Board Members Present: Jeff Bohman, John Dolansky, Molly Erickson, Rich James,

Merrily Mount, Bob Petersen, Andy Stevenson, Gordon Taylor,

Don Willott, Judy Sarles, Jeni Little, Jim Mantell, Jan Whitlow

Board Members/Staff/Support Absent: None

Guest(s): Jeff Cain, Jim Stoffer

| **Agenda Item** | **Discussion/Report** | **Action** |
| --- | --- | --- |
| **Call to Order****Minutes** | **President Bohman called the meeting to order at 6:00 PM**Review/approve/abridge September and October meeting minutes (incl. check on To Do items noted therein | John moved to approve September and October minutes with noted corrections: seconded by Gordon. A**pproved unanimously.** |
| **Introductions** |  |  |
| **Consent Agenda** | None |  |
| **Financial Report** | **John** – **Review of November financial reports*** HBV approved expenses 19K more than current approved amount. Where to allocate the overage? Needs clarification. Status report is forthcoming
* Do we still need the JeffCo restricted account?

**2025 Budget Discussion*** Flexibility/uncertainty in 2025 budget is recognized, Sara and Michelle input on Basecamp
 | Gordon moved to remove the Jefferson County restricted account: seconded by John. A**pproved unanimously.** |
| **New Budget Business** | **Member Dues Increase*** Membership dues increase is proposed. Increase single membership from $25 to $30, and family from $45 to $50. Member period begins when? Desire to make all yearly memberships begin on same date. Discussion of all membership issues are recommended, will take place soon. Decisions delayed.
 |  |
| **Situation Analysis** | **Jeff B- Board Retreat** * Accommodations, agenda, and scope is understood – no questions.
 |  |
| **Grants****Report** | **Michelle – 2025 Grant Prep Report*** Equipment desires need to be prioritized.
* Archibald grant application – not now.
* Need HBV costs for J. Cain recommended grant applications – Jeff B. will supply.
* City LTAC grants were approved
 |  |
| **Old Business (Not covered in committee reports)** | **Jeff B** **- Trail Maintenance Leader** * We have hired a person – Jeff Spaulding – Starts Dec 1
* Training is scheduled
 |  |
| **Current Business****(Larger ongoing matters)** | **PS2P Project** –Jeff B.* Another round of signing is necessary. Anticipated to open billing in January.

**Trail Ambassador Program** – Jeff B* Winding down for 2024
* Need to establish visitor usage and financial impact to county and city
* Data may become valuable to validate CPA LTAC requests
* Data summary will be forthcoming Sara is doing it. January?

**ODT-Eaglemount** –Merrily* Need to get JeffCo MOU established

**PA Waterfront** – Gordon/Rich* Nothing New

**18th St. Trail Segment** – Jeff B.* Nothing New

**Bicycle Touring Groups** – Jeni* Cascade is interested in PA trip. We need to ascertain the cost/benefit to PTC before we commit to significant effort.

**Clallam Co. project development & prioritization** – Andy, Rich* Field Trip to Joyce DNR.
 | Merrily moved to authorize $700 to fund the PA sign project: seconded by Molly. A**pproved unanimously.**John moved: seconded by Rich. **Approved unanimously.** |
| **New Business** | **BR & R Committee – board member binder update, initiate retention process*** Committee is meeting next week to incorporate comments into the binder. Final soon.

**Review draft 2025 board calendar.*** Discussion of dates for in person meetings. Move Forks to June and Chimacum to July PA in April Sequim in September - Ponder
 |  |
|  | **Q & A on any Liaison or Committee Reports** * None
 |  |
| **EXECUTIVE SESSION** | **2025 Budget*** Discussion
 | Rich moved to accept the tentative 2025 budget as currently presented with the exception of increasing the development directors’ budget by $20,400: seconded by Andy.**Molly, John and Merrily vote no, motion passes** |
| **Meeting Adjourned** | **Adjourned at 9:00 PM** | Andy moved to adjourn, seconded by Gordon.**Approved unanimously.** |

Minutes drafted by Andy Stevenson.

**Next Meeting: Wednesday, December 11, 2024, at 6:00 pm (Zoom Online)**