



AmeriCorps SC Community of Practice: 2025 NOFO Series

November 1, 2024



Final App Wrap-Up, Submission, and Q&A

Today we will cover:

- Deadline Extended to 11/4
- How to Finalize, Review, and Submit in eGrants
- Additional Required Documents
- Next Steps: Clarification + Review Timeline
- Q & A / Open Forum



Deadline Extended to 11/4 (5pm ET)

NOTICE of Funding Opportunity (NOFO) - FY 2025 AmeriCorps SC Competitive Round (PDF)

UPDATE 10/29/2024 --> FY 25 AMERICORPS SC COMPETITIVE APPLICATION DEADLINE HAS BEEN EXTENDED! ALL APPLICATION ELEMENTS ARE NOW DUE TO BE SUBMITTED BY 5PM EASTERN TIME ON MONDAY NOVEMBER 4 (11/04/2024). NO FURTHER DEADLINE EXTENSIONS WILL BE GRANTED.

ADDITIONAL RESOURCE: [Link - Basecamp Folder - FY25 Competitive NOFO Community of Practice Recordings](#)

(other AmeriCorps opportunities) We encourage you to look into AmeriCorps federal funding and programming opportunities online at:

- <https://americorps.gov/partner/funding-opportunities>

The SC Service Commission / AmeriCorps SC anticipates our next AmeriCorps State and National 'Formula Round' Notice of Funding Opportunity to be announced between December 2024 and early January 2025 - Stay tuned for updates to this webpage then!

<https://www.uwasc.org/ameri-corps-sc-host-site-funding-opportunities>

Submitting in eGrants - Select correct App ID

NOFO SELECTION INFORMATION (in eGrants):

- **If applying for a: Fixed-Cost Subgrant**
 - NOFO: FY 2025 AmeriCorps State and Territory Commission Fixed and EAP (New and Cont)
 - State Competitive Grant
 - Grant Application ID #: **25ES268270**
- **If applying for a: Cost-Reimbursement Subgrant**
 - NOFO: FY 2025 AmeriCorps State and Territory Commission (New and Cont)
 - State Competitive Grant
 - Grant Application ID #: **25AC268271**

Link to SC Submission Instructions:

[NOTICE of Funding Opportunity \(NOFO\) - FY 2025 AmeriCorps SC Competitive Round \(2024-09-03\)](#)

Electronic Application Submission

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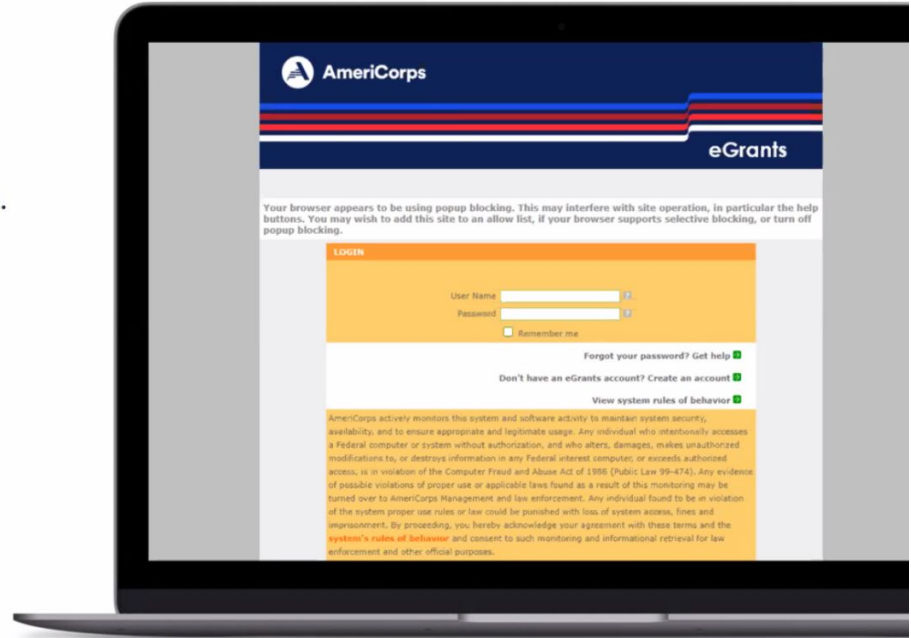
Applicants must submit applications electronically via AmeriCorps' web-based application system, eGrants.

Applicants should contact the AmeriCorps Hotline at **(800) 942-2677** if they have a problem when they create an account, prepare, or submit the application.

Information about the AmeriCorps Hotline hours are also posted on the AmeriCorps Hotline webpage.

