



CAMP ADAMS

Outdoor Ministries Program
Camp Adams
Central Pacific Conference
United Church of Christ

HEALTH CENTER DIRECTOR

Period of Service: June 19 - August 9, 2024
Compensation: \$3000.00 stipend plus Room and Board
Reports to: Camp Manager, Summer Program Coordinator
Qualifications: Hold current Wilderness First Aid Certification or Oregon Certification/License as a medical professional (ie., LPN, EMT, CNA)

POSITION DESCRIPTION

The Health Center Director will evaluate and treat campers and staff for minor injuries and illnesses, supervise and ensure implementation of medication policies and procedures at camp, keep a log of Health Center visits, give supportive advice to counselors and other camp staff if requested, and consult with the Camp Nurse to identify health problems serious enough to require a physician's attention.

This position will have the following responsibilities:

- Caring for the medical needs of campers and staff at camp
- Conduct initial health screening of all campers and staff and collect all medications.
- Provide medical attention to campers and staff with general health concerns and document in Health Log.
- Distribute and record camper medications.
- Maintain Health Center record and medical forms.
- Supervise the Health Care assistants.
- Communicate specific camper health needs (allergies, special diets) to staff.
- Communicate with Camp Directors about camper health issues.
- Schedule appointments for sick/injured campers or staff to the hospital or clinic.
- Complete pre and post camp health center inventory list
- Stock First Aid supplies in the Health Center and all areas of camp and controlling their outflow.
- Safeguarding the camper's prescription medications; administering and logging the medications at the prescribed dosages and hours
- Ensure the health center cleanliness and sanitation is maintained daily
- Maintain the isolation area ensuring procedures are followed and space is kept clean and sanitary
- Participate in camp activities and events as time allows.
- Attend all meals.
- Assist with enforcing and implementing camp safety standards and emergency procedures.
- Complete other tasks related to the implementation of a quality youth summer camp program, as requested.

**Camp Adams is alcohol, tobacco and drug free.
Employees of Camp Adams are at will employees.
Camp Adams is an equal opportunity employer.**