

**NCAC Shooting Sports Request / Review for Specific Event (v10)**

All requests to allow or support a shooting sport (archery, rifle, pistol, shotgun, slingshot, BB) at any event held in NCAC (Council, District, Unit) must be submitted in a timely manner using the form below. The event is not authorized for shooting sports unless event approval is received from the NCAC Shooting Sports Committee.  **Send the completed form to the Committee Chairman Demi Pulas (**[**K4BSA@verizon.net**](mailto:K4BSA@verizon.net)**) and Vice-Chair for Administration Brian Suddeth (**[**Brian@Suddeth.com**](mailto:Brian@Suddeth.com)**) for review to ensure appropriate standards for qualified supervision, approved range, and appropriate equipment are covered and the activity is logged for NCAC records**.

Please follow these guidelines for submission:

* For large events (50+ expected participants) a **minimum of six (6) months' notice** to the NCAC Shooting Sports Committee is required to allow time to arrange for scheduling instructor staff and equipment.
* For other events (under 50 expected participants) a **minimum of three (3) months' notice** to the NCAC Shooting Sports Committee is required to allow time to arrange for scheduling instructor staff and equipment.
* **All shooting sports events must comply with BSA Guide to Safe Scouting and BSA Shooting Sports Manual guidelines.**
* **If the event coordinator is requesting any support for qualified supervision, arranging for appropriate equipment, range inspections etc. from the Shooting Sports Committee, that must be CLEARLY INDICATED on the form, otherwise it is assumed that the unit/district event planners will be covering staffing and equipment per statements in the request.**

**I am aware of and am responsible for ensuring that BSA Guide to Safe Scouting and BSA Shooting Sports Guidelines are complied with during this event.**

**(Name):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(Date):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Concurrence of District Representative to the NCAC Shooting Sports Committee:**

**(Name):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(Date):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(District:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Event Name:**

**Event Date(s) and Planned Rain Date(s)**:

**Requesting Group (Unit, District, NCAC level group, etc.):**

**Event Location (Note if BSA authorized location/commercial/private):**

**Planned Participant Age, Rank or Program Range (Cub, Scouts BSA, Venturing/Sea Scout/Exploring):**

**Estimated Participant Count by Age Range:**

**Estimated Adult Count:**

**Event POC Contact Information:**

**Requested Shooting Sport(s):**

**Facilities Available On Site:**

**Equipment required to support event:**

**Secure equipment storage plan:**

**Social distancing and sanitization plan:**

**Staffing Event:**

**Event Staff Names, BSA ID#, NRA ID#, and Shooting Sport Certifications w/ Expire Date (if any):**

(include whether BSA training on pandemic safety guidelines for events has been received)

**Notes:**

**NCAC Shooting Sports Committee Approval: (Yes) Date:** \_\_\_\_\_\_\_\_\_ **(No) Date:** \_\_\_\_\_\_\_\_\_\_\_

**Reviewed By (Name):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_