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| **Topic** | **Discussion** | **Action Steps** |
| Discussion: meeting structure, communication, roles, voting processes | **Voting:** The group discussed how decisions will be made to ensure feedback is captured from the full committee and taken into consideration. The committee will use a voting process and agreed to accepting votes via email so that quorum in meetings is not an issue and so that all voices are heard through the process. Email has been a successful communication pathway in the past and the committee is responsive through this platform. The committee agreed to work to reach consensus on decisions but to ultimately allow majority to rule in voting decisions.  **Roles:** The committee will need a chair and a secretary and there was some discussion about each role and the time commitment expectations. An email will be sent to the committee to gauge interest in filling either role. Kate Frame will continue her consulting role with LADPC through 2020.  **Communication:** Phillip Nel, Coos Health and Wellness, suggested the use of Basecamp for group communications. It is a warehousing and project management platform. Charlotte Carver, South Coast Regional Early Learning Hub, seconded the idea and noted that Google Drive is a good tool but requires users to have a Gmail account but Basecamp does not and is accessible to anyone. The committee agreed to use Basecamp for communications and shared work. Phillip offered to set it up. | LADPC decision making will be put to an in-person and email vote for present and future decisions.  An LADPC chair and secretary recruitment process will be sent via email  Phillip will setup an LADPC Basecamp and invite the committee because he already has a Coos Health and Wellness subscription to the site |
| Review 2020 resolution, discuss, and put to vote | The committee reviewed the resolution and made small edits, but agreed to the resolution as it was written with minor grammar edits made. | Full in-person agreement to sign the resolution; the document will be sent via email to be e-signed by the committee and an announcement of its adoption will be made and sent out |
| CCO 2.0- Care Coordination information from Ross Acker | Ross Acker, Director of Care Coordination at Advanced Health, noted that much of the discussion in the meeting went back to a need for stronger coordination of care. He shared with the group about new changes in the Coordinated Care Organization 2.0 plan that included the development of his new department within Advanced Health to address this need. Ross shared some details about the plan and agreed to share more information with everyone digitally as well as to follow-up with them in-person. | Ross will share more information about the new care coordination plan and goals |
| Forensic diversion and SIM mapping | Ross reminded the group of some of the groundwork that has been laid for a forensic diversion program. During SIM mapping in 2018, this was identified as a priority area by county stakeholders, many of whom are now members of LADPC. Part of this includes the need for a sobering center, a safe place for people to detox outside of jail or the emergency room. The committee is interested in carrying this forward as a priority for LADPC in 2020. Review and further discussion is needed. This will be put on the 1/9/2020 agenda. | Ross will share forensic diversion document and the SIM mapping document to Basecamp |
| Literature on Basecamp | Maggie Bartholemew, ORCCA, made the suggestion that people could share literature and other best practice documents with the committee. Each committee member reflects a specific sector or discipline and has insight to share with the committee to grow collective understanding. Use of Basecamp makes creating an interdisciplinary literature library very easy. | Committee members will share literature and other resources on Basecamp |

*The next LADPC Meeting will be at 3:00p on 1/9/2020 in the meeting room next to the Commissioner’s Office at the Coos County Courthouse.*