| Carmelo Barese  Assistant Manager | | | | | | |
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| 312.555.0110 | | carmelo@example.com | | | Seattle, WA | |
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| Objective | As an assistant manager, my primary objective is to support the functioning of business operations by managing staff, coordinating operations, and ensuring exceptional customer service. I aim to create a positive and productive work environment by communicating with team members, setting clear goals, and monitoring performance. | | | | |
| Education | Mount Flores College New York City, NY  BA in Business Administration  GPA 3.87 | | | | |
| Key Skills | Marketing  Project management  Budget planning | | Communication  Problem-solving | | |
| Experience | Responsibilities: overseeing daily operations, managing staff, ensuring compliance with banking regulations, and providing exceptional customer service. Also responsible for analyzing financial data, identifying trends, and developing strategies to improve the bank's performance. | | | | |
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| June 20XX - Present Assistant Manager  Woodgrove Bank | | Jan 20XX – June 20XX Lead Salesperson  Safewest Banking | | Aug 20XX – Jan 20XX Sales Associate  Safewest Banking | |
| Communication | Implemented new procedures and technologies that improved efficiency and streamlined operations. | | | | |
| Leadership | Successfully led a team to exceed sales goals while maintaining excellent customer satisfaction scores. | | | | |
| References | Available upon request. | | | | |