

# Leaders' Guide



## Lake Erie Council 2019 MERIT BADGE MIDWAY

May 4, 2019

Taking place at



**Engage • Educate • Empower**

(Version 1.9)  
Updated 4/02/19

# MERIT BADGE MIDWAY

**Date:** May 4, 2019

**Location:** Lorain County Joint  
Vocational School  
15181 State Route 58  
Oberlin, OH 44074



**Participants:** All registered Scouts

**Tuition Amount:** Early Bird fee      \$12 per Scout      \$7 per Adult  
After March 25 -      \$20 per Scout      \$7 per Adult

## **NO Registration at the door**

**Tuition for Youth includes MB sessions, lunch and a patch.  
Tuition for Adults includes training class, lunch and a patch.**

**Registration & Payment:** <https://scoutingevent.com/440-MBmidway>

**Class Scheduling:** Will be done using GreenBarHQ.  
Use of GreenBarHQ is donated by the Goerlich Family

**Check-In:** Only staff will be allowed in the building between 7:30 and 8:00 am.

**Door 2 will open for Unit check-in at 8:00 am**

**Please have only one adult per unit check-in your unit. Registration packets will be issued to each registered unit during check-in.**

**ONLY Door 2 will be open for entry and exiting  
the JVS Building**

**Please pay attention to the labels on the restrooms for Youth and Adults.**



Welcome to the Merit Badge Midway 2019 — May the Fourth be with you! We hope that your scouts will learn and earn while enjoying their experience.

Units are invited to camp out at Firelands for the weekend, so [reserve your campsite today!](#)

### **Adult Volunteers Needed**

We are in need of at least 30 adult volunteers willing to serve as merit badge clerks, assistant counselors, or as classroom chaperones. If you are willing to help, please contact Pam Minnich ([jantzenpamela@yahoo.com](mailto:jantzenpamela@yahoo.com)). With your help and cooperation, this will be another successful Merit Badge Midway!

### **Limitations on Class Space – Registration “First Come, First Served”**

Liability and safety regulations require us to set limits on the number of Scouts that can be accepted. Units that register late may find that the desired courses have already been filled and that few or no alternate courses are available. REGISTER EARLY!

**When a class is full, registration for that class will close. No exceptions!**

### **Registration**

**Registration and Merit Badge session scheduling is a two-step process.**

**Step 1.** Use this link to go to the Merit Badge Midway registration payment page. <https://scoutingevent.com/440-MBmidway>. A copy of MBM Leaders Guide, the GreenBarHQ Users Guide, and Merit Badge worksheets are posted here as well

**STEP 2.** Within 24 hours of completing the registration process you should receive an automated e-mail invitation from GreenBarHQ.com (GBHQ) for Merit Badge Session scheduling.

The FROM address e-mail will be: **GreenBar HQ Invitations** [no-reply@greenbarhq.com](mailto:no-reply@greenbarhq.com). Please add this address to your address book or your e-mail white list. Remember to check your spam folder, or junk mail folder if you do not see the message in your inbox after 24 hours.

Some merit badge session may have age and/or rank requirements. You will need your Scouts Name, Birthday and current Rank to schedule Scouts for Merit Badges in GBHQ.

To register Adults, you will need their name and address.

**If after reading the GBHQ Users’ Guide you still have a question about using GBHQ write to [al.goerlich@gmail.com](mailto:al.goerlich@gmail.com). Please include your phone and troop numbers.**

## Check-In

Check-in will take place in the foyer of the Lorain County Joint Vocational School beginning at 8:00 AM. During check-in, Scoutmasters will get a packet that will include the unit's event patches and wrist bands for lunch. There will absolutely **be no walk up registrations**


## Uniforms

All Scouts are to be in either the Field Uniform (class A) or an Activity Uniform (class B) at the MBM.