Help Desk web form:


<https://questions.americorps.gov/app/ask>



Review + Print Preview from eGrants before you submit!

10/25/2024, 9:38 AM, EDT

home my account help logout

 AmeriCorps

eGrants

Welcome Emily

Start Continuation Grant Application

Start Continuation

Applicant Info

Application Info

Narratives

Documents

Budget Section 2

Funding/Demographics

Subapplications

Review

Authorize and Submit

Grant Application Info

Grant Application ID: 25ES268270
Grant #: 24ESHSC001

NOFA: FY 2025 AmeriCorps State and Territory Commission Fixed and EAP (New and Cont)

Type: Continuation
Status: Open for Subapplications

NOFA Information

- **NOFA:** FY 2025 AmeriCorps State and Territory Commission Fixed and EAP (New and Cont)
- **Grant Application ID #:** 25ES268270
- **Grant ID #:** 24ESHSC001
- **Due Date:** 01/23/2025
- **Summary:** The purpose of this award is to assist the grantee in carrying out a national service program as authorized by the National and Community Service Act of 1990, as amended (42 U.S.C. §12501 et seq.).

View/Print your application

Please click on any of the following links to view/print a report.

- Application [View Revision Log](#)
- Application for Federal Assistance: [view/print report](#)
- Budget: [view/print report](#)
- Budget Narrative: [view/print report](#)
- Funding Summary Chart: [view/print report](#)
- Organization IDCR History: [view/print report](#)
- Organization/People Report: [view/print report](#)
- Program Summary Chart: [view/print report](#)

Applicant Info: [edit](#)

- **Applicant/User:** Ms. Emily Steinberg
- **Authorized Representative:** Weller, Mark P

★ Make sure you have not exceeded page limits (10 pages narrative + face sheet)

Selection Criteria

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Each applicant must describe a project that will use AmeriCorps members effectively to solve a significant community problem. Applications must have a well-designed plan with clear justification for the requested funds.

Reviewers will assess the quality of applications by using the selection criteria and will rate them accordingly.

+ Budget

+ Operational and Financial Management Survey (OFMS)

+ SAM.gov registration

(0 points but REQUIRED)

Categories/Subcategories	Percentage
Executive Summary	0
Program Design	50
Community and Logic Model	24
Evidence Tier	12
Evidence Quality	8
Notice Priority	0
Member Experience	6
Organizational Capability	25
Organizational Background and Staffing	15
Member Supervision	6
Commitment to DEIA	4
Cost-Effectiveness and Budget Adequacy	25
Member Recruitment	8
Member Retention	9
Data Collection	8

eGrants Submission: Final Steps

XI. Review, Authorize, and Submit

Applicants must submit common federal government-wide Representations and Certifications through SAM.gov. Entities creating new registrations in SAM.gov and existing entities completing their annual registration renewals in SAM.gov are required to review financial assistance representations and certifications before their registration can be activated. As entities renew and re-register their accounts, the data collected make SAM.gov the federal repository for the government-wide information.

eGrants requires that you review and verify your entire application before submitting, by completing the following sections in eGrants:

- Review
- Authorize
- Assurances
- Certifications
- Verify
- Submit

★ **Make sure you have organizational authority to submit the Certifications and Assurances, or have someone who does be the one to submit through their eGrants account (typically CEO, COO, CFO, Program Director, etc.)**

Due Diligence Form and OFMS: Operational and Financial Management Survey



AmeriCorps SC Intent to Apply & Due Diligence Form

Save my progress and resume later | [Resume a previously saved form](#)

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Introduction

For FY 2025 AmeriCorps State & National "Competitive Round" Subapplicants:

Please submit this form by no later than **5pm on Friday November 1, 2024**.

Please refer to the [FY 2025 AmeriCorps SC "Competitive Round" Notice of Funding Opportunity \(NOFO\)](#) on our website for full details regarding the process and timeline for applying for AmeriCorps SC funding for this particular round.

Please email any questions regarding completing this form to commission@uwasc.org (will be responded to by either Mark Weller or Becky Brennan Thom)

NOTE: You are able to save your progress on this form and return to it later - we encourage you to make use of this feature, as this form contains questions and sections which may be pertinent to your organization's executive, fiscal, and program staff.

Form Layout (by page):

1. Pre-Application Resources, Contact Info, General Info, Program Description
2. SAM.GOV registration information
3. Financial Management Survey & 990 form + audit file upload

**Complete online by 11/4
(extended deadline) (with
help from your
executive/financial staff):**

<https://www.tfaforms.com/5030251>



Get Started with Registration and the Unique Entity ID

Submitting a registration and getting a Unique Entity ID are FREE.

