Board Members Present: Jeff Bohman, John Dolansky, Molly Erickson, Rich James,

Merrily Mount, Bob Petersen, Andy Stevenson, Gordon Taylor,

Don Willott, Judy Sarles, Jeni Little, Jim Mantell, Jan Whitlow

Board Members/Staff/Support Absent: None

Guest(s): Jeff Cain, Jim Stoffer

| **Agenda Item** | **Discussion/Report** | **Action** |
| --- | --- | --- |
| **Call to Order**  **Minutes** | **President Bohman called the meeting to order at 6:00 PM**  Review/approve/abridge September and October meeting minutes (incl. check on To Do items noted therein | John moved to approve September and October minutes with noted corrections: seconded by Gordon. A**pproved unanimously.** |
| **Introductions** |  |  |
| **Consent Agenda** | None |  |
| **Financial Report** | **John** – **Review of November financial reports**   * HBV approved expenses 19K more than current approved amount. Where to allocate the overage? Needs clarification. Status report is forthcoming * Do we still need the JeffCo restricted account?   **2025 Budget Discussion**   * Flexibility/uncertainty in 2025 budget is recognized, Sara and Michelle input on Basecamp | Gordon moved to remove the Jefferson County restricted account: seconded by John. A**pproved unanimously.** |
| **New Budget Business** | **Member Dues Increase**   * Membership dues increase is proposed. Increase single membership from $25 to $30, and family from $45 to $50. Member period begins when? Desire to make all yearly memberships begin on same date. Discussion of all membership issues are recommended, will take place soon. Decisions delayed. |  |
| **Situation Analysis** | **Jeff B- Board Retreat**   * Accommodations, agenda, and scope is understood – no questions. |  |
| **Grants**  **Report** | **Michelle – 2025 Grant Prep Report**   * Equipment desires need to be prioritized. * Archibald grant application – not now. * Need HBV costs for J. Cain recommended grant applications – Jeff B. will supply. * City LTAC grants were approved |  |
| **Old Business (Not covered in committee reports)** | **Jeff B** **- Trail Maintenance Leader**   * We have hired a person – Jeff Spaulding – Starts Dec 1 * Training is scheduled |  |
| **Current Business**  **(Larger ongoing matters)** | **PS2P Project** –Jeff B.   * Another round of signing is necessary. Anticipated to open billing in January.   **Trail Ambassador Program** – Jeff B   * Winding down for 2024 * Need to establish visitor usage and financial impact to county and city * Data may become valuable to validate CPA LTAC requests * Data summary will be forthcoming Sara is doing it. January?   **ODT-Eaglemount** –Merrily   * Need to get JeffCo MOU established   **PA Waterfront** – Gordon/Rich   * Nothing New   **18th St. Trail Segment** – Jeff B.   * Nothing New   **Bicycle Touring Groups** – Jeni   * Cascade is interested in PA trip. We need to ascertain the cost/benefit to PTC before we commit to significant effort.   **Clallam Co. project development & prioritization** – Andy, Rich   * Field Trip to Joyce DNR. | Merrily moved to authorize $700 to fund the PA sign project: seconded by Molly. A**pproved unanimously.**  John moved: seconded by Rich. **Approved unanimously.** |
| **New Business** | **BR & R Committee – board member binder update, initiate retention process**   * Committee is meeting next week to incorporate comments into the binder. Final soon.   **Review draft 2025 board calendar.**   * Discussion of dates for in person meetings. Move Forks to June and Chimacum to July PA in April Sequim in September - Ponder |  |
|  | **Q & A on any Liaison or Committee Reports**   * None |  |
| **EXECUTIVE SESSION** | **2025 Budget**   * Discussion | Rich moved to accept the tentative 2025 budget as currently presented with the exception of increasing the development directors’ budget by $20,400: seconded by Andy.  **Molly, John and Merrily vote no, motion passes** |
| **Meeting Adjourned** | **Adjourned at 9:00 PM** | Andy moved to adjourn, seconded by Gordon.  **Approved unanimously.** |

Minutes drafted by Andy Stevenson.

**Next Meeting: Wednesday, December 11, 2024, at 6:00 pm (Zoom Online)**