## Merit Badge Blue Cards

Scouts must **BRING THEIR OWN APPLICATION FOR MERIT BADGE CARDS**; (blue card) properly filled out and signed by a unit leader (see example below) for each of their merit badge session at the MBM. Blue cards will be returned by the counselors **IN CLASS** to the scout. **The scout is responsible for turning their cards in to their unit's designated Adult.**

(Shown is a previous version of the blue card. Current versions now read "I have discussed this merit badge with this Scout and recommended at least one merit badge counselor")

<p><b>Information for Applicant</b></p> <ul style="list-style-type: none"> <li>A merit badge application can be approved only by a registered merit badge counselor.</li> <li>You must have a buddy with you (Scout buddy system) at each meeting with the merit badge counselor.</li> <li>Turn in your approved application to your unit leader. You will be awarded the merit badge emblem and certificate at a suitable occasion.</li> </ul>		<table border="1"> <tr><td>Counselor initial</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Date of approval</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Requirement No. and letter</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Counselor initial</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Date of approval</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Requirement No. and letter</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	Counselor initial																					Date of approval																					Requirement No. and letter																					Counselor initial																					Date of approval																					Requirement No. and letter																					<p><b>APPLICATION FOR MERIT BADGE</b></p> <p>Name <u>Scouts Name and</u> Address <u>Address Here</u> City _____</p> <p>is a registered  <input checked="" type="checkbox"/> Boy Scout    <input type="checkbox"/> Varsity Scout    <input type="checkbox"/> Venturer  of <u>Troop</u> No. <u>31</u>  <u>Trexler</u>  District _____  Council <u>Minsi Trails</u></p> <p>and is qualified to begin working for merit badge noted on the reverse side.</p> <p><b>Adult Leader will sign here.</b>  Date _____ Signature of unit leader _____</p> <p>BOY SCOUTS OF AMERICA®</p> <p>34124A 2003 Boy Scouts of America</p>
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<p><b>Information for Counselor</b></p> <ul style="list-style-type: none"> <li>Merit badge applications must be signed in advance by the applicant's unit leader.</li> <li>The Scout must have his buddy (Scout buddy system) in attendance at all instructional sessions.</li> <li>You may not change any requirement, but you may share your knowledge or experience that will make the counseling more interesting and valuable.</li> </ul> <p>#34124A    7 30176 34124 8</p>																																																																																																																																	

<p>The applicant has personally appeared before me and demonstrated to my satisfaction that he has met all requirements for the (please print)  <u>Name of Merit Badge</u>  Merit badge</p> <p><b>Counselor Fills out this section.</b></p> <p>City _____ Zip code _____  Telephone number of counselor _____</p> <p>Signature of counselor _____ / _____ Date _____</p> <p>Checked and recorded:  Date _____ Initials _____</p> <p>Certificate and badge presented _____ Date _____</p> <p>Applicant will turn in this portion to his unit leader for record posting.</p>	<p><b>APPLICANT'S RECORD</b></p> <p>Name <u>Scouts Name</u></p> <p>has given me his completed application for the  <u>Name of Merit Badge</u>  Merit badge</p> <p>Completed on _____ / _____ / _____ by _____</p> <p>Signature of counselor _____</p> <p><b>Adult Leader signs here</b>  Signature of unit leader _____</p> <p>NOTE TO BOY SCOUT, VARSITY SCOUT, OR VENTURER: Retain this copy for your permanent records.</p>	<p><b>COUNSELOR'S RECORD</b></p> <p>Applicant <u>Scouts Name</u></p> <p><input checked="" type="checkbox"/> Troop    Unit number <u>31</u>  <input type="checkbox"/> Team  <input type="checkbox"/> Crew</p> <p><u>Name of Merit Badge</u>  Merit badge</p> <p>Date completed _____ / _____ / _____</p> <p>Remarks:</p> <p>It is suggested that the counselor keep this record for at least 1 year in case any question is raised later in regard to this award.</p>
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**Please have Scouts fill out the blue cards as shown in Red above.  
SM signs only the front of card now.  
SM signs the back of card after the MB is completed.**

## **Merit Badge Requirements & Merit Badge Midway (MBM) Pre-Requisite Requirements**

Because many merit badges have requirements that involve time consuming activities, such as maintaining a record over a period of time, visiting some type of facility, writing a report, talking to a group of adults or Scouts, attending a city council meeting etc., it is obvious we could not accomplish completion of these merit badges in a single day at MBM. Therefore, achievement of any merit badge requires completion of some requirements, independently, outside of MBM. These requirements, identified as the “prerequisite requirements” (PreReq), consist of requirements (selected by the Merit Badge Counselors) that cannot be completed at MBM. A Scout completing these requirements for the selected merit badges, prior to attendance at MBM, ensures full completion of the merit badge during the MBM program.

