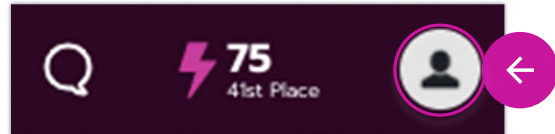




Where do I find My profile?

In the top right corner, click on your avatar icon.

This will bring you to your profile page.



How do I change or update my profile information?

Once in your profile page, you will be able to update all of your information, including your photo, name, company, social accounts and interests. Make sure to save your changes by clicking “Save” at the bottom of the page after any updates.

How do I set my availability for meetings?

To set your availability, go to your profile page and scroll down to “My Availability.” Choose the time frame where you will be online each day. Under “Away Dates,” add the dates and time frames within your daily availability time period where you will be in a session, in a meeting, or unavailable to meet. **Note: turn on “Allow members to contact me” by toggling the switch to the right.** Make sure to save your changes by clicking “Save” at the bottom of the page after any updates.

My Availability

Online at 7:00 a.m. Offline at 5:00 p.m.

Away Dates

No away dates added

ADD NEW DATE

Allow members to contact me

Allow members to contact me



What do the Interests do on my profile page?

By choosing your interests, the site will automatically filter and show content you are interested in on each page. Choose your interests on your profile page. Make sure to save your changes by clicking “Save” at the bottom of the page after any updates.

Choose Your Practice Interests:

Careers and Staffing + International + Health Policy and Public Health +

Guidelines and Literature Review + Teaching + MOC and Professional Skills +

Wellness + Patient Satisfaction + Risk Management and Safety +

Diversity and Inclusion + Reimbursement and Coding + AOA + Personal Finance +

EHR and HIT + Legal and Malpractice + Boarding + Insurance +

Choose Your Clinical Interests:

COVID-19 + Infectious Disease and Sepsis + Cardiology + Critical Care +

Pulmonology, Airway and Intubation + Trauma + Imaging and Radiology +

Pediatrics + Pharmaceuticals + Gastrointestinal + EMS + Neurology +

Stroke, Anticoagulation and TPA + Pain Management and Addiction +

Mental Health and Behavioral Medicine + Dermatology + Toxicology + Orthopedics +

Shock and Resuscitation + Otolaryngology + Technology + Geriatrics +

Sedation + Endocrinology + Hematology + Ophthalmology +

OB/GYN and Urology + Diagnostic +

How do I see the activity going on in my booth?

At any time, an exhibitor with admin user preferences can go to their booth page. At the bottom of the page, you will see a section dedicated to your analytics. **Click on the buttons to download a CSV file of all the activity related to that action.**

You can filter the analytics shown by choosing a time frame in the drop-down menu.

Analytics
Only admins can see this data

Choose Time Frame

Last 7 Days

Results

1034 Total Views	504 Unique Views
27 Total Downloads	9 Total Clicks

Downloads

- UNIQUE USERS
- ACTIVITY LOG
- POLL RESPONSES
- DOWNLOAD LOG
- CLICK LOG
- COMMENTS LOG



As an Exhibitor, how do I schedule a meeting with multiple attendees?

Navigate to “Directory” and choose an attendee that you would like to have in the room. When the attendee’s dialog box opens, click “Schedule a meeting” and choose “Now”. Once scheduled, you will be given a unique URL ID and taken to a virtual meeting room. From there, copy the URL and go through the Attendee List, sending direct messages with that link pasted in to anyone you’d like to join the meeting. Any meetings you create will notify members of the meeting both in the platform and in their personal calendars.

The screenshot displays the Juno app's 'Directory' page. At the top, a navigation bar includes 'Home', 'About', 'Main Stage', 'Panels', 'Breakouts', 'Schedule', 'Sponsors', 'Exhibitors', and 'Directory' (highlighted with a pink box). A search bar is present below the navigation. Underneath, there are filter tabs for 'All', 'My Contacts', and 'Recommendations'. A list of exhibitors is shown, including Aaron Wolowiec, Abraxas Thomas, Admin WeCOACH, and Al Rickard. A modal dialog box is open for 'Holly Vaughn' from 'Crowd Hub Marketing'. This dialog has two parts: one for saving contact information with buttons for 'SAVE CONTACT', 'SCHEDULE A MEETING', 'SEND A MESSAGE', and 'VIEW DETAILS'; and another for scheduling a meeting with options for 'Choose a date' (Today), 'Choose a time' (NOW, 9:15 AM, 9:30 AM, 9:45 AM, 10:00 AM), a 'Personalize it' text field, and a 'SEND' button.