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| **Topic** | **Discussion** | **Action Steps** |
| Discussion: organizational details- committee chair, Basecamp, communication goals | **Committee Chair:** Ross Acker was nominated to be committee chair by Patty Sanden and Brandy Davenport. Cynthia Edwards seconded the nomination and the committee voted unanimously in favor. Congratulations, Ross! The committee chair leads LADPC meetings; Kate will work on defining roles, starting with OAR requirements. **Basecamp:** The committee has selected Basecamp as a tool and they are working through mastering the functionality of the tool. Each person will customize their settings to reduce emails from Basecamp every time something is uploaded. Kate will develop a PDSA cycle for Basecamp to capture functionality. **Communication goals:** The committee wants to report quarterly to the Commissioners and is working towards this goal. There was discussion about developing a stronger online platform for LADPC, potentially through the county website. All LADPC meetings are open to the public and meeting times and locations need to be publicly posted. Kate will work on some public-facing informational materials. It was requested that the LADPC matrix/contact list be distributed; it is in Basecamp.  | -Kate will work with Ross to develop a LAPDC roles document based on the OARs-The committee will customize their Basecamp settings-Kate will develop a Basecamp PDSA-Kate will develop public-facing info graphics about LADPC meetings for the committee to distribute |
| Discussion: 2020 goals | The committee had been discussing the following areas to focus on for the year:* Forensic diversion/earlier interventions
* Sobering center and syringe exchange- community based points of contact outside jail and ED
* Care coordination and data- connecting data at the county level, communication alignment

The hub-and-spoke model was brought up again as a tool for mapping the ways that each of these three goals are interconnected; Ross recommended returning to the Sequential Intercept Mapping document/process to assess community needs and develop a county wide plan for building capacity, implementing, and evaluating. The committee agreed that starting where there was already capacity and buy-in would be mutually reinforcing of the other efforts. Ross suggested bringing the team that did the SIM back to recreate the process and help the committee identify the best place to start, taking implementation science and collective impact principles into consideration. The committee thought that a sobering center might be a good place to start but would also like to see progress towards all three goals simultaneously because they are so interconnected.  |  -Ross will upload information he has compiled about a sobering center-Kate and Ross will discuss the “assessment” process and what document would best capture existent capacity to understand where it needs to be built. Ross will look into more SIM mapping-The committee will contribute to the assessment process by sharing information once a document or tool has been developed to capture current capacity |
| Pain Science Education Series | Dennita shared about the upcoming Pain Science Education Series that is a partnership between the Coquille Indian Tribal Health Center and Advanced Health. The 12-part training series will be implemented by Dr. Kevin Cuccaro and is for anyone from Coos County who is passionate about helping individuals learn skills to manage their pain that can commit to implementation. The skills are incredible relevant to all of the LADPC stakeholders and committee members were invited to apply for the training. It is free and dates are TBD- the training will be ½ in-person and ½ online. |  |

*The next LADPC Meeting will be at 3:00p on 2/13/2020 in the meeting room next to the Commissioner’s Office at the Coos County Courthouse.*