# Nevada Chapter of the American Society of Landscape Architects

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March Executive Committee

Meeting Agenda

**Date & Time:** March 21, 2024 / tbd pm

**Location:** Virtual Meeting :Join Zoom Meeting

# 2023-2024 Executive Committee Members (\*voting members)

* Michael Hernandez, President - \* Geoffrey Schafler, President-Elect -
* Anna Peltier, Immediate Past President- \* Iolani Domingo, Treasurer-
* Barb Santner, Trustee- \* Kelli Du Fresne, Northern Section Chair -
* Cameron Arizmendez, Secretary-

# Invited Representatives:

Melissa Gonzales, Parking Day Chair- John L’Etoile, NSBLA Representative –

Amanda Rookey, HALS Chapter Representative –

Phillip Zawarus, UNLV Liaison –

William McAdorey, UNLV Student Chapter President-

Maria Jose Echeverria, Comm. Manager –

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| **Strategic**  **Plan Goal** | **Agenda** |
|  | **Call to Order/Roll Call** |
|  | Approval of January Ex-comm Meeting Minutes/Strategic Planning   * Still needs approval   Approval of February Ex-comm Meeting Minutes/Strategic Planning |
|  | **I. Member’s Open Forum** |
| 1 | Members Wishing to Address the Executive Committee   * Cecilia: Archive Committee |
|  | **II. Representative’s Reports** |
| 1 & 2 | UNLV Student Chapter Representative Report –William McAdorey – Phil Zawarus   * New president, vp, board introductions * Career Fair After Party (See new business) * Question for UNLV: When is the end of the year event (awards ceremony)? |
| 2 & 3 | NSBLA – John L’Etoile/Ellis Antunez – |

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| 5 | HALS Report – Amanda Rookey   * Established contact with UNLV (Phil). Looking for students who may be interested in helping with HALS or HALS project. * Professor Kim (UNLV) is interested in projects/sites with layered history |
|  | **III. Committee / Officer’s Reports** |
| All | Northern Section Committee – Kelli Du Fresne   * April/May timeframe Black rock desert institute speaker event. * Of note is that on May 16th there will be a presentation by DIG Studios landscape architects on the Truckee River Plan at the Nevada Museum of Art as part of the Black Rock Design Institute speaker series.  there is a mixer from 5-6 PM with presentation at 6 PM.  This conflicts with our scheduled Excomm meeting and I would request that we reschedule the Excomm meeting so those of us from the north can attend. |
| 1, 2 & 4 | Membership Committee – Vacant   * New members |
| 2 & | Sponsorship Committee- Michael, Iolani, Cameron   * GPH, Landscape Forms, Ironsmith * Old Town Fiberglass (maybe March) |
| 1, 2 & 5 | Communications Committee Report – Cameron Arizmendez, MJ   * Current members: Michael Hernandez, MJ * Access to some social media – trying to switch emails of those accounts to be usable- Facebook/Instagram * Update to NVASLA Signature * As a reminder:   + Gather info for next month’s newsletter starting from month prior   + Newsletter to be published on first Saturday of every month * Survey results:   + Brainstorm & possible mid Ex Comm meeting?   + Ideas on events? |
| 4 & 5 | Trustee Report – Barb Santner |
| 5 | **Advocacy Committee** Report-Barb Santner  Members: Anna, Michael, Cameron, John   * Federal Advocacy Webinar * Upcoming Advocacy Days * Federal Advocacy Day. Virtual. Scheduled for 5/8. Committee will be present. Barb will kick-off committee soon. Ideally we have someone from the state board as part of the committee (possibly john?)   **Climate Action Committee** Report- Anna and Barb |

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| 4 | Finance Committee Report – Iolani Domingo |
| 1 & 2 | Scholarship Committee – Cameron Arizmendez   * Current Members – Iolani Domingo, Michael Hernandez, Amanda Rookey, Marc Chapelle * Will need to get the requirements on the newsletter and out to TMCC and UNLV, perhaps out of state too? * Cameron will call into weekly meeting with MJ to add it to newsletter. |
| 1 & 2 | Membership Events   * Reinventing Urban Social Nodes at UNR Cooperative Extension * NSA Mixer – Kathy would like more students to show up **– Week of May 10th is good** according to UNLV * Rainbird In-Person Lunch and Learn on July 9th * ParkPro Playground Social either in July/August and or October * GPH, Exerplay, events? * Great Western Recreation Mixer at Top Bar * April Fruit Tree Planting with AIA Placemaking at Zion Methodist Church **(HELP)**   + Working on budget estimate   + Nevada Plants, Zion Urban Farms, AIA   + Need minimum of 25 volunteers   + Using a grant   + Possible help from local contractor * School of Architecture Career Fair Social   + **Need a motion to approve budget for funding assistance:** UNLV is working on moving funds to help with the cost as well (TBD), but basically, we are just paying for food/catering. Room is free.   + **I’d like to request $1,255 max budget for this event from the board.**   + I don’t think we will need that entire amount since UNLV will pitch in some funds (they may be able to help with upwards of $800 of that cost, which would mean only about $455 from us), but I’d like to approve the entire amount just in case to confirm this event.   + Budget is based on previous UNLV events similar and feeding 50-60 people. * UNR Cooperative Extension Garden Tour * Special Projects Nursery Tour * Firm Crawl & Lunch   + **Motion to use funds to provide lunch to students: $90 ($76 for sandwiches + $14 drinks)** * North Section Movie |
| * 2 | * Award Nominations Committee Report * Vacant, seeking chair and members. * David has sent out the physical awards. * 2 assembly members will still receive the award of honor:   -  Lesley Cohen, Clark District 29 Assemblywomen.   She was the sponsor of the AB131 Urban Forestry bill which was approved by the Governor this session.  -  Assemblyman Howard Watts, District 14 was a co-sponsor. |

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| 3 & 4 | Constitution & Bylaws Committee Report-Cameron Arizmendez   * No report. |
| 3 & 4 | Tellers Committee Report- Michael H.   * No report |
| 3 & 4 | Audit Committee Report-Iolani Domingo   * No report |
|  | **IV. New Business** |
|  | * President joining other professional organizations (AIA, APA, NLA, etc.) to attract and educate a broader audience. * North Section Movie Event rescheduled to March? * Reinventing Urban Social Nodes at UNR Cooperative Extension   + Working with other organizers for an outline   + Any ideas? * Bellagio Conservatory & Botanical Garden Tour   + **ASK**: Price for breakfast snacks/coffee for attendees * Park(ing) Day   + Melissa G. is chairing. We have a theme: Therapeutic Gardens – any qualified connections?   + Five senses and shade is needed |
|  | **Open discussion** |
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|  | **VI. Old Business** |
|  | **T**abled Motions Requiring Action by the Executive Committee: |
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|  | **VII. Meeting Wrap Up** |
|  | **Upcoming Key dates:** |
|  | * Next meeting April 18th, 2024 |
|  | **VII. Adjournment** |
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