

## Gardening & Facilities Assistant Job Description for CE Work Placement Position

Organisation Job Title/Position         Gardening & Facilities Assistant           Reporting to Job Purpose         Grainne Lambert, Centre Director           Job Purpose         Provide assistance to the Gardening & Facilities team at the Rediscovery Centre           Main Tasks/Duties         The successful applicant will have a desire to learn & an interest in excellence in facilities management and will develop skills in this area.           Main Tasks/Duties         Duties will include, but are not limited to: • Maintenance of the Rediscovery Centre building & campus / grounds • Gardening • Upkeep of various eco features of one of Ireland's greenest buildings • General day-to-day tasks related to running a popular visitor attraction and education centre • Understanding the company's key messages & ethos, including the ability to communicate this to visitors • Attend and work at a variety of Rediscovery Centre related events & activities, both at the Rediscovery Centre and beyond The participant can expect to develop essential gardening & facility management skills, including: • Building management • Gardening and horticulture • Upkeep of various eco features of one of Ireland's greenest buildings • Health & safety • Energy and sustainability, including waste reduction, energy efficiencies, etc.           Creen building management and green gardening skills will become ever more important for Ireland to meet its climate and other environmental targets, and this role will provide training in these key areas, and thus future employment opportunities. The role will include the development of a range of transferable skills, which would enhance future job prospects and will also include the development of transferable skills in retail, customer care, health & safety & working within a team.	Name of Host Community	The Rediscovery Centre
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Occasional weekend and evening work may be required.	Hours of Work	notice is provided.
Other Work-Related Will be required to help out with other Rediscovery Centre related	Other Work-Related	
Requirements activities and events.		

To apply for the position, please email a current CV to <u>careers@rediscoverycentre.ie</u>, or deliver it by post to Rediscovery Centre, Boiler House, Ballymun, Dublin 9.