**Members:** E. Baker, L. Carpenter, D. Moore, N. Corder, D. Ross, D. Bush, M. Bell, M. Alexander

**Mayor’s Office Staff:** S. Dastagir

**Guests: None**

**DATE: September 21, 2020 TIME: 6 PM TO 7 PM PLACE: Virtual Meeting via Zoom**

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| **TOPIC** | **DISCUSSION** | * **DECISION/ ACTION**
 | **Person Responsible** |
| **Call to Order** |  | * Call to order 6:10pm by Baker
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| **Mayor’s Office Updates**(Sara) |  | * Sara welcome David Bush as YEE Co-Chair and in the agenda for the Toledo Council meeting tomorrow, Tuesday 09/22 for voting. Directions needed to start planning for Retreat/planning strategy for 2021
 | SD |
|  | Approval of Minutes | * Motion by Lauraine
* Second by David Bush

All in favors  |  |
| **Committee Updates** (Erin) | * Executive
* Goal Settings (Darren)
* Calendar Training/education (Lauraine)
* Project Humanity (Erin)
* Welcome TLC (Nina)
* Mediation (TBD)
 | * The Goal Setting worksheet template is official already in campfire basecamps for viewing/download. Darren encourage Exec Committee liaison to all Committee Members for each to completed within a month. Each committee must share the three sections – 3mths/6mths/9mths. Darren recommend looking into the success and outcomes based on goals that align with a mission.

**Action:** All committee completed by end of Oct. Liaison to check in during committee meeting. * Lauraine continue to provide updates on volunteer opportunity, webinars , program/training/resources and major program for all committee to attend or support every Friday.
* Lauraine is always looking for suggestions on more items to add with opportunity for partnership or collaborating.
* Erin reported that the video project is in progress. Similar to Human of NY. Zahra from STV committee had prepare script and voiceover for the video - ‘Take a Breath’ campaign. Budget allocated for at least 2-3 videos production. The City has use Creadio – Will Lucas in the pass and hope to reach out again as his production have take to do such as video with hope and empathy. **Oct as dateline.**
* Nina share the Welcoming Week Sept 12 to Sept 20. There’s partnership program session between Welcome TLC and Steinem Sister tomorrow, 9/22 at 6pm via zoom- talking circle about immigration and feminist. Suggestion project for HRC committee to hold a Welcomer Sign for social media shoutouts. **Action:** Nina to upload and share ‘welcomer Sign’ on basecamp.
* Sara on Mediation – still looking for candidate. Kindly help spread the information.
 | AllLCEBNC |
|  | * Updated Committee work
	+ STV
	+ ESJ
	+ C&N
	+ YEE
 | * Reported by David Ross. The committee is working on #saveourchildren on Oct 2nd at Truth Gallery. It will popup style, committee might be looking for budget for the band. **Action: Please provide flyer and due by Wednesday in basecamps.**
* Acknowledgement and Thank you to all that attended Saturday H.E.A.L event. Reported as a successful for 1st event activity. The committee will be meeting on Thursday for debrief and begin planning for bigger outcome for Oct activity.
* Reported by Malaika Bell. Committee meet with Dr. McKether at UT Diversity Dept to discuss details on MLK. It will be on January 18th -virtually. Interested in partnership with YEE-David BUSH.
* What to do campaign. Focus for each month. Sept on Census and Oct on voting. Planning for Townhall meeting during Hispanic Month - Elijah with Latino Alliance panel discussion. **Pending item:** Legislation involvement. Dr. Adams provided the resources. Committee still waiting for Step by Step checklist from Sara. Retreat discussion to plan 2021 strategy and goal.
* Reported by Lauraine. Long term to work on building neighborhood, building safe playground , community garden and the park.
* Reported by David Bush. Sharing the idea on Tik Tok – ‘Make some Noise’. Committee is looking to fill out budget form for participant to receive a gift card. Estimate around $500 with $5-$10.
* David also requested cross collaboration/partnership with other committee such as MLK with SJ or other similar work.
 |  |
| **Old Business** | None | None |  |
| **New Business**(Erin) | * Retreat/Strategy Plan
 | * Retreat Strategy Planning is in progress. Sara/Darren will engage conversation with facilitator, Jason Daniels to support the retreat. All in favor to conduct a virtual session on Saturday. **Action: Sara will send a doodle calendar to finalize the date.**
* Discussion about collecting data at all activities or future initiatives so we can better track our impact and outcomes.
 | ALL |
| **For the Good of the Order** | None  | None |  |
| **Adjournment** |  | * Meeting adjourned approximately at 7:10 PM
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| **NEXT MEETINGS** |
| **Executive Committee:**Next Meeting: October 13, 2020 4:30-5:30 PM, since Monday – Oct 12 Columbus Day | **Full Committee:** Regular Meeting: September 21, 2020 6:00-7:00 PM  |