

PENINSULA TRAILS COALITION  
Monthly Board Meeting—Zoom Videoconference  
AGENDA –April 10, 2024  
Draft

- 6:30** Call to order, review/adjust/confirm this agenda  
Introduction of guests: ??  
Review/approve/Abridge March meeting minutes (incl. check on To Do items noted therein)  
Consent agenda: Website upgrade, annual \$99 fee (as outlined in Brian’s memo in board packet);
- 6:35 Financial Report - John D.  
• ??
- 6:40 New Budget Business – (New items having near-term, significant budget implications)  
• ??
- 6:45 Lemolo Bay Advisors report, Jeff Cain. [not present, see report in board packet]  
• ??
- 6:50 Strategic Plan Followup  
• Processing committee output
- 7:05 Grants Report (15 mins) – Michele  
• Finalize JeffCo LTAC \$12K  
• Proposals for OPVB and/or Sequim LTAX 2<sup>nd</sup> round?  
• ??
- 7:20 Old Business  
[A quick status check on recent past business items—outside of liaison & committee report updates—that may require BRIEF further attention or closure]  
• Elwha Gravel Pit CUP result  
• ??
- 7:25 Current Business  
[larger, ongoing matters that may play out over a series of meetings.]  
• ~~RAISE Grant~~ PS2P Project (2 min) – Jeff B.  
• ~~Trail Ambassador Program (5 min)~~ –  
• ODT-Eaglemount (2 min) – Merrily ALSP, HBV, etc.  
• PA Waterfront Trail (1 min) – Jeff B./Gordon/Rich  
• 18<sup>th</sup> St. trail segment (1 min) – Jeff B.  
• Bicycle touring groups (2-3 min) –Jim M.  
• Clallam Co. project development & prioritization (1 min) – Andy, Rich  
• RESCHEDULE ANNUAL MEETING (Change PA Open House)  
• ???
- 7:40 New Business  
[substantively new subjects, even if they arise from prior initiation or from within the purview of a committee or an area liaison]  
• GART signs  
• Maintenance staffing for 2024? (checking in)  
• Sponsor “Share the Trail” Day with BCHW? (5/25)  
• ??
- 7: 50 Liaison Reports - East to West  
[Having been provided in advance board packets, these reports do not have to be presented or introduced. However, questions or discussion can be addressed during the meeting.] **(15 min. Total MAX)**  
1. Jefferson Co. & Disco Bay (other than ODT-E) – Merrily, Jim M. – Port of PT/MP 0, Hwy 9, etc.  
2. E. Clallam Co./JSKT – Gordon – Sequim Liaison

3. City of Sequim/SBA – Brian
4. City of Port Angeles/BAC – Gordon, Jeff B.
5. Central Clallam – Jan, Gordon –
6. West Clallam/CCTAC – Molly, Gordon –

8:05 Committee Reports

[Having been provided in advance board packets, these reports do not have to be presented or introduced. However, specific issues/items can be addressed during the meeting—MAX time noted]

1. Digital Presence Committee— (2 min.) Website Report—Sponsor mods. (site mgmt.), Basecamp use, Instagram, Box Sync & Archives; Basecamp & LGL training, Photo Library, Website Security, LinkedIn, etc.
2. Volunteer Membership and Recruitment— (2 min.) volunteer positions needed; adopters needed; etc.
3. Board Recruitment and Retention— (5 min.) Recruitment; position descriptions, training, etc.
4. Trail Maintenance (Four VPs + Kenton)— (10 min.) displays; Eco-counter operations; adopter database; ~~JeffCo draft manual~~; Signage; Bollards; root removal/asphalt repair, etc.
5. Finance/Fundraising (incl. Audit)— (5 min.)
6. Marketing & Outreach (incl. Events)— (5 min.) RTP events (2/3/24-Elwha, 4/27-Dung., NODM-6/1&2, 10/19-SRRT, 12/7-Blyn); Fr. Moss (3/16); OAT (4/13); Joyce Daze (8/3); **Tdl** (8/3); RtH (8/4); Dung. Disc. Day 8/1; STS (8/23-25); GOAT (9/7); Big/Little Hurt (9/28-29); **PAGC Streamfest (9/21)**; Salt Creek 24 (10/26-27); **Forks Vol. Fair - 4/13**; JeffCo Connectivity Fair - 4/20; **Clallam Co. Volunteer Fair - 4/17**; Travelers' Journal; Feb. 8, 15, 22, 29, 3/7, 14, 21, 28; Jefferson Co. Fair - 8/9-11; Clallam Co. Fair - 8/15-19; **PDN Summer Visitor Guide renew full-page ad? (\$1700)**
7. Admin/Ops (Exec. Comm.)— (1 min.) -

8:30 Executive Session – Personnel matters

TBD **ADJOURN**

Next mtg.: **May 8, 2024; 6:30 p.m., Port Angeles, 5:30 Open House before board meeting**

Consent Agenda detail: None noted

## **End of Board Meeting Agenda**

PTC Mission Statement:

To construct, maintain, and advocate for the Olympic Discovery Trail as a nationally significant, non-motorized, multi-use recreational and transportation trail across the North Olympic Peninsula.

*[This specifically means the ~135-mile length from Port Townsend (Puget Sound) to La Push (Pacific Ocean)]*

PTC Vision Statement:

To sustain the Olympic Discovery Trail as a world class, multi-use pathway connecting communities across the North Olympic Peninsula, providing recreation and active transportation access for a diverse spectrum of users, and serving as a catalyst for regional economic development.

*PTC Mission and Vision, supplemented by eight Guiding Principles, approved 1/12/2022.*