Depending on the nature of the requirements, Scouts are required to bring documentation with them to MBM that demonstrates they have satisfactorily preformed the requirement. For example: if the requirement specifies they prepare a scrapbook of newspaper clippings, the Scout should bring that scrapbook with them to the Merit Badge Midway.

It is emphasized, however, that the achievement of a merit badge by a Scout is a measure of the Scout’s own initiative in advancing towards the rank of Eagle. It is part of their character development. At MBM we recognize this; therefore, merit badges are not just arbitrarily awarded because a Scout attends the MBM. **Every Scout must earn the merit badge by completing all the specified requirements. Scouts failing to complete all of the requirements have not earned the merit badge and are given partial completions.** *Under these circumstances, it is up to the Scout, on their own initiative, to complete what they have started.*

Although not specifically a requirement, Scouts *should read the merit badge pamphlet*. The MBM Committee strongly concurs with this statement and recommends that all Scouts read the merit badge pamphlet for each merit badge attempted prior to attending the MBM. Please help your Scouts receive the maximum benefit from MBM. *Encourage them to read the pamphlets for the courses* and bring the merit badge pamphlets with them.

You will note that most of the merit badges are focused on those types of activities that Scouts do not obtain at Summer Camp. The goal of MBM is to provide a means for you to assist your Scouts in their advancement activities throughout the year, as opposed to principally at Summer Camp.

### **No changes to selected merit badge sessions after April 27, 2019.**

Scoutmasters are requested to instruct their Scouts that the merit badges they select through GBHQ cannot be changed after registration closes on April 27, 2019. After that date selections are final. CHANGES TO MERIT BADGE CLASSES ARE NOT PERMITTED AT THE MBM.

### **Restrooms**

**Please pay attention to the labels on the restrooms for Youth and Adults.**

## Merit Badge Sessions

(Room Assignment TBD) – Session - Maximum Class Size - Prerequisites.

[Subject to change] (updated 4/2 @ 9:30pm)

MB	Room	Session 1	Session 2	Class Size	PreReqs
Art		1/2 Day	1/2 Day	20	4 (Both are Full)
Auto Maintenance		ALL Day		15	(Class is Full)
Chemistry		ALL Day		10	(Class is Full)
Chess		1/2 Day	1/2 Day	10	(Both are Full)
Collections		1/2 Day	1/2 Day	20	5B
Crime Prevention		1/2 Day	1/2 Day	20	(Both are Full)
Dentistry		1/2 Day	1/2 Day	20	
Disability Awareness		1/2 Day		20	2, 4
Electricity		1/2 Day	1/2 Day	15	(Both are Full)
Energy		1/2 Day	1/2 Day	20	1A,4
Family Life		1/2 Day	1/2 Day	20	3,4,5(Both are Full)
Farm Mechanics		1/2 Day	1/2 Day	10	3,7 (Both are Full)
Fingerprinting		1/2 Day	1/2 Day	20	(Both are Full)
*First Aid		ALL Day		40	2D* (Class is Full)
**Game Design		ALL Day		15	1 <sup>st</sup> Class & 13 years old **
Indian Lore		1/2 Day	1/2 Day	20	
***Medicine		1/2 Day	1/2 Day	15	4a***,6a***, 7, 10
Moving Making		ALL Day		20	(Class is Full)
Radio		ALL Day		15	(Class is Full)
Railroading		1/2 Day	1/2 Day	20	
Safety		1/2 Day	1/2 Day	20	1,5,7,8
Scouting Heritage			1/2 Day	20	4,5,6,8
Traffic Safety		1/2 Day	1/2 Day	20	5