[Entity Information Home](#)

Before You Get Started

Review these steps to choose which option is right for you. You can register to bid and apply for federal awards or you can request a Unique Entity ID only without having to complete a registration.



1 About Registration

If you want to apply for federal awards as a prime awardee, you need a **registration**.

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

[Get Started](#)

[Renew Entity](#)

 [Check Entity Status](#)

Due Diligence Form and OFMS: Operational and Financial Management Survey

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FINANCIAL MANAGEMENT SURVEY

File Upload and Reference - 990, Financial Statements, Audit

Upload the completed survey, IRS 990 form, and Audited Financial Statements below.

Internal Revenue Service Form 990 (for year most recently filed) *

No file chosen

Audited Financial Statements (for year most recently completed) *

No file chosen

If your organization does not have audited financial statements, please upload a document explaining why.

Single Audit Confirmation

A federal single audit is required when you spend more than \$750,000 of federal funds in one year, regardless of whether those federally-sourced funds came directly from the federal government or were passed through from a state or local government.

Is your organization required to complete a federal single audit? *

Yes

No

Additional Required Documents

Additional Documents Submission:

- **General Info:** Instructions on additional documents submission is found in the FY 2025 NOFO, citation below:
 - [Pages 16-17 \[Section D.7.b.\] of the FY 25 NOFO \(direct link to NOFO PDF\)](#)
 - **Special note: Operational and Financial Management Survey (OFMS) submission instruction**
 - **Disregard** AmeriCorps federal NOFO instructions on OFMS survey submission.
 - OFMS survey responses will be submitted to SCSC as part of our “Notice of Intent to Apply & Due Diligence” Online Form. We will review and forward your responses onto AmeriCorps.
 - [LINK to Notice of Intent to Apply & Due Diligence - FormAssembly](#)
- All other “**Additional Documents**” must be emailed as separate attachments to:
 - to : commission@uwasc.org
 - cc : rebecca@uwasc.org ; mark.weller@uwasc.org
 - Use subject line in email “FY 2025 ADDITIONAL DOCS – [Your Organization’s Legal Name]”
 - Attn of: Becky Brennan Thom, Director of AmeriCorps SC (SCSC)

Additional Required Documents

D.7.b. Submission of Additional Documents

Your application might not receive funding if you do not upload your documents by the application deadline or do not correctly label your documents.

Additional documents for all applicants:

1. Evidence documents. Please refer to the [Evidence Base section](#) and [Mandatory Supplemental Information](#) for detailed instructions by evidence tier.
2. Labor union concurrence, if applicable.
3. Operational and Financial Management Survey. Submit electronically using the [online form](#). Forms submitted as a PDF, or any other document format may not be accepted.

Additional documents for applicants proposing projects previously funded by AmeriCorps: Evaluation Plan. Applicants who have received **three or more years** of competitive funding for the same project being proposed should also provide an: Evaluation plan using the [evaluation plan template](#). Evaluation plans are not scored and will not be reviewed until after funding decisions are made.

Evaluation Report. Applicants who have received **six or more years** of competitive funding for the same project being proposed should also provide an Evaluation report. Please submit in Microsoft Word. The evaluation report should include a title page with:

- the AmeriCorps grant number for the project that was evaluated,
- the name of the project,
- the date of completion of the report,
- the evaluator name(s),
- evaluator organization name and,
- evaluator type (internal or external).

If any of this required information is missing, the applicant may not receive credit for meeting their evaluation requirements.



SC Competitive Grant Timeline + Key Deadlines

- September 3 - [NOFO publicly released](#)
- October 18 - Deadline to submit your draft application to Emily for complimentary grant review (optional)
- October 25 - Emily to provide feedback on drafts submitted
- November 4 (**extended!**) - Final deadline to submit in eGrants (5pm ET)
- November 15 - December 6th: Hold for clarifications & revisions
- April 2025 - Competitive Grants Announced



Supports Available to You!

- Last Minute Reviews (Friday-Monday) - email to emily.steinberg@gmail.com (preferably PDF preview version from eGrants)
- 1:1 Grant Consultations - [schedule via Emily's Calendly](#)
- [On3Learn eCourses](#) - use promo code **SCSUB22**
 - Logic Models
 - Evidence Series
 - Grant budgets
 - Performance measures
- [ASN National Materials + Webinar Recordings](#)



Q & A / Open Forum

Contact me: emily.steinberg@gmail.com
<https://calendly.com/emilyjsteinberg/60min>