

# A Sun Life account provides information about your coverage and makes submitting claims easy.



It's the simplest way to stay up-to-date on your plan and claims. Just head to [www.sunlife.com/createaccount](http://www.sunlife.com/createaccount) and register. You can also snap the QR code to be taken to the registration page. Our site is available via mobile or desktop.



## Your Sun Life account allows you to:

- Upload claims
- View claim status and payment information
- Report your return-to-work date
- Submit requests for leave of absence
- Submit medical forms (Evidence of Insurability) where required
- Access your Employee Assistance Program (EAP), benefits information and more

## Dental Members

### Your Sun Life account provides access to:

- Your recent dental visit history
- A printable Dental ID card
- Resources to search for an in-network provider

After registering, you'll receive an email confirmation.

## Tips

- Your Username must have 8 to 30 characters with no spaces or special characters.
- Your password must have 8 to 32 characters, including at least one number, one lowercase letter, and one uppercase letter. Password can only contain letters and numbers and cannot have any spaces, special characters or punctuation.

**Forgot your Username?** Head to [sunlife.com/account](http://sunlife.com/account) and fill in the information to retrieve it.

**For more information, to register by phone, or if you need help, just call 800-247-6875, Monday through Friday from 8 a.m. to 8 p.m. ET. We're here to answer all your questions.**

Group insurance policies are underwritten by Sun Life Assurance Company of Canada (Wellesley Hills, MA) in all states, except New York. In New York, group insurance policies are underwritten by Sun Life and Health Insurance Company (U.S.) (Lansing, MI).

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