your Digital Hub for Figure Skating Manage your profile, sign up for competitions, events, training, vier your messages, Join a club, and more. 10 2023 - U.S. Figure Skating - 1209.87322.2652 USSA MembersOnly Colorado primago, Colorado, USA - 719.635.5200 Feedback Privacy, Policy Terms of Use	Member Number U.S. Figure Skating or Learn to Skate USA Password Create Account Create Account
2 On the Account Creation page, click Create Account under I am not a member. I represent a foreign federation as an athlete/ coach/official Or I am not a member; I am a volunteer.	Crea Do you need I already have a U.S. Figure Skating or L LOGIN OR CRE I am not a member; I represent Crea I am not a member; I am a volunteer. Crea Creation of the state of the s	Ate Account Ate areation our a cross Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready aready have a U.S. Figure Skating or Learn to Skate USA Ate aready aready have a U.S. Figure Skating or Learn to Skate USA Ate aready aready have a U.S. Figure Skating or Learn to Skate USA Ate aready aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skating or Learn to Skate USA Ate aready have a U.S. Figure Skate USA Ate aready have aready have a U.S. Figure Skate USA Ate aready have aread
	BEC	I would like to become a member. BECOME A MEMBER
 Provide your personal information in the required fields: First Name Last Name Date of Birth Gender Cell Phone Email U.S. Citizenship Click I'm not a robot. 	First Name* First Name* Last Name* Last Name* Date of Birth* mm/dd/yyyy Gender*	-⊘3
4 Click Continue.	CANCEL CANCEL	CONTINUE

Contact ProductSupport@usfigureskating.org for questions about using EMS.



Provide Address:

- Country
- Street Address
- City
- State
- Zip/Postal Code
- Click Continue.

Provide Emergency Contact:

- Name
- Relation to You
- Phone

Click Continue.

*For those creating a foreign account, proceed to step 6. All other non member account creations skip to step 7.

ISU Member Federation

Check the box for **Foreign Coach** or **Foreign Skater** and select a federation.

Click Continue.

8 >

8 You will be assigned an account number. Record the number to access your new account. Create a password and save for your records.

Note: An email will be sent to the email provided reguarding basic account details.

Click **Save & Complete** to return to the account login page.

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		To participate at a U.S. Figure S	ating sanctioned nonqualifying comp	etition,	
		foreign account holders (athlete federation documenting they ar	s and coaches) must provide a letter fr e a member in good standing and have	rom their	
		permission to participate. If you please email Product Support.	have questions with regard to this req	uirement,	
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		Foreign Skater			
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