\* **First Aid** - Must have a Personal First Aid kit (Class is full)

\*\* **Game Design** - Must be at least 1st Class & 13 years old

\*\*\* **Medicine** - pick one from list

## ADULT LEADER TRAINING

Registered adults attending the Merit Badge Midway may sign up through GreenBarHQ to attend the classes listed below

**ECSI Adult CPR and AED** will be offered in the morning.

**ECSI First Aid** will be offered in the afternoon.

**LEC MERIT BADGE MIDWAY @ LCJVS**  
**Saturday, May 4, 2019**

**Program Times**

**Everyone must enter the JVS through door 2. Scouts may wait in the Quarry Rooms until dismissed to flag ceremony at 8:20 am**  
**Merit Badge Midway and Leader Training Check in - In Quarry Room A,**

- |                       |  |
|-----------------------|--|
| 7:30 a.m.             | Instructors allowed into the building  |
| 8:00 a.m.             | Youth and units will be allowed to enter the building but must wait in the Quarry Rooms – Seating is limited   |
| 8:20 a.m.             | Flag /Opening Ceremony – on sidewalk in front of JVS - weather permitting. In case of rain, ceremony will be in Quarry room B  |
| 8:25 a.m.             | Scouts permitted to proceed to class rooms   |
| 8:30 a.m.             | Merit Badge Sessions and Adult Leader Training begins  |
| 11:30 a.m.-12:20 p.m. | <b>½-Day Merit Badges Break for lunch.</b> Scouts must remain in the Quarry Rm. B until 12:25pm and they are dismissed by staff.<br><b><i>Scouts should not be in a classroom during their lunch time.</i></b> |

**Lunch will be served in the front Hall  
but should must be eaten in Quarry Rooms.**

**Scouts will eat in Quarry Room B**

**Merit Badge Instructors and Adult Training will eat in Quarry Room A.**

- |                      |  |
|----------------------|--|
| 12:30 p.m.           | Afternoon ½ -Day Merit Badge Sessions Begin.   |
| 12:45 p.m.-1:25 p.m. | <b>Full-Day Merit Badge Sessions Break for Lunch</b><br>Scouts must remain in the Quarry Rm. B until 1:25pm and they are dismissed by staff.<br><b><i>Scouts should not be in a classroom during their lunch time.</i></b> |
| 1:30 p.m.            | All day Classes resume   |
| 3:30 p.m.            | All Merit Badge Session and Adult Leader Training – ENDS   |
| 4:00 p.m.            | Building MUST be cleared!  |

**Please pay attention to the labels on the restrooms for Youth and Adults.**

# LCJVS Rules

The Lorain County Joint Vocational School has provided the facilities and a large number of staff members to support the Great Frontier District Merit Badge Midway since 2000. **Please discuss the following with your unit and remind everyone that we are guests at the LCJVS.**

- The Scout Oath and Scout Law are to be followed at all times.
- Trash is to be placed in the proper receptacles around the school.
- **ABSOLUTELY NO FOOD OR DRINK is allowed in any Classroom, Labs, Adult Training rooms or the hallways.**
- Remind your troop the dumpsters are for trash, not scavenger hunts. Keep out of them.
- Adults who accompany the unit on this event are expected to assist with supervision of youth members. We may ask them to assist in Merit Badge Sessions or to help keep things organized.
- Areas other than those designated as merit badge locations are off limits. This includes the area east of the parking lot, the front of the building south of the flag pole, and all areas of the building that have been taped off.
- The Pond Area is OF LIMITS – All Scouts should stay on the building side of the road.
- Remind all adult attendees that we have **separate restroom facilities** for adults and youth. They need to observe this rule, as well as the Scouts.
- Building Hours: 7:30 a.m. till 4:30 p.m. (Scouts not allowed in until 8:00 AM.)
- Classroom phones are for **EMERGENCY** use only!

**Check out the JVS displays and give-a-way table near the Front Lobby**

*Please be courteous and clean as the JVS allowed us to be